Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DURGAPUR WOMEN'S COLLEGE**
Name of the head of the Institution	**PROF. MADHUMITA JAJODIA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03432605922**
Mobile no.	**9679830853**
Registered Email	**mjm_dwc@yahoo.co.in**
Alternate Email	**dwciqac2017@gmail.com**
Address	**Mahatma Gandhi Road Durgapur West Bengal 713209**
City/Town	**Durgapur**
State/UT	**West Bengal**
Pincode	**713209**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Dulal Chandra Sen**
Phone no/Alternate Phone no.	**03432605922**
Mobile no.	**9433164759**
Registered Email	**mjm_dwc@yahoo.co.in**
Alternate Email	**dwciqac2017@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.dwcollege.org/ContentPage.aspx?pageid=126

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.dwcollege.org/ContentPage.aspx?pageid=128

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.77**	**2017**	**30-Oct-2017**	**30-Oct-2022**

6. Date of Establishment of IQAC	**14-Nov-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meetings	**19-Jun-2019**	**17**

	1	
IQAC Meetings	28-May-2019 1	8
IQAC Meetings	18-Dec-2018 1	6
IQAC Meetings	15-Dec-2018 1	11
IQAC Meetings	12-Dec-2018 1	18
Academic Audit by Affiliating University KNU	26-Jul-2018 1	64
Workshop on CBCS for First semester students	28-Aug-2018 1	230
Workshop on CBCS for Third semester students	31-Aug-2018 1	100
Workshop on CBCS for Fifth semester students	31-Dec-2018 1	50
Workshop for Annual activity Planning (Academic and Cultural)	18-Dec-2018 1	47
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA 2.0	UGC through Higher Education Department of Government of West Bengal	2017 1825	20000000
Faculty	UGC-MRP	UGC	2017 730	210000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has organized several meetings separately for all the stakeholders of the college to encourage and ensure active participation in the process of all round development of the college. IQAC has been encouraging the teachers and staff for professional development viz. attending seminars, workshops, short term courses, training programmes, etc. Facility of using library eresources has been implemented. Every step has been taken for appropriate implementing the UGC prescribed CBCS curriculum in the College. Continuous evaluation process (Theory and Practical) for the students have been introduced. Initiatives have been taken for digitization at every level of student related office works (online admission, online collection of fees, online registration and online form fill up for examination) and digitization of library. Infrastructural development plan under RUSA 2.0 grant for the college has been formulated and steps have been taken for fast implementation of the project undertaken. Language courses for students have been framed to be implemented. Social responsibility awareness classes have been organized. Initiatives have been taken to form Alumni Association. Plan for strengthening of NCC and NSS Units has been formulated. To nourish knowledge beyond text books, IQAC has Organized Department wise Seminar and Exhibition.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC has organised several meetings to encourage and ensure active participation of all the stakeholders in the development of the college.	**IQAC has organized several meetings with Teachers, Non Teaching staff and Students of the college to discuss several aspects regarding development of the college. Meetings were organised with Exstudents and issues related to the development of the college were discussed. The process of formation of alumni association has been initiated. Details of CBCS programm has been introduced to the students and teachers through power point presentation and interactive group discussion.**
To take effort in offering and maintaining quality education with a goal of Academic excellence. To enhance the quality of teaching learning process, the IQAC encouraged all the departments to organise and attend	**Several Seminars and invited lectures were organized by various departments. Teachers also participated in Faculty Development Programmes, seminars and webinars.**

Seminars, Webinars, Short term courses. Teachers are also encouraged to participate faculty development programmes.	
Emphasis is given on creation and maintenance of greenery and herbal garden.	a. New saplings have been planted in the college campus and regular maintenance of that greenery is ensured. b. Herbal garden has been maintained.
Programmes are organised to nourish knowledge beyond textbooks.	a. Students have been encouraged to participate in different cultural programmes and sports activities. b. Departmentwise exhibition and seminars have been arranged.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Governing Body	**24-Dec-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**13-Oct-2017**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**07-Mar-2019**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**a) CAMS (College Administration and Management System) This software is used for overall administration of college, particularly students' admission, students' registration, collection of fees along with college accounts and other relevant activities. b) IFMS (Integrated Financial Management System), Govt. of West Bengal. It includes HRMS (Human Resource Management System), ePRADAN, eBilling, etc. used for financial matters, viz. West Bengal State Govt.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Durgapur Women's College is under Kazi Nazrul University, Asansol. The College runs Under Graduate (UG) Programs with Honours and General (Program) courses in Arts, Science and Commerce. It runs under Semester system with CBCS. The subjects offered under different Programs are as follows: B.A. (Hons.) - Bengali, Economics, English, Geography, History, Philosophy, Political Science, Sanskrit. B.A. (Program) - Bengali, Economics, English, Sanskrit, Hindi, History, Political Science, Philosophy. B.Sc. (Hons.) – Chemistry, Computer Science, Economics, Geography, Mathematics, Physics, Psychology, Zoology. B.Sc. (Program) - Botany, Chemistry, Economics, Electronics, Mathematics, Physics, Zoology. B.Com. (Program) Syllabus distribution is done at the beginning of each academic session and intimation given to students thereof in advance. Academic modules are submitted by teachers at the beginning of each term/ semester. Regular classes (theory and practical), tutorials and remedial classes are conducted for the benefit of students. Part time teachers and guest teachers are recruited by the college to ensure successful completion of the syllabus. Audio-visual aids, Power Point presentations are used by the teachers for effective curriculum delivery and for better teaching-learning process. Round the year evaluation of students' performance through assignments and internal assessments are done. Tutorials and internal examination are conducted by all departments. To ensure the desired academic flexibility of CBCS, several Generic and Discipline Specific Elective (DSE) subject combinations are provided to the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	TALLY.ERP9 with GST	12/12/2018	150	Accounts related Jobs , Public Relation, IT related Jobs, Consultancy	Basics of accountancy, Fundamentals of Tally.ERP9, Accounts and Taxation with GST, Basics of English, Accounting Vouchers, Advanced Computer

		Knowledge (Computers for Professionals)

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Economics (Hons & Prog.)	10/07/2018
BSc	Geography (Hons)	10/07/2018
BSc	Psychology (Hons)	10/07/2018
BCom	Program	10/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	ECONOMICS	10/07/2018
BSc	GEOGRAPHY	10/07/2018
BSc	PSYCHOLOGY	10/07/2018
BCom	PROGRAM	10/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	24

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1. Computer Applications	12/07/2007	1222
2. Physiotherapy Technician	05/09/2016	4
3. Basic Hair and Skin Care Course	18/08/2016	22
4. Karate for self defence	25/09/2017	80
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Geography	15
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
IQAC has taken efforts to get feedback from the students and alumni for the overall development of the college. Accordingly, a feedback committee has been formed. Anonymous feedback has been taken from students. Feedback from Alumni and students has been taken both in offline mode and online mode. Feedback on the parameters viz. Teaching Learning Process, Teacher Student Relationship, Course Curriculum, Laboratory (if applicable), Library and Internet Facilities, College and Administrative Infrastructure and Support, Facilities for participating Extra Curricular Activities, Vocational Courses organized by the college, Career Counseling and Placement Facilities have been taken. Suggestions for overall development of the College have also been taken. 4 Point scale has been set for taking the feedback with 4 grade as Excellent. Data have been analyzed by using available statistical software. Input of the feedback has been represented by using Pie chart, Bar diagram. A consolidated report has been duly submitted to the college authority for taking necessary action. The report of feedback is made available in the college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Geography (Hons)	15	50	15
BA	Political Science (Hons)	45	185	45
BA	Philosophy (Hons)	25	122	8
BA	History (Hons)	45	206	23
BA	English (Hons)	55	180	52
BA	Bengali (Hons)	55	377	50
BA	Sanskrit (Hons)	30	147	29
BSc	Chemistry (Hons)	23	74	13
BSc	Computer Science (Hons)	31	20	10

BSc	Economics (Hons)	20	100	11

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1850	Nill	24	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	15	Nill	1	1	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college does not have any institutionalized system for mentoring. However, the teachers maintain close contact with the students. They are encouraged to communicate their problems, academic and personal / financial, to their teachers, without any hesitation so that those can be resolved and they can concentrate on their study. This is, in fact, a regular practice of this college for a long. Besides, occasional counseling sessions have been organised by the college with the help of professional bodies. The college has also organized workshops for Career Counseling in collaboration with TCS, Kolkata, Swami Vivekananda Institute of Management and Computer Science, South 24 Parganas, SDM Office, Durgapur, etc. to get the students prepared for their placements after completion of their graduation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1850	24	1:77

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	24	4	Nill	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Shyamasri Maji	Assistant Professor	Independent Research Fellowship

			Programme (2018-19) on "Reading Anglo-Indian History in Non-fiction Cinema: A Study of Select Documentary Films" from Satyajit Ray Film and Television Institute, Kolkata (An Academic Institute Under Ministry of Informa

<div align="center">No file uploaded.</div>

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	Prog	6th Sem	11/07/2019	04/10/2019
BA	Prog	6th Sem	11/07/2019	04/10/2019
BSc	Hons	6th Sem	09/07/2019	21/07/2019
BA	Hons	6th Sem	09/07/2019	21/07/2019

<div align="center">No file uploaded.</div>

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE , the process of Continuous Internal Evaluation is trying to followed in its own terms in this institution. All the departments used to take regular class tests, along with assignments, Previously the system of continuous evaluation was not institutionalised. Under the CBCS system, continuous evaluations are done for all practical based papers. Currently, the system of internal evaluation of 10 marks for theoretical papers and 30 marks for laboratory based subjects are practised in the college as stipulated by the affiliating university. Generally the Departments take more than one internal test and the best is taken out of those. Answer scripts are shown to the students and the correct method of writing answers is discussed. Intra-departmental presentations by students are encouraged to enhance their public speaking and presentation skills, and also to encourage critical thinking. The response of the students in class is closely monitored by the teachers and necessary assistance is provided to students who are facing difficulties in coping with the syllabus.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

It is a long standing practice of this college that every year at the beginning of the academic session of the college the authority publishes the academic calendar and circulates it among the students through the Students' College Diary. These Calendars for 2018-19 have been uploaded in the college website also. This Calendar contains the class schedules along with holidays and different activities (like Cultural Competitions, Sports, Exhibitions, Social, etc.), celebrations (like Independence day, Republic Day, Teachers' day, Freshers' Welcome, Farewell of Out-going Students, Saraswati Puja, etc.) as

well as College and University (as per University declarations) Examination schedules. These schedules are generally followed except occasional changes under unavoidable circumstances. There is an Examination Committee which supervises all Examinations, Internal and External (End Semester Examination). The end semester (Final) examinations are held following the schedule given by the University. The College Examination Committee prepares the schedule of all the Internal examinations for a particular semester and monitors so that the examinations are conducted as per schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.dwcollege.org/upload/Files/Program%20Outcome_2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	Prog	4	4	100
Nill	BA	Hons	161	159	99
Nill	BA	Program	125	68	54
Nill	BSc	Hons	40	36	90
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.dwcollege.org/upload/Files/Student%20Satisfaction%20Survey_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	2.1	1.55
Interdisciplinary Projects	180	Satyajit Ray Film and Television Institute	0.6	0.6
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BENGALI	1	Nill
National	SANSKRIT	1	Nill
International	ENGLISH	1	0.13
International	SANSKRIT	4	Nill
International	ZOOLOGY	2	0.50
International	BOTANY	1	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	1
SANSKRIT	1
POLITICAL SCIENCE	4
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
'Rabindr anather Ac	Anup Kumar Maji	Nabyasrote	2018	Nill	Durgapur Womens	Nill

					College	
A Study of Modern Society (18th - 19th A.D.) OF Bengal in the Light of the 4th Chapter,Prathamadhikarana of Vatsayanas Kamasutra.	Sangeeta Karmakar	Edulight	2019	Nill	Durgapur Womens College	Nill
Three new species of predaceous midges Brachypogon Kieffer from northern plains of West Bengal, India (Diptera: Ceratopogonidae)	Poulami Saha, Shubhranil Brahma Niladri Hazra	Oriental Insects	2019	15	University of Burdwan	Nill
Role of Reactive Oxygen Species in Cotyledon Senescence During Early Seedling Stage of Mung Bean [Vigna radiata (L.) Wilczek]	Lily Pal, Rup Kumar Kar	Journal of Plant Growth Regulation	2018	82	Visva-Bharati	1
Rev. of diaspora theory and transnationalism by Himadri Lahiri	S Maji	Journal of Language, Literature and Culture	2019	Nill	Durgapur Womens College	Nill
	Sanchita		2018	Nill	Durgapur	Nill

Protibadi choritro Shakuntala	Goswami	Nabyasrote			Womens College	
Indian Costume in the Age of Guptas.	Sangeeta Karmakar	Nabyasrote	2018	Nill	Durgapur Womens College	Nill
TUMUN, KTVACH (LYAP), SATRI-SA NACH EI TINTI P RATYAYER MAD HYE TULONAMU LAK SAMKSHIPT A ALOCASTA DHYAYIOS U PADMAVYAKA R ANER MADHYE S HILADI PRATYAY A-VISHAYE SAM KSHIPTA TULON AMULAK ALOCH ANAHANA	SHREYASREE DAS	Nabyasrote	2018	Nill	Durgapur Womens College	Nill
RABIRASH MICHCHHATA Y SHRIMATI	SWATI CHATTERJEE	Nabyasrote	2018	Nill	Durgapur Womens College	Nill
Additions to the species of Dasyhelea Kieffer, 1911 (Diptera: Ceratopogo nidae) from West Bengal, India	Shubhranil Brahma, Niladri Hazra	Polish Journal of Entomology	2018	4	University of Burdwan	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	1	4	2
Presented papers	12	2	Nill	Nill
Resource persons	Nill	1	2	2

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Essay Writing Competition to Commemorate the 125th Anniversary of Chicago Speech by Swami Vivekananda	1st and 3rd Prize in the Competition	Department of Higher Education, Science Technology Biotechnology, Government of West Bengal	2

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
The Future of Smiles Mission	INGA Health Foundation, Mumbai and, Operation Smile INC., Virginia Beach, USA	Volunteer Medical Services for free operation of children with cleft palate	1	5
Sampriti Saptaha	Department of Higher Education, Science Technology	Commemoration of the 125th Anniversary of Chicago Speech by Swami	1	3

Biotechnology, Government of West Bengal	Vivekananda		

<div align="center">No file uploaded.</div>

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

<div align="center">No file uploaded.</div>

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

<div align="center">No file uploaded.</div>

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

<div align="center">No file uploaded.</div>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	30

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation

software	or patially)		
KOHA	Fully	16.11.01.000	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19106	3007500	Nill	Nill	19106	3007500
Reference Books	450	225000	Nill	Nill	450	225000
e-Books	195809	5900	Nill	Nill	195809	5900
Journals	10	5000	Nill	Nill	10	5000
e-Journals	6293	5900	Nill	Nill	6293	5900
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	40	4000	Nill	Nill	40	4000
Others(specify)	3	5600	Nill	Nill	3	5600

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Shymasri Maji	Indian Writing in English	Website of Netaji Subhas Open University (http://www.wbnsou. ac.in/online_services/slm_BDP.shtml#active_slm_BDP)	03/12/2018

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	3	44	1	1	10	45	100	0
Added	0	0	0	0	0	0	0	0	0
Total	65	3	44	1	1	10	45	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5.96	**5.96**	**9.53**	**9.53**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classes in every semester are organised as per the class routine. Library facilities are extended to the students and to make it effective, specific rules have been framed for this purpose. Policies have been taken to ensure adequate academic facilities for the students. Therefore, attempts have been taken to extend as much support as possible to all the departments, particularly the laboratory based ones. 1. Laboratories for Zoology and Botany have been upgraded for newly introduced courses, 2. Wi-Fi adapters have been provided to the departments. 3. The Computer Science Department has been provided with some necessary Devices/Software to upgrade their computers. 4. An Open Air Stage has been completed for organizing cultural programme. 5. Construction of the base ball court has been completed. 6. Facility of College Canteen has been made running for the students and staff. 7. Renovation of College Staff Quarter has been undertaken. 8. Policies have been made to upgrade all laboratories to cover the CBCS Courses.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Nill**	**Nill**	**Nill**
Financial Support from Other Sources			
a) National	**Kanyashree K2, Oasis**	**178**	**4100000**
b)International	**Nill**	**Nill**	**Nill**
[View File](#)			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Karate Training Programme for the	**19/04/2018**	**51**	**Shotokan Karate Agency Durgapur**

Students					
No file uploaded.					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Placement drive conducted by Wipro.	3	Nill	3	3
2019	Placement drive conducted by TCS.	3	Nill	1	1
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	BSc Hons	Computer Science	Burdwan University, BITS Pilani, Shastra University, B.C. Roy Engineering College	MCA/MSc/M. Tech, B. Ed
2019	11	BSc Hons	Chemistry	Durgapur Government College, KNU, Bankura	M.Sc

				Univ, Jadavpur University, Delhi University, Scottish Church College	
2019	40	BA Hons	English	Kazi Nazrul University, Burdwan University, Bankura University, Banaras Hindu university, Rabindra Bharati University, St. Xavier's University (Kolkata), Calcutta University, NSHM, Techno India, DISM, Kalyani University, Sidho Kano Birsa University,	MA in English, B.Ed, MA in Journalism and Mass Communication, MSc in Hospitality Management
2019	11	BA Hons	Bengali	Kazi Nazrul University	MA
2019	9	BA Hons	Sanskrit	Burdwan University, Rabindra Bharati University, Visva-Bharati, Bankura University	MA
2019	10	BA Hons	Political Science	Kazi Nazrul University	MA
2019	10	BA Hons	History	KNU, BU,DUU,WBUTTEPA, UNIV. OF BURDWAN	M.A, B.ED
2019	4	BSc Hons	Physics	KNU, Amity Univ , BB College Asansol	M.Sc (Physics)

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dance Competition	Inter College	5
Yoga, Boxing, Debate, Electoral Club, Wall Magazine, Swach Bharat	District, State	30
Annual Exhibition	Institution	300
Annual Sports	Institution	295
Annual Common Room Competitions (Cultural Competitions)	Institution	260

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	West Bengal Governor Medal By West Bengal Former Governor Kesari Nath Tripathi	National	Nill	Nill	AP17584	Saraswati Singh
2019	Republic Day Parade ORGANISED BY NCC KOL B GROUP AND NCC 2 BENGAL BATTALION	National	Nill	Nill	Nill	Manisha Ghosal

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the G.O. 168ILC/OM34L/2017, dated 07.06.2017, issued by the Department of Higher Education, Government of West Bengal, new guidelines were framed

regarding the procedure of election and role of the Student Council in Colleges and Universities of the state. However, since there was no directive from the Department to conduct Student Council election, no formal Council could be formed in 2018-19. Therefore, student representatives could not be included in administrative statutory bodies like the Governing Body, or any other statutory committee formed in the Teachers' Council. However, to ensure the participation of the students in various activities undertaken by the College, different Departments select Class representatives from different semesters who liaise with the teacher-members of the committee and are indirectly involved in the academic and administrative processes of the Institution. The grievances of the students are also looks into by the Grievance Redressal Cell of the College as well as the Students' Welfare Committee. The students organize annual events like the College Fest, exhibition, sports, cultural competitions under the guidance of the teachers in the concerned committees. However, there is no direct involvement of the Student Council in these bodies because of the above-mentioned reason.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

61

5.4.3 – Alumni contribution during the year (in Rupees) :

25100

5.4.4 – Meetings/activities organized by Alumni Association :

One formal meeting of ex-students with IQAC was held in the college on 15.12.2018. In this meeting the association was formed and the portfolio holders were duly selected. The course of activities was also discussed. On basis of the discussion held there the members organized first Reunion on 13.01. 2019. The Association will be registered in due course.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College promotes a culture of overall participative management. The apex body of the college administration is the Governing Body which includes representatives of all key stakeholders as stipulated by the Education Directorate, Govt. of West Bengal. It includes representatives from the Full Time Teaching Staff, Non-Teaching Staff of the College, representatives from the affiliating University and the West Bengal Higher Education Council as well as various external members whose inputs help in the overall administration and improvement of the Institution. The Governing Body forms several statutory and other committees/ panels for wider participation of stakeholders. There are also different Committees, Sub-Committees and Cells duly formed in the Teachers' Council to assist the college administration for its smooth running. These are headed by a Convenor/Co-ordinator and comprised of Teaching and Non-Teaching Staff. The Principal and the ex-Officio Secretary of the G.B. is the Chairperson of all such committees. This strategy accelerates the overall development of the college. These committees include-- Finance Sub-Committee, Admission Sub-Committee, Examination Sub-Committee, Result Sub-Committee, Class

Routine Sub-Committee, Research Sub-Committee, Seminar Sub-Committee , Service Book Sub-Committee, Library Sub-Committee, Cultural Sub-Committee, Sports Sub-Committee, Magazine Sub-Committee, Anti Ragging and Sexual Harassment Cell, Grievance Redressal Cell i. Decentralization of power is ensured through the involvement of the various Commitees/Sub-Committees/Cells of the G.B., T.C. and the Non- Teaching Staff Council in the day-to-day running of the College. The academic departments are given autonomy in the various inter-departmental matters. ii. Meetings of these Committees/Sub-Committees/Cells/units are conducted either routinely or as and when necessary. Resolutions and recommendations of the meetings of these Committees are placed before the Principal for execution. The Principal in consultation with the Governing Body implements the decisions with active participation of Teaching and Non-Teaching staff. iii. IQAC organises workshops/meetings with various stakeholders in open forum to propagate various policies for development of the college so that the quality of the academic institution is ensured with active participation of all.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is developed by the Affiliating University. Various teachers of the College are members of the Under Graduate Board of Studies of the University and directly help in framing the syllabi and curricula. Teachers also participate and syllabus development workshops as and when conducted by the University and share their inputs.
Teaching and Learning	Teachers prepare teaching plans so that the syllabus could be completed within the stipulated time.The students are provided with reference /supplementary reading materials. Innovative teaching-learning methods and ICT is used by the teachers of various Departments to aid the comprehension of the students.
Examination and Evaluation	The End Semester Examination is conducted following the schedule shared by the affiliating University. The departments conduct Continuous Internal Evaluation through Class Tests, project works, home assignments and group discussions. Teachers submit the marks of the Internal Assessment (10) to the University in time.
Research and Development	Since it is an under graduate college the students are sought to be engaged in research activities through various assignments and projects as a part of

	curriculum and process of continuous evaluation. Many of our teachers are involved in research activities for Ph.D. as well as for Post Doctoral researches in collaboration with Universities/ other Institutes.
Library, ICT and Physical Infrastructure / Instrumentation	Various upgradation projects have been proposed for the ICT infrastructure and the various laboratories of the College with the funds received from RUSA. A plan for the same has been chalked out and the development of the physical infrastructure of the College has been undertaken.
Admission of Students	Complete transparency is maintained in the admission process which is conducted online through the admission portal of the College. All details regarding the availability of seats , fee structure, the infrastructure and the facilities available in the College are mentioned in the College prospectus and are also uploaded to the website. Admission is conducted strictly on the basis of merit and the reservation policies of the government is adhered to.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In compliance with the policy of the Government regarding digitization at every sphere of college administration, the college has introduced the necessary software like CAMS, IFMS, HRMS, KOHA, etc. This has accelerated the administrative process with better outcome. The grant under RUSA 2.0, received by the college, is being utilized entirely through online transactions.
Administration	CAMS (College Administration and Management System) This software is used for overall administration of college, particularly students' admission, students' registration, collection of fees along with college accounts and other relevant activities.
Finance and Accounts	IFMS (Integrated Financial Management System), Govt. of West Bengal. It includes HRMS (Human Resource Management System), ePRADAN, eBilling, etc. used for financial matters, viz. West Bengal State Govt. GrantsinAid, Payment of Staff Salary and Submission

	of Provident Fund, Professional Tax, Income Tax, etc. PFMS (Public Financial Management System) This system is used for dealing with UGC Grants.
Student Admission and Support	Student admission is done entirely through online mode by using the college website at the beginning of each academic session. Payment of admission and semester fees can be done online through college website.In library, different e-resources and e-journals are available for the benefit of students and teachers. Library automation has been done through KOHA software is used for library automation and it is used for issue and return of books by the teachers and students. For browsing Catalogue, WEB OPAC software is also available in the library.
Examination	Students enrollment, registration, form fill up for examination and collection of University Examination fees are done online through college and University websites. The evaluation of answer scripts, capturing of marks, publishing of results are done online through College and University websites.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Arup Kanti Kole	Participated in Workshop on CBCS curriculum and Syllabus, Kazi Nazrul University, Asansol (Dated: 04.06.19)	Nill	1000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2019 | Seminar cum Workshop on MOOC | Nill | 19/03/2019 | 19/03/2019 | 20 | 4 |
| 2019 | Workshop on 'Yoursown' mobile app | Nill | 28/05/2019 | 28/05/2019 | 22 | 5 |

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
37th Orientation Programme, HRDC, North Bengal University	1	20/02/2019	19/03/2019	28
Workshop on Planning and Development of Online Courses with Reference to MOOCs organised by A.K. Dasgupta Centre for Planning and Development, Visva-Bharati, West Bengal.	1	05/02/2019	11/02/2019	7
Rural Immersion and Community Engagement: Nai Talim	1	10/01/2019	16/01/2019	7
Python Programming: A Concise Introduction By Wesleyan University	1	18/03/2019	16/04/2019	28
TEQIP-III Sponsored SHORT TERM COURSE on Emerging Trends in Photonics and Applications (ETPA-2019), NIT Durgapur,	2	11/02/2019	15/02/2019	7

Refresher Courses	1	04/12/2018	24/12/2018	21
HRD programmes/ Faculty Induction Programme	3	30/06/2018	21/07/2018	21
37th Orientation Programme HRDC North Bengal Univ	1	20/02/2019	19/03/2019	28
Refresher Course	1	03/12/2019	16/12/2019	14
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
West Bengal Health Scheme	West Bengal Health Scheme	Satha Swasthi, Kanyashree K1 K2, Oikashree, Oasis

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is carried out by college management appointed Firm. External Financial Audit is carried out by a C.A. Firm approved by Govt. of West Bengal

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PC CHANDRA SONS GROUP (GYANDHARA PRAKALPA)	225000	Infrastructural Development
No file uploaded.		

6.4.3 – Total corpus fund generated

7876722

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kazi Nazrul University	No	Nill
Administrative	Yes	Kazi Nazrul	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college does not have any such association. However, the college arranges meetings of parents with Principal and Teachers at the beginning of every session in July. The teachers meet the parents at departmental level to discuss the respective students' progress or problems, as and when necessary.

6.5.3 – Development programmes for support staff (at least three)

1. Occasional training programme on e-governance are arranged for office and library staff as and when necessary. 2. Basic awareness on computer operation are given to the support staff for managing office, library and laboratory.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

I. Seminars/Workshops/ Meets were organised by IQAC as mentioned in Part A. II. IQAC has initiated the process of developing Feedback System from the stakeholders of the college. Feedback from alumni has already been taken, analysed and its report has been submitted to the college administration for due consideration. Feedback from Students has been taken. The report of feedback analysis is attached as Annexure- III. An Academic and Administrative Audit have been conducted by external agency.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Plantation has been done in and around the campus. The college campus is surrounded by trees. Greenery is maintained in the campus by plantation and vegetation as far as possible. Efforts are being given by the staff and the students to maintain the campus clean. Occasional cleanliness drive has also been taken. The college has a roof top solar power plant to supply power to the college premises and library. This plant is running.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	10
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	20/06/2014	Nill	Public Bus stand	RTO approved bus stand	Nill
2018	1	Nill	23/10/2012	Nill	Police Patrolling for safety of Girls Students	Safety and Security of Girl Students	Nill
2018	Nill	1	18/04/2018	Nill	Supply of Drinking water to general Public	Supply of drinking water outside the college premises	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct and professional ethics are circulated to all stakeholders through the printed Prospectus and	01/07/2019	The prospectus provides the students with all necessary information regarding the admission procedure and other

College Diary	details about the college. The college diary provides the students entire academic schedule. There is also space for keeping records of the topics covered in the classes.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Occassional seminars/workshops are arranged in the college as and when possible. Students and staff are also encouraged to participate in such programmes outside the college. In this year no such programme could be arranged in the college.	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) The College takes due care to keep the campus clean. Beyond regular maintenance, occasional Cleanliness drives are taken by NCC and NSS units, Viz. Swachh Bharat Abhiyan, etc. b) Department of Biological Sciences (Botany and Zoology) maintains an Herbal Garden in the college campus. Plantation drive has been taken before the monsoon every year. The college is surrounded by large number of trees of different sizes and varieties. c) Green Generator had been set up in the college as power back up. d) Chemistry department uses LPG for its Laboratory. e) Steps are taken to ensure optimum use of electricity (save electricity and save the Earth drive) and water. Due attention is given to minimise wastage of electricity and water. f) Roof top solar power plant has been installed in the college. The power so generated is fed to the grid. g) Awareness campaign is regularly done to minimise the use of plastics.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college is taking special care to provide the students with necessary opportunities to develop and exhibit their creative talent by organizing annual exhibition, cultural competitions, and annual college social. They are also encouraged to utilize departmental wall magazine to nurture their writing and presentation skill. Beside these, Lectures by eminent visiting Professors / researchers are occasionally arranged to enable the students become knowledgeable as well as aware of different cutting edge researches. 2. Group Discussions, Demo-Classes, etc. are arranged for the students to enrich them with knowledge and presentation skills. 3. The college provides separate departmental staff rooms for each department rendering twofold benefits. i) This enhances scope of teacher-student interactions and individual mentoring enabling students to get greater support. ii) These departmental rooms have enabled the teachers to house departmental libraries (Seminar Library) to

extend easy access for the students to the library books. 4. Admissions of students in the college are made online to make the process fully transparent. 5. Online collection of student fees is introduced. 6. Registration, Form fill up for Examination, Publication of Results are made online. 7. Organising orientation workshop for students at the beginning of every semester to make them understand all aspects of CBCS curriculum. 8. The college fees of the differently-abled students are paid by the college through special arrangements

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.dwcollege.org/ContentPage.aspx?pageid=129

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Durgapur Women's college is the sole general degree college for girls in the locality since 1980. The mission of the College is to empower girl students, particularly those from ordinary families, some of whom are also first generation learners, to find a strong foothold in the society academically and financially so that they can acquire a new position in the society. With this vision the College is ceaselessly trying to extend academic opportunity among the students belonging to various linguistic, religious and ethnic groups residing in and around this industrial city. For this purpose apart from regular classes various programmes like tutorial classes, remedial coaching, UGC funded programmes e.g. the Computer Literacy Programme, the Functional and Communicative English Course, Value-added courses as personality and social awareness development programmes, arrangements of different competition etc. are conducted throughout the year. These efforts are reviewed time to time and measures are taken to suit the new challenges. The teaching and non-teaching staff of the College are committed to extend every support to the students to enable them to face all challenges in life and career. Annual Exhibitions, Annual College Social and various common room competitions help the students to cultivate their creative talent and leadership quality. The students are actively encouraged to take part in various district, state and national level competitions and events. The Cultural Committee guides and prepares the students for these events. The college also actively tries to inculcate in students the consciousness about environment and encourage them to protect it by keeping the college campus clean, optimising the use of water and electricity, maintaining greenery of the ambience and minimising the use of plastics. To evaluate and assess the teaching-learning processes adopted by the College, a formal feedback system has been started from this session.

Provide the weblink of the institution

http://www.dwcollege.org/ContentPage.aspx?pageid=8

8.Future Plans of Actions for Next Academic Year

Durgapur Women's College is committed towards providing better teaching-learning environment to its students. Keeping this primary objective in mind, the Institution plans to ---- 1. Utilize the grants received from the RUSA 2.0 project to create better infrastructure in terms of new classrooms and a new academic complex to provide more space to the newly-established departments. 2. Upgrade the library as well as laboratory infrastructure through procurement and purchase of more books and necessary equipment/chemicals 3. Propose the sanction of new full-time teaching posts for the existing as well as newly-established departments to the Department of Higher Education, Government of West Bengal. In order to provide seamless and better service to the students, the Institution will also propose the filling of the sanctioned yet vacant posts for Non-teaching

staff. 4. Improve the student management system to include complete online feedback system to reduce paper wastage. 5. Proposal will be sent to the UGC and the State Government for sanctions of funds for seminars/workshops. 6. Encourage and mentor students to take part in student seminars, cultural and competitive events held both at the Institutional level and outside. 7. Encourage former students to join the Alumni association of the College and to have it registered.