



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		DURGAPUR WOMEN'S COLLEGE
Name of the head of the Institution		PROF. MADHUMITA JAJODIA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03432605922
Mobile no.		9679830853
Registered Email		mjm_dwc@yahoo.co.in
Alternate Email		dwcigac2017@gmail.com
Address		Mahatma Gandhi Road Durgapur West Bengal 713209
City/Town		Durgapur
State/UT		West Bengal
Pincode		713209

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Dulal Chandra Sen
Phone no/Alternate Phone no.	03432605922
Mobile no.	9433164759
Registered Email	dwciqac2017@gmail.com
Alternate Email	sendulalchandra@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.dwcollege.org/ContentPage.aspx?pageid=126
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.dwcollege.org/ContentPage.aspx?pageid=128

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.77	2017	30-Oct-2017	30-Oct-2022

6. Date of Establishment of IQAC	14-Nov-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	18-Feb-2020	7

	1	
Students Feedback Session	07-Feb-2020 1	300
IQAC Meeting	04-Aug-2019 1	12
Online submission of AQAR	03-Jul-2019 1	7
Orientation Workshop for First Semester Students (Arts Prog: Phase 02)	28-Aug-2019 1	207
IQAC Workshop for Guardians on CBCS System and Vocational Courses	10-Aug-2019 1	74
Orientation Workshop for First Semester Students (Arts Prog Phase:01 and Commerce Prog)	06-Aug-2019 1	247
Orientation Workshop for First Semester Students (Science Hons)	05-Aug-2019 1	37
Orientation Workshop for First Semester Students (Arts Hons: Political Science, Geography, History, Psychology, Economics, Philosophy)	02-Aug-2019 1	76
Orientation Workshop for First Semester Students (Arts Hons: English, Bengali, Sanskrit)	01-Aug-2019 1	74
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA 2.0	UGC through Higher Education Dept., Govt. of West Bengal	2017 1096	20000000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has organized several meetings separately for all the stakeholders of the college to encourage and ensure active participation in the process of all round development of the college. IQAC has been encouraging the teachers and staff for professional development viz. attending seminars, workshops, short term courses, training programmes, etc. Facility of using library eresources has been implemented. Every step has been taken for appropriate implementing the UGC prescribed CBCS curriculum in the College. Continuous evaluation process (Theory and Practical) for the students have been introduced. Initiatives have been taken for digitization at every level of student related office works (online admission, online collection of fees, online registration and online form fill up for examination) and digitization of library. Infrastructural development plan under RUSA 2.0 grant for the college has been formulated and steps have been taken for fast implementation of the project undertaken. Language courses for students have been framed to be implemented. Social responsibility awareness classes have been organized. Initiatives have been taken to form Alumni Association. Plan for strengthening of NCC and NSS Units has been formulated. To nourish knowledge beyond text books, IQAC has Organized Department wise Seminar and Exhibition. Development of awareness among students regarding COVID19 protocol, sanitization, and vaccination of Senior family members as per Government rules. Motivation of students for several types of digital learning process to adopt the pandemic situation. Preparation for 2nd Cycle NAAC accreditation. Organizing seminars for benefit of the students and teachers in both offline and online mode. Regular meeting with the Administration and Management giving suggestions for improving the academic environment and infrastructural development. Proper instruction and direction about various avenues for teachers' professional improvement was given by IQAC, like API score, CAS, etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Update of AQAR	Preparation of AQAR for the academic year 2019- 20.

To encourage and ensure active participation of all the stakeholders in the development of the college.	IQAC has organized several meetings with Teachers, Non-Teaching staff and Students of the college to discuss several aspects regarding development of the college. Meetings were organised with Ex-students and issues related to the development of the college were discussed. A Reunion was organised and the process of formation of alumni association has been initiated.
Emphasis on greenery, herbal garden	New saplings have been planted in the college campus by students and responsibilities have been given to different group of students for regular maintenance of those saplings. Students have been acquainted with the benefits of different herbal plants.
Preparation for 2nd cycle NAAC accreditation	Preparation is in progress
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">24-Dec-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	24-Dec-2021
Name of Statutory Body	Meeting Date				
Governing Body	24-Dec-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	28-May-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The office management software (Smart College) has been successfully installed and is fully functional. The college is running with the support of the following Management Information System (MIS): a) CAMS (College Administration and Management System) This software is used for overall administration of college, particularly students' admission, students'				

registration, collection of fees along with college accounts and other relevant activities. b) IFMS (Integrated Financial Management System), Govt. of West Bengal It includes HRMS (Human Resource Management System), ePRADAN, eBilling, etc. used for financial matters, viz. West Bengal State Govt. GrantsinAid, Payment of Staff Salary and Submission of Provident Fund, Professional Tax, Income Tax, etc. c) PFMS (Public Financial Management System) This system is used for dealing with UGC Grants. d) KOHA (for Library Automation), WEB OPAC for Browsing Catalogue.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. At the beginning of each academic session, the college uploads the academic calendar prepared by the University to its own website. Students are informed about the academic calendar of the university identifying the probable teaching days, dates of final examinations, curricular, extension related and co-curricular activities. 2. Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. 3. Routine committee of the college prepares the master routine strictly in accordance to the number of credit points mentioned in the prescribed university syllabus of each course offered by the departments. Routine is prepared by the routine committee for all generic courses, all programs and honours classes of arts departments (since arts departments use shared classrooms). Classes for honours courses of science departments are scheduled by the concerned departments after considering the allotted generic courses and programs of the master routine. Commerce classes are held in the morning session and hence the routine for commerce department is prepared by the department with the due approval of College routine committee. 4. Based on the departmental routine, departments conduct meetings to allot classes and syllabus distribution. Students are given details of teaching assignment of each teacher at the beginning of a session and accordingly, the teaching plan is prepared. 5. Along with the traditional chalk and talk method, teachers often use power-point presentations, animations, videos and different online teaching learning materials. During the lock-down period, teachers have continued the teaching learning and mentoring process through different online modes such as Google Meet, Google Classroom, Messages, Phone Calls, etc. 6. During the sudden outbreak of the COVID-19 pandemic situation, college was closed from 16th March 2020 under the directives of the State Government. Teachers continued teaching-learning process through different online platforms and also by providing class lecture materials and video lectures to students through e-mail, whatsapp and thereby completed the syllabus. 7. At the sudden outbreak of COVID-19 crisis, IQAC team kept close contact with teachers and administration so that the overall teaching learning process did not slow down and also made the teachers and students familiar with

the use of different online platforms. 8. IQAC with the help of the administration tried their best to help the students who stay interior areas with poor internet connectivity and lack of proper devices.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	TALLY.ERP9 with GST	29/06/2019	150	Accounts related Jobs , Public Relation, IT related Jobs, Consultancy	Basics of accountancy, Fundamentals of Tally.ERP9, Accounts and Taxation with GST, Basics of English, Accounting Vouchers, Advanced Computer

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	45

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Applications	12/07/2007	956
Physiotherapy Technician	05/09/2016	3
Basic Hair and Skin Care Course	18/08/2016	15
Karate for self defence	25/09/2017	75
Hobby Class	10/09/2019	37
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Barriers to Communication (Department of Commerce)	17
BSc	Geological Survey and Land Use Survey (Department of Geography)	15
BSc	Study of Forest and Ecosystem at Dooars, West Bengal (Department of Zoology)	41
BSc	Rock and Mineral Identification (Department of Geography)	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>IQAC has taken efforts to get feedback from the students and alumni for the overall development of the college. The entire process of taking and analyzing the Feedback has been done by the Feedback Committee. Anonymous feedback has been taken from students. Feedback from Alumni and students has been taken in online mode (through Google Form). Feedback on the parameters viz. Teaching Learning Process, Teacher Student Relationship, Course Curriculum, Laboratory (if applicable), Library and Internet Facilities, College and Administrative Infrastructure and Support, Facilities for participating Extra Curricular Activities, Vocational Courses organized by the college, Career Counseling and Placement Facilities have been taken. Suggestions for overall development of the College have also been taken. 4 Point scale has been set for taking the feedback with 4 grade as Excellent. Data have been analyzed by using available statistical software. Input of the feedback has been represented by using Pie chart, Bar diagram. A consolidated report has been duly submitted to the college authority for taking necessary action. The report of feedback is made available in the college website.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BSc	GEOGRAPHY	15	128	14
BSc	ECONOMICS	20	104	9
BSc	COMPUTER SCIENCE (HONS)	31	102	8
BSc	CHEMISTRY (HONS)	23	96	6
BA	SANSKRIT (HONS)	31	188	14
BA	POLITICAL SCIENCE (HONS)	45	204	22
BA	PHILOSOPHY (HONS)	25	98	4
BA	BENGALI (HONS)	55	368	54
BA	ENGLISH (HONS)	55	347	47
BA	HISTORY (HONS)	45	189	26
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1579	0	27	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	18	4	1	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college does not have any institutionalized system for mentoring. However, the teachers maintain close contact with the students. They are encouraged to communicate their problems, academic and personal / financial, to their teachers, without any hesitation so that those can be resolved and they can concentrate on their study. This is, in fact, a regular practice of this college for a long. Besides, occasional counselling sessions have been organised by the college with the help of professional bodies. The college has also organized workshops for Career Counselling in collaboration with TCS, Kolkata, Swami Vivekananda Institute of Management and Computer Science, South 24 Parganas, SDM Office, Durgapur, etc. to get the students prepared for their placements after completion of their graduation. Due to continuous mentoring, most of the students perform better in the later semesters in comparison to the beginning semesters. From 16th March, 2020, the college was closed following the order of the Department of Higher Education, Govt. of West Bengal,

due to the COVID-19 crisis. All types of offline classes in the college campus were suspended. The students and teachers got dispirited due to the sudden shift from offline to online mode of teaching. The IQAC team, with the cooperation of College Administration, remained in constant communication with the students and tried to motivate them. The teachers of the College constantly monitored the needs of the students and adapted their online teaching strategies accordingly. In January 2020, 47 state aided college teachers (SACT) has been approved by the Government of West Bengal and they joined in the various departments of the college. They are now the integral part of the teaching learning process of the college and they also help in mentoring process.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1579	27	1:58

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	27	1	3	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAP	6th	10/10/2020	27/10/2020
BA	BAH	6th	10/10/2020	27/10/2020
BSc	BSCH	6th	10/10/2020	27/10/2020
BSc	BSCP	6th	10/10/2020	27/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of the CBCS, major reforms have been initiated by the parent University all of which have been adopted and implemented by the Institution. Under CBCS, CIE of 10 marks for Theory and 30 marks for Laboratory are compulsory. The University, at the beginning of every semester provides the College with an academic calendar with the dates within which the Internal Assessment examinations must be completed. Accordingly, the Departments take the tests and submit the marks within the stipulated period. Since the marks obtained in the CIE are added with the marks received in the End Semester Examinations, the departments duly notify all students about the dates of the Assessment well in advance. Keeping in mind the importance of the marks obtained in the CIE, re-tests are allowed in the Departments. Departments carefully preserve the corrected answer scripts in order to face any query

which may arise later. The correct way of writing answers is also discussed. The English Department uploads the answer-keys to the questions set for the Internal Assessment to the Departmental blog so that the students may self-evaluate. Several departments give surprise tests and involve the students in group discussions. Home assignments are also given to students to assess their comprehension of a given topic. During lock down period, internal evaluation has been conducted through online platforms using Whatsapp, Google Classrooms, Google forms, etc. End semester examinations are also conducted online. Evaluation of practical papers has done through project work, viva, etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar to be followed by the Institute is prepared and circulated by the affiliating University, and the Institution strictly adheres to the same. The academic calendars are uploaded to the College website for wider dissemination among the students. The College Diary distributed among the students at the beginning of each session also contains the probable dates of various cultural and sporting events, and a holiday list. The examination committee of the College/ individual departments prepare their own schedule for CIE. For compulsory courses like AECE/AECCE, the Internal Assessment is often conducted in a programme-wise staggered manner. The various committees of the College, like the Cultural Committee, and the Sports Committee, and the NSS hold meetings to decide on the dates of various programmes which take place during an academic session. It is ensured that all such events are held with the minimum possible disruption of the academic activities of the Institution. In the pandemic situation, the academic calendar as circulated to the students could not be adhered strictly. The classes and the examinations are held through online mode with more flexibility also beyond the usual college hours. The academic session got stretched.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.dwcollege.org/upload/Files/Program%20Outcome_2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Nill	292	258	88.35
BSc	BSc	Nill	85	84	98.8

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.dwcollege.org/upload/Files/Student%20Satisfaction%20Survey_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.1	0.55
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	1	Nil
International	ENGLISH	3	Nil
International	Bengali	2	Nil
International	Zoology	2	Nil
International	Library	2	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2
PHILOSOPHY	2

POLITICAL SCIENCE	4
SANSKRIT	2
COMPUTER SCIENCE	1
ECONOMICS	2
PHYSICS	1
PSYCHOLOGY	1
ZOOLOGY	1
LIBRARY	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Trauma and Transformation: An Exploration of Mahasweta Devi's Mother of 1084 through the Lens of Trauma Theory	Dr. Amitayu Chakraborty	Middle Flight: SSM Journal of English Literature and Culture	2020	Nil	Durgapur Womens College	Nil
Open Educational Resources: Initiatives in India	Praveen Shukla	Library Philosophy and Practice	2020	Nil	Durgapur Womens College	Nil
Quantitative Analysis of the course completed by the SWAYAM (MOOC)	Praveen Shukla	Library Philosophy and Practice	2020	Nil	Durgapur Womens College	Nil
The Culinary as border: Perspectives on Food and Femininity in the Indian Sub	Dr. Shymasri Maji	Third World Thematics: A TWQ Journal	2019	Nil	Durgapur Womens College	Nil

continent						
More Last Words: John Gays Polly and the Radical Re-writing of the Margins of the Empire	Chandrima Das	Theatre International	2020	Nil	Durgapur Womens College	Nil
Three new species of <i>Dasyhelea Kieffer</i> and new record of <i>D. flaviformis</i> Carter, Ingram and Macfie (Diptera: Ceratopogonidae) from the Deltaic Proper of Gangetic West Bengal, India	Shubhranil Brahma, Somnath Chatterjee Niladri Hazra	Journal of Insect Biodiversity	2020	Nil	The University of Burdwan	Nil
Two new species of <i>Culicoides Latreille</i> (Diptera: Ceratopogonidae) from the Gangetic Plains of West Bengal, India with a key to the Indian species	Somnath Chatterjee, Shubhranil Brahma Niladri Hazra	Oriental Insects	2020	Nil	The University of Burdwan	1
Problematising 'Indigeneity' through Hansda Sowvendra	Dr. Amitayu Chakraborty	Rupkatha Journal on Interdisciplinary Studies in Humanities	2019	Nil	Durgapur Women's College	Nil

Shekhar's The Mysterious Ailment of Rupi Baskey						
Bankura Jelar Prachalita Saontali Dhandha : Prantabasi O Prantaba ser Itibritta'	Anup Kumar Maji	ANTORJATIK PATHSHALA	2019	Nill	Durgapur Women's College	Nill
Bankura Jelar Saontali Utsav : Pr antabasir O Prantaba ser IJeeba ngatha'	Anup Kumar Maji	RADHBHAV ANA	2019	Nill	Durgapur Women's College	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	13	8	Nill
Presented papers	2	4	Nill	Nill
Resource persons	1	2	2	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
CYCLE RALLY	DURGAPUR MOUNTAINEERS ACADEMY	1	15

71ST REPUBLIC DAY CELEBRATIONS	DURGAPUR MUNICIPAL CORPORATION AND TATHYA AND SANSKRITI BIBHAGA, GOVT. OF WEST BENGAL	1	30
SWAMI VIVEKANANDAS 158 BIRTH ANNIVERSARY	VIVEKANANDA VANI PRACHAR SAMITY	1	30
ROCK CLIMBING AT PURULIA JAYCHANDI HILLS	MAINAK EXPLORER DURGAPUR	1	15
Rock Climbing	HIMALAYAN MOUNTAINEERING INSTITUTE DARJEELING	1	1
Operation Smile (19.02.2020 -02.03.2020)	IQ City Hospital Durgapur	2	11
International Model United Nations Online Conference 19.0	International Model United Nations	1	2
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ALL INDIA THAL SAINIK CAMP	3RD POSITION	DIRECTORATE GENERAL NCC	1
District Level Youth Parliament Competition	Best Speaker	Government of West Bengal	1
Divisional Level Youth Parliament Competition	Best Opposition Leader	Government of West Bengal	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Conference on Space Law and Policy	United Nations/Turkey/APSCO	International Conference	1	1
India International Science Festival	CSIR-Central Mechanical Engineering Research	Essay Competition	1	2

	Institute			
Vigilance Awareness Week 2019	CSIR-Central Mechanical Engineering Research Institute	Inter College Quiz Competition	1	2
The Future of Smiles Mission	INGA Health Foundation, Mumbai and, Operation Smile INC., Virginia Beach, USA	Volunteer Medical Services for free operation of children with cleft palate	1	6
International Model United Nations Online Conference 19.0	International Model United Nations	Student Delegate	1	2
District Level Youth Parliament Competition	Government of West Bengal	District Level Youth Parliament Competition Mock Parliament	2	14
Divisional Level Youth Parliament Competition	Government of West Bengal	Mock Parliament	2	12

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Gets (code)2020, a coding completion organized by Dr. B.C Roy Engineering College, Durgapur, in February 20205	5	Dr. B.C Roy Engineering College, Durgapur	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100.55	62.55

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Class rooms	Newly Added
Laboratories	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.11.01.000	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19106	3007500	3	2337	19109	3009837
Reference Books	450	0	0	0	450	0
e-Books	195809	59000	0	0	195809	59000
Journals	3	2000	0	0	3	2000
e-Journals	6293	5900	0	0	6293	5900
Others (specify)	3	2200	0	0	3	2200
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	3	44	1	1	10	45	100	0
Added	0	0	0	0	0	0	0	0	0
Total	65	3	44	1	1	10	45	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20	24	30	31

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Pre-Lock down Period: Classes in every semester are organised as per the class routine. Library facilities are extended to the students and to make it effective, specific rules have been framed for this purpose. Policies have been taken to ensure adequate academic facilities for the students. Therefore, attempts have been taken to extend as much support as possible to all the departments, particularly the laboratory based ones. 1. Laboratories for Zoology and Botany have been upgraded for newly introduced courses 2. Wi-Fi adapters have been provided to a few departments. 3. The Computer Science Department has been provided with some necessary Devices/Software to upgrade their computers. 4. Open air stage is now made functioning and programmes have been organised in this stage. 6. Facility of College Canteen are being continued to cater the students and staff. 7. Renovation process of College Staff Quarter is going on and sson to be made ready. 8. Policies have been made to upgrade all laboratories to cover the CBCS Courses. Post Lock Down Period: During lock down, students could not avail any physical facility of the college campus. However, teachers supported the students in all possible ways viz. supplying e-content study material from different resources. They were also supplied various links of e-study resources. Virtual laboratory classes have

been conducted.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	KANYASHREE, OASIS ,AIKYASHREE SWAMI VIVEKANANDA MERIT-CUM-MEANS SCHOLARSHIP	393	5600000
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Hobby Class for making soft toys	23/08/2018	37	Durgapur Womens College
Karate Training Programme for the Students	19/04/2018	47	Shotokan Karate Agency Durgapur

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Placement Drive conducted by Wipro	13	0	3	3

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Wipro, CTS	16	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	7	BSC HONS	PHYSICS	WUUTTEPA, Burdwan Univ. NIT Trichi	MSc. in Physics, B. Ed
2020	8	BSC HONS	MATHEMATICS	Kazi Nazrul University, Visva Bharati University, Jadavpur University, Kalyani University, ABS Academy	MSc. in Mathematics, MCA, B.Ed
2020	8	BSC HONS	GEOGRAPHY	Kazi Nazrul University, Visva-Bharati University, Sidho-Kanho Birsha university, Bankura University	Masters in Geography, Masters in Rural Management
2020	10	BSC HONS	COMPUTER SCIENCE	Kazi Nazrul University, Calcutta University, Kalyani University. B. C Roy Engineering College	MSc. in Computer Science, MCA, B.Ed
2020	10	BSC HONS	CHEMISTRY	Kazi Nazrul University, Calcutta University,	MSc

				Bankura University, diamond Harbour Women's University, Durgapur Government College	
2020	9	BSC PROGRAM	BOTANY	NSHM Knowledge Campus, Steel City College of Education, Durgapur Government College	Masters in Hospital Administration, B.Ed, MSc. in Conservation Biology
2020	3	BA HONS	SANSKRIT	Burdwan University	MA in Sanskrit
2020	6	BA HONS	POLITICAL SCIENCE	Kazi Nazrul University	MA in Political Science
2020	28	BA HONS	ENGLISH	Kazi Nazrul University, Burdwan University, Visva Bharati University, Banaras Hindu University, Calcutta University, IISBWM (Calcutta University)	MA in English, MA in Social Welfare, Master of Social Work, B.Ed. M. Des
2020	11	BA HONS	BENGALI	Kazi Nazrul University	MA IN BENGALI

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

College Annual Function	Institution level	1200
College Annual Exhibition	Institution level	252
Annual Sports	Institution level	275
Annual Common Room Competitions (Cultural Competitions)	Institution level	185
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	1	Nil	Nil	Shrabani Malakar
2019	Bronze Medal	International	1	Nil	Nil	Shrabani Malakaran
2020	Bronze Medal	International	1	Nil	Nil	Shrabani Malakar
2019	3rd Prize	National	1	Nil	Nil	Nandita Bagdi
2019	Appreciation Medal	National	1	Nil	Nil	Saraswati Singh
2019	Best Speaker	National	Nil	1	Nil	Priyanka Singh
2019	Best Opposition Leader	National	Nil	1	Nil	Tanushree Ghosh
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the G.O. 168ILC/OM34L/2017, dated 07.06.2017, issued by the Department of Higher Education, Government of West Bengal, new guidelines were framed regarding the procedure of election and role of the Student Council in Colleges and Universities of the state. However, since there was no directive from the Department to conduct Student Council election, no formal Council could be formed in 2019-2020. Therefore, student representatives could not be included in administrative statutory bodies like the Governing Body, or any other statutory committee formed in the Teachers' Council. However, to ensure the participation of the students in various activities undertaken by the College, different Departments select Class representatives from different semesters who liaise with the teacher-members of the committee and are indirectly involved in the academic and administrative processes of the Institution. The grievances of the students are also looked into by the Grievance Redressal Cell of the College as well as the Students' Welfare Committee. The students organize annual events like the College Fest, Annual exhibition, Annual sports, cultural competitions under the guidance of the teachers in the concerned committees. However, there is no direct involvement of the Student Council in these bodies because of the

above-mentioned reason.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

79

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

A reunion of Alumni Association was held in the college campus on 05.01.2020. Seventy nine (79) ex students were participated. Lecture sessions, Cultural programmes (Dance, Singing, Recitation) were organised in this reunion. This was a whole day programme. They were requested by IQAC to register their organization at the earliest.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College promotes a culture of overall participative management. The apex body of the college administration is the Governing Body which includes representatives of all key stakeholders as stipulated by the Education Directorate, Govt. of West Bengal. It includes representatives from the Full Time Teaching Staff, Non-Teaching Staff of the College, representatives from the affiliating University and the West Bengal Higher Education Council as well as various external members whose inputs help in the overall administration and improvement of the Institution. The Governing Body forms several statutory and other committees/ panels for wider participation of stakeholders. There are also different Committees, Sub-Committees and Cells duly formed in the Teachers' Council to assist the college administration for its smooth running. These are headed by a Convenor/Co-ordinator and comprised of Teaching and Non-Teaching Staff. The Principal and the ex-Officio Secretary of the G.B. is the Chairperson of all such committees. This strategy accelerates the overall development of the college. These committees include-- Finance Sub-Committee, Admission Sub-Committee, Examination Sub-Committee, Result Sub-Committee, Class Routine Sub-Committee, Research Sub-Committee, Seminar Sub-Committee, Service Book Sub-Committee, Library Sub-Committee, Cultural Sub-Committee, Sports Sub-Committee, Magazine Sub-Committee, Anti Ragging and Sexual Harassment Cell, Grievance Redressal Cell. Decentralization of power is ensured through the involvement of the various Committees/Sub-Committees/Cells of the G.B., T.C. and the Non- Teaching Staff Council in the day-to-day running of the College. The academic departments are given autonomy in the various inter departmental matters. ii. Meetings of these Committees/Sub Committees/Cells/units are conducted either routinely or as and when necessary. Resolutions and recommendations of the meetings of these Committees are placed before the Principal for execution. The Principal in consultation with the Governing Body implements the decisions with active participation of Teaching and Non-Teaching staff. iii. IQAC organises workshops/meetings with various stakeholders in open forum to propagate various policies for development of the college so that the quality of the academic institution is ensured with active participation of

all.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Complete transparency is maintained in the admission process which is conducted online through the admission portal of the College. All details regarding the availability of seats, fee structure, the infrastructure and the facilities available in the College are mentioned in the College prospectus and are also uploaded to the website. Admission is conducted strictly on the basis of merit and the reservation policies of the government is adhered to.
Library, ICT and Physical Infrastructure / Instrumentation	Various upgradation projects have been proposed for the ICT infrastructure and the various laboratories of the College with the funds received from RUSA. A plan for the same has been chalked out and the development of the physical infrastructure of the College has been undertaken.
Research and Development	Since it is an under graduate college the students are sought to be engaged in research activities through various assignments and projects as a part of curriculum and process of continuous evaluation. Many of our teachers are involved in research activities for Ph.D. as well as for Post Doctoral researches in collaboration with Universities/ other Institutes.
Examination and Evaluation	The End Semester Examination is conducted following the schedule shared by the affiliating University. The departments conduct Continuous Internal Evaluation through Class Tests, project works, home assignments and group discussions. Teachers submit the marks of the Internal Assessment (both Theory and Practical) to the University in time.
Curriculum Development	The curriculum is developed by the Affiliating University. Various teachers of the College are members of the Under Graduate Board of Studies of the University and directly help in

	framing the syllabi and curricula. Teachers also participate and syllabus development workshops as and when conducted by the University and share their inputs.
Teaching and Learning	Teachers prepare teaching plans so that the syllabus could be completed within the stipulated time. The students are provided with reference /supplementary reading materials. Innovative teaching-learning methods and ICT is used by the teachers of various Departments to aid the comprehension of the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In compliance with the policy of the Government regarding digitization at every sphere of college administration, the college has introduced the necessary software like CAMS, IFMS, HRMS, KOHA, etc. This has accelerated the administrative process with better outcome. The grant under RUSA 2.0, received by the college, is being utilized entirely through online transactions.
Administration	CAMS (College Administration and Management System) This software is used for overall administration of college, particularly students' admission, students' registration, collection of fees along with college accounts and other relevant activities.
Finance and Accounts	IFMS (Integrated Financial Management System), Govt. of West Bengal. It includes HRMS (Human Resource Management System), ePRADAN, eBilling, etc. used for financial matters, viz. West Bengal State Govt. Grants in Aid, Payment of Staff Salary and Submission of Provident Fund, Professional Tax, Income Tax, etc. PFMS (Public Financial Management System) This system is used for dealing with UGC Grants.
Student Admission and Support	Student admission is done entirely through online mode by using the college website at the beginning of each academic session. Payment of admission and semester fees can be done online through college website. In library, different e-resources and e-journals are available for the benefit of students and teachers. Library automation has been done through KOHA

	software is used for library automation and it is used for issue and return of books by the teachers and students. For browsing Catalogue, WEB OPAC software is also available in the library.
Examination	Students enrollment, registration, form fill up for examination and collection of University Examination fees are done online through college and University websites. The evaluation of answer scripts, capturing of marks, publishing of results are done online through College and University websites.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	10/12/2019	23/12/2019	14
Induction Training/Orientation Programme	1	15/11/2019	12/12/2019	28
UGC-Sponsored STTP on Gender and Society	1	19/09/2019	25/09/2019	7
Refresher Course (ARPIT) in Women/	1	01/09/2019	16/02/2020	112

Gender Studies, Jamia Milia University and SWAYAM				
Refresher Course in Natural Man- Made Disaster: Causes, Impact its Management	1	03/12/2019	16/12/2019	14
Refresher Course	1	03/01/2020	16/01/2020	14
Orientation Programme	1	14/11/2019	04/12/2019	21
Online Course on "Hyperledger Fabric and Composer: First Practical Blockchain	1	20/05/2020	25/05/2020	7
NCC REFRESHER COURSE FOR PROMOTION TO THE RANK OF CAPTAIN	1	04/11/2019	03/12/2020	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	Nil	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
West Bengal Health Scheme	West Bengal Health Scheme	Satha Swasthi, Kanyashree K1 K2, Oikashree, Oasis

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is carried out by college management appointed Firm. External Financial Audit is carried out by a C.A. Firm approved by Govt. of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PC CHANDRA	50000	INFRASTRUCTURE DEVELOPMENT
No file uploaded.		

6.4.3 – Total corpus fund generated

9626709

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college does not have any such association. However, the college arranges meetings of parents with Principal and Teachers at the beginning of every session in July. The teachers meet the parents at departmental level to discuss the respective students' progress or problems, as and when necessary.

6.5.3 – Development programmes for support staff (at least three)

1. Occasional training programme on e-governance are arranged for office and library staff as and when necessary. 2. Basic awareness on computer operation are given to the support staff for managing office, library and laboratory.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

I. Seminars/Workshops/ Meets were organised by IQAC as mentioned in Part A. II. IQAC has started taking Feedback from the students and alumni, analysed and its report has been submitted to the college administration for due consideration. The report of feedback analysis is attached. III. The recommendation of increasing the number of Smart Classrooms and ICT enabled classrooms and upgradation of laboratories under RUSA grant have been placed to the College Administration for due consideration.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Workshop for First Semester Students (Arts Hons: English, Bengali, Sanskrit)	01/08/2019	01/08/2019	01/08/2019	74

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Plantation has been done in and around the campus. The college campus is surrounded by trees. Greenery is maintained in the campus by plantation and vegetation as far as possible. Efforts are being given by the staff and the students to maintain the campus clean. The college has a roof top solar power plant to supply power to the college premises and library. This plant is running. Occasional cleanliness drives were taken by NCC Cadets and NSS volunteers under 'Swachh Bharat Avian' in and around the campus. Awareness are generated among the students to keep the campus clean and to use the bin for waste disposal.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	12
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	20/06/2014	Nil	Public Bus stand	RTO approved bus stand	Nil
2019	1	Nil	23/12/2012	Nil	Police Patrolling for safety of	Safety and Security of Girl	Nil

					Girls Students	Students	
2019	1	Nil	18/04/2018	Nil	Supply of Drinking water to general Public	Supply of drinking water outside the college premises	Nil
2020	1	Nil	26/09/2019	Nil	Tree plantation around the campus	To enhance the greenery and thereby to reduce the pollution	Nil

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct and professional ethics are circulated to all stakeholders through the printed Prospectus and College Diary	30/07/2019	The prospectus provides the students with all necessary information regarding the admission procedure and other details about the college. The college diary provides the students entire academic schedule. There is also space for keeping records of the topics covered in the classes.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation workshop is organized by the College at the beginning of every academic session to promote universal values and ethics. Occasional seminars/workshops are arranged in the college as and when possible.	28/08/2019	28/08/2019	500
Youth Convention on Ideals of Swami Vivekananda	07/12/2019	07/12/2019	150

organised by
Asansol Ramkrishna
Mission

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) The College takes due care to keep the campus clean. Beyond regular maintenance, occasional Cleanliness drives are taken by NCC and NSS units, Viz. Swachh Bharat Abhiyan, etc. b) Department of Biological Sciences (Botany and Zoology) maintains an Herbal Garden in the college campus. Plantation drive has been taken before the monsoon every year. The college is surrounded by large number of trees of different sizes and varieties. c) Green Generator had been set up in the college as power back up. d) Chemistry department uses LPG for its Laboratory. e) Steps are taken to ensure optimum use of electricity (save electricity and save the Earth drive) and water. Due attention is given to minimise wastage of electricity and water. f) Roof top solar power plant has been installed in the college. The power so generated is fed to the grid. g) Awareness campaign is regularly done to minimise the use of plastics.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college is taking special care to provide the students with necessary opportunities to develop and exhibit their creative talent by organizing annual exhibition, cultural competitions, and annual college social. They are also encouraged to utilize departmental wall magazine to nurture their writing and presentation skill. Beside these, Lectures by eminent visiting Professors / researchers are occasionally arranged to enable the students become knowledgeable as well as aware of different cutting edge researches. 2. Group Discussions, Demo-Classes, etc. are arranged for the students to enrich them with knowledge and presentation skills. 3. The college provides separate departmental staff rooms for each department rendering twofold benefits. i) This enhances scope of teacher-student interactions and individual mentoring enabling students to get greater support. ii) These departmental rooms have enabled the teachers to house departmental libraries (Seminar Library) to extend easy access for the students to the library books. 4. Admissions of students in the college are made online to make the process fully transparent. 5. Online collection of student fees is introduced. 6. Registration, Form fill up for Examination, Publication of Results are made online. 7. Organising orientation workshop for students at the beginning of every semester to make them understand all aspects of CBCS curriculum. 8. The college fees of the differently-abled students are paid by the college through special arrangements.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.dwcollege.org/ContentPage.aspx?pageid=129>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Durgapur Women's College is the sole general degree college for girls in the locality since 1980. The mission of the College is to empower girl students, particularly those from ordinary families, some of whom are also first generation learners, to find a strong foothold in the society academically and financially so that they can acquire a new position in the society. With this vision the College is ceaselessly trying to extend academic opportunity among

the students belonging to various linguistic, religious and ethnic groups residing in and around this industrial city. For this purpose apart from regular classes various programmes like tutorial classes, remedial coaching, UGC funded programmes e.g. the Computer Literacy Programme, the Functional and Communicative English Course, Value-added courses as personality and social awareness development programmes, arrangements of different competition etc. are conducted throughout the year. These efforts are reviewed time to time and measures are taken to suit the new challenges. The teaching and non-teaching staff of the College are committed to extend every support to the students to enable them to face all challenges in life and career. Annual Exhibitions, Annual College Social and various common room competitions help the students to cultivate their creative talent and leadership quality. The students are actively encouraged to take part in various district, state and national level competitions and events. The Cultural Committee guides and prepares the students for these events. The college also actively tries to inculcate in students the consciousness about environment and encourage them to protect it by keeping the college campus clean, optimising the use of water and electricity, maintaining greenery of the ambience and minimising the use of plastics. To evaluate and assess the teaching-learning processes adopted by the College, a formal feedback system has already been introduced. Feedback is analysed and this report is submitted to the college administration for taking necessary measures.

Provide the weblink of the institution

<http://www.dwcollege.org/ContentPage.aspx?pageid=8>

8.Future Plans of Actions for Next Academic Year

- The plans for the coming academic session have been framed keeping the unprecedented Pandemic situation and its demands in mind. It has been decided that-
- Since classes are still being taken in the online mode, teachers would attempt to bridge the digital divide by taking classes in both synchronous and asynchronous online mode
- The physical infrastructure of the College, especially the washrooms, will be upgraded and better maintained to prepare for the post-COVID exigencies
- Teachers will encourage students to use e-resources available through the College library as well as those available in the public domain
- The needs of the students would be continuously assessed and Departments will be given flexibility to arrange Continuous Internal Evaluation in a manner that best suits its subject domain as well as the requirement of the students
- The completion of the new classroom blocks will be expedited to provide more space for the faculty and students when College resumes offline classes
- Departments will attempt to arrange special lectures in their respective subjects by eminent speakers in the online mode
- Faculty members as well as the students will be encouraged to participate in the various webinars and lectures being arranged online by the College and other Institutions