



**Durgapur Women's College**  
**Mahatma Gandhi Road, Durgapur, West Bengal 713209**

**(Affiliated to Kazi Nazrul University)**

**(Accredited by NAAC with B<sup>++</sup> Grade)**

**Annual Quality Assurance Report (2017-2018)**  
**Submitted by Internal Quality Assurance Cell**  
**Durgapur Women's College**

**Submitted to National Assessment and Accreditation Council**  
**(NAAC), Bangalore**

**The Annual Quality Assurance Report (AQAR) 2017-18 of the IQAC**

**(as per Revised Accreditation Framework in November, 2017)**



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**The Annual Quality Assurance Report (AQAR) of the IQAC**  
*(For Affiliated/Constituent Colleges)*



# Durgapur Women's College

Mahatma Gandhi Road, Durgapur, West Bengal 713209

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

## Part – A

### Data of the Institution

(data may be captured from IQA)

1. Name of the Institution: **Durgapur Women's College**
  - Name of the Head of the institution : **Prof. Madhumita Jajodia**
  - Designation: **Principal**
  - Does the institution function from own campus: **Yes**
  - Phone no./Alternate phone no.:
  - Mobile no.: **9679830853**
  - Registered e-mail: **mjm\_dwc@yahoo.co.in**
  - Alternate e-mail : **dwciqac2017@gmail.com**
  - Address : **Mahatma Gandhi Road**
  - City/Town : **Durgapur**
  - State/UT : **West Bengal**
  - Pin Code : **713209**
2. Institutional status:
  - Affiliated / Constituent: **Affiliated**
  - Type of Institution: Co-education/Men/Women: **Women**
  - Location : Rural/Semi-urban/Urban: **Urban**
  - Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify):  
**Grants-in aid/ UGC 2f and 12 (B)**  
**Section 2f: F.8-19/81(CP/MP) dated 29.03.1985**  
**Section 12(B): F.8-19/81(CP/MP) dated 29.03.1985**
  - Name of the Affiliating University: **Kazi Nazrul University**
  - Name of the IQAC Co-ordinator : **Dr. Dulal Chandra Sen**
  - Phone No. : **9433164759**
  - Alternate Phone No.
  - Mobile: **9830878669**
  - IQAC e-mail address: **dwciqac2017@gmail.com**
  - Alternate Email address: **sendulalchandra@gmail.com**
3. Website address: **http://www.dwcollege.org/**  
Web-link of the AQAR: (Current Academic Year):  
<http://www.dwcollege.org/ContentPage.aspx?pageid=126>



# Durgapur Women's College

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For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes/No....**Yes (Enclosed as Annexure – I)**

If yes, whether it is uploaded in the Institutional website: **Yes**

Weblink: <http://www.dwcollege.org/ContentPage.aspx?pageid=128>

**5. Accreditation Details:**

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
<b>1<sup>st</sup></b>	<b>B<sup>++</sup></b>	<b>2.77</b>	<b>2017</b>	<b>from: 2017 to: 2022</b>

6. Date of Establishment of IQAC: DD/MM/YYYY: **14/11/2014**

**7. Internal Quality Assurance System**

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date and duration	Number of participants/beneficiaries
<b>IQAC Meetings</b>	<b>08-11-17,</b>	<b>08</b>
	<b>17-04-18,</b>	<b>08</b>
	<b>18-12-18</b>	<b>07</b>
<b>Academic Audit by Kazi Nazrul (Affiliating) University</b>	<b>26-07-2018</b>	<b>N.A.</b>
<b>Workshop on CBCS for 1<sup>st</sup> , 3<sup>rd</sup> and 5<sup>th</sup> Semester students</b>	<b>28.08.2018 for 1<sup>st</sup> Semester Students (02 sessions), 31.08.2018 for 3<sup>rd</sup> and 5<sup>th</sup> Semester Students (04 sessions)</b>	<b>230 Students (28-08-2018), 150 Students (31-08-2018)</b>
<b>Workshop for Annual Activity Planning (Academic and Cultural)</b>	<b>18.12.2018</b>	<b>1<sup>st</sup> , 3<sup>rd</sup> and 5<sup>th</sup> Semester Representative Students 30 Students and 17 Teachers</b>
<b>Orientation Workshop for CAS</b>	<b>03-04-2018</b>	<b>17 Full Time Teachers</b>
<b>Faculty Meet</b>	<b>14.12.2018</b>	<b>27 Teachers</b>
<b>Non Teaching Staff meet</b>	<b>12.12.2018</b>	<b>19 Staff</b>
<b>Alumni Meet</b>	<b>15.12.2018</b>	<b>14 Ex-students</b>
<b>Workshop of Teachers On CBCS Course and Curriculum</b>	<b>14-08-2018</b>	<b>30 Faculty Members</b>
<b>Seminar on Birth Day Celebration of C. V. Raman and Marie Curie</b>	<b>29-11-2017</b>	<b>09 Teachers and 38 Students</b>
<b>One Day Conference on 125<sup>th</sup> Birth</b>	<b>05-10-2018</b>	<b>32 Staff (Teaching and</b>



<b>Anniversary of Prof. Satyendra Nath Bose</b>		<b>Non-teaching), 70 Students and 10 Guests</b>
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**Note: Some Quality Assurance initiatives of the institution are:**

*(Indicative list)*

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount (in Rs.)
<b>Institution</b>	<b>RUSA 2.0</b>	<b>UGC through Higher Education Dept., Govt. of West Bengal</b>	<b>2017 – 2020</b>	<b>2.0 Crore</b>
<b>Science Faculty</b>	<b>125<sup>th</sup> Birth Anniversary of Prof. S.N. Bose</b>	<b>DST through the S.N.Bose National Centre for Basic Sciences, Kolkata</b>	<b>2018</b>	<b>30,000/-</b>

**9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: No**

\*upload latest notification of formation of IQAC

**10. No. of IQAC meetings held during the year: 03**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No : **Yes**

(Please upload, minutes of meetings and action taken report)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No**



If yes, mention the amount:      Year: **N.A.**

12. Significant contributions made by IQAC during the current year (maximum five bullets):

- **Digitization at every level of student related office works (online admission, online collection of fees, online registration and online form fill up for examination) and Digitalization of library.**
- **Emphasis on greenery, herbal garden.**
- **Extension activities to fulfil social responsibilities.**
- **Organizing exhibition department wise to nourish knowledge beyond text books.**
- **IQAC has successfully organised several meetings separately for all the stakeholders of the college to encourage and ensure active participation in the process of development of the college.**

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<b>1. Digitization</b>	<p><b>1a. Digitization at every level of student related office works, viz. online admission, online collection of fees, online registration and form fill up for examination, online marks submission.</b></p> <p><b>1b. Teachers are taking part in digital evaluation of answer scripts introduced by the affiliating university.</b></p> <p><b>1c. Digitalization of library.</b></p>
<b>2. Emphasis on greenery, herbal garden</b>	<p><b>2a. New saplings have been planted in the college campus and regular maintenance of that greenery is ensured.</b></p> <p><b>2b. Herbal garden has been developed.</b></p>
<b>3. Extension activities to fulfil social responsibilities</b>	<p><b>3a. Blood donation camp has been arranged in the college.</b></p> <p><b>3b. Students have participated in the programme named SMILE organized by INGA Health Foundation and IQ City N. M. Hospital, Durgapur.</b></p> <p><b>3c. An awareness camp regarding Eye donation has been organized.</b></p> <p><b>3d. Electoral awareness programme for students has been arranged.</b></p> <p><b>3e. Participation in youth day celebration programme organized in Durgapur.</b></p>
<b>4. To organize programmes to nourish knowledge beyond text books</b>	<p><b>4a. Department wise exhibition and seminars have been arranged.</b></p> <p><b>4b. Cultural and Sports activities - Students have been encouraged to participate in different cultural programmes and sports activities</b></p>



	<p><b>in the college and outside.</b></p> <p><b>4c. Karate Training Course in the college has been introduced for the self defence of the students.</b></p> <p><b>4d. Workshop cum training programme to develop skills for securing jobs in software companies and separate training for securing administrative jobs are organised.</b></p>
<p><b>5. To encourage and ensure active participation of all the stakeholders in the development of the college.</b></p>	<p><b>5a. IQAC has organized several meetings with Teachers, Non-Teaching staff and Students of the college to discuss several aspects regarding development of the college.</b></p> <p><b>5b. Meetings were organised with Ex-students and issues related to the development of the college were discussed. A Reunion was organised and the process of formation of alumni association has been initiated.</b></p>

**14. Whether the AQAR was placed before statutory body? Yes /No: Yes**

Name of the Statutory body: **G.B.** Date of meeting(s): **04.06.2019**

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?**

Yes/No: **Yes** Date: **13-14 October, 2017**

**16. Whether institutional data submitted to AISHE: Yes/No: Yes**

Year: **2017-18** Date of Submission: **22/03/2018**

**17. Does the Institution have Management Information System?**

Yes  No

If yes, give a brief description and a list of modules currently operational.  
 (Maximum 500 words)

**The college is running with the support of the following Management Information System (MIS):**

- a) CAMS (College Administration and Management System)**  
 This software is used for overall administration of college, particularly students' admission, students' registration, collection of fees along with college accounts and other relevant activities.
- b) IFMS (Integrated Financial Management System), Govt. of West Bengal**  
 It includes HRMS (Human Resource Management System), e-PRADAN, e-Billing, etc. used for financial matters, viz. West Bengal State Govt. Grants-in-Aid, Payment of Staff Salary and Submission of Provident Fund, Professional Tax, Income Tax, etc.
- c) PFMS (Public Financial Management System)**  
 This system is used for dealing with UGC Grants.
- d) KOHA (for Library Automation), WEB OPAC for Browsing Catalogue.**



**Part-B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.  
Explain in 500 words

**The College runs Under Graduate (UG) programmes with Honours and General (Programme) courses in Arts, Science and Commerce. It is run under Semester system with CBCS. The subjects offered under different Programmes are as follows,**

**B.A. (Hons.) - Bengali, Economics, English, Geography, History, Philosophy, Political Science, Psychology, Sanskrit.**

**B.A. (Programme) - Bengali, Economics, English, Sanskrit, Hindi, History, Political Science, Philosophy.**

**B.Sc. (Hons.) – Chemistry, Computer Science, Economics, Geography, Mathematics, Physics, Psychology, Zoology.**

**B.Sc. (Programme) - Botany, Chemistry, Economics, Electronics, Mathematics, Physics, Zoology.**

**B.Com. (Programme)**

**The college is aware of the necessity of ensuring academic flexibility under CBCS Course and therefore, offers a wide range of subject combinations to opt for.**

**1.1.2 Certificate/ Diploma Courses introduced during the Academic year**

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	Focus on employability/ entrepreneurship	Skill development
	<b>TALLY.E RP9 with GST</b>	<b>December, 2018 5 Months</b>	<ul style="list-style-type: none"> <li>• Accounts related Jobs</li> <li>• Public Relation</li> <li>• IT related Jobs</li> <li>• Consultancy</li> </ul>	<ul style="list-style-type: none"> <li>• Basics of accountancy</li> <li>• Fundamentals of Tally.ERP9</li> <li>• Accounts and Taxation with GST</li> <li>• Basics of English</li> <li>• Accounting Vouchers</li> <li>• Advanced Computer Knowledge (Computers for Professional)</li> </ul>

**1.2 Academic Flexibility**

**1.2.1 New programmes/courses introduced during the Academic year**

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
<b>1. B.Sc. (Hons. and Program) in Economics</b>	<b>July, 2018</b>	<b>Economics (Hons.) – 012</b>	<b>July, 2018</b>
<b>2. B.Sc. (Hons.) in Geography</b>	<b>July, 2018</b>	<b>Geography (Hons.) - 018</b>	<b>July, 2018</b>
<b>3. B.Sc. (Hons.) in Psychology</b>	<b>July, 2018</b>	<b>Psychology (Hons.) - 035</b>	<b>July, 2018</b>
<b>4. B.Com. (Program)</b>	<b>July, 2018</b>	<b>B.Com. (Program)</b>	<b>July, 2018</b>





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Name of Programmes adopting CBCS					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
<b>1. B.Sc. (Hons. and Program) in Economics</b>	<b>UG</b>		<b>July, 2018</b>		
<b>2. B.Sc. (Hons.) in Geography and Psychology</b>	<b>UG</b>		<b>July, 2018</b>		
<b>3. B.Com. (Program)</b>	<b>UG</b>		<b>July, 2018</b>		
Already adopted (mention the year)					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
<b>1. B.A. (Hons.) Courses in Economics, Geography, Philosophy and Psychology</b>	<b>UG</b>		<b>July, 2017</b>		
<b>2. B.Sc. (Hons.) Courses in Zoology</b>	<b>UG</b>		<b>July, 2017</b>		
<b>3. B.Sc. (Program) Courses in Zoology, Botany</b>	<b>UG</b>		<b>July, 2017</b>		
<b>1. B.A. (Hons.) Courses in Bengali, English, History, Pol. Science and Sanskrit</b>	<b>UG</b>		<b>July, 2016</b>		
<b>2. B.Sc. (Hons.) Courses in Chemistry, Comp. Science, Mathematics and Physics</b>	<b>UG</b>		<b>July, 2016</b>		
<b>3. B.A. (Program) Courses in Bengali, Economics, English, Sanskrit, Hindi, History, Philosophy and Pol. Science</b>	<b>UG</b>		<b>July, 2016</b>		
<b>4. B.Sc. (Program) Courses in Chemistry, Electronics, Mathematics and Physics</b>	<b>UG</b>		<b>July, 2016</b>		
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No. of Students		<b>25 (TALLY)</b>			
<b>1.3 Curriculum Enrichment</b>					
Value added courses		Date of introduction	Number of students enrolled		
<b>1. Computer Applications</b>		<b>2007</b>	<b>1222</b>		
<b>2. Physiotherapy Technician</b>		<b>2016</b>	<b>04</b>		
<b>3. Basic Health and Skin Care Course</b>		<b>2016</b>	<b>22</b>		
<b>4. Karate for self defence</b>		<b>2017</b>	<b>80</b>		
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
<b>Study of Marine Ecology at Talsari, Digha and Mandarmani, Prba Medinipur, West Bengal organised by Zoology Department during 21 – 23 January, 2018 under the supervision of Prof. Ramansu Goswami and Prof. Atrayee Dey</b>			<b>21 students (1<sup>st</sup> and 3<sup>rd</sup> Semester)</b>		
<b>Survey of Geological Data at Maithon at the border of West</b>			<b>15 students (1<sup>st</sup> and 3<sup>rd</sup></b>		



Bengal and Jharkhand on 21.11.2017 and at Amlajorah, Rajbandh, West Bengal on 18.07.2018 under the supervision of Prof. Surobali Murmu and Prof. Sabyasachi Das	Semester)
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### 1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
No	No	No	Yes	No

IQAC has taken efforts to get feedback from stakeholders for the overall development of the college. Accordingly, a feedback committee has been formed. Currently, feedback from Alumni has been taken and analysed by the committee. A consolidated report has been duly submitted to the college authority for taking necessary action. A report of analysis is enclosed as Annexure – II. The process of taking feedback from Alumni will continue throughout the year. Moreover, the process of taking feedback from students has already been initiated. The committee has decided to take feedback from 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester students.

## CRITERION II -TEACHING-LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year 2018

Name of the Programme	Number of seats available in the Programme (Code)	Number of applications received	Students Enrolled
B.A. (Hons.) Course in Bengali	55 (121003)	377	50
B.A. (Hons.) Course in English	55 (121015)	180	52
B.A. (Hons.) Course in History	45 (121021)	206	23
B.A. (Hons.) Course in Philosophy	25 (121030)	122	08
B.A. (Hons.) Course in Pol. Science	45 (121034)	185	49
B.A. (Hons.) Course in Sanskrit	30 (121036)	147	29
B.Sc. (Hons.) Course in Chemistry	23 (122008)	74	13
B.Sc. (Hons.) Course in Comp. Science	31 (122011)		10
B.Sc. (Hons.) in Economics	20 (122012)	100	11
B.Sc. (Hons.) in Geography	15 (122018)		16
B.Sc. (Hons.) Course in Mathematics	31 (122025)	221	10
B.Sc. (Hons.) Course in Physics	23 (122032)	40	13
B.Sc. (Hons.) in Psychology	15 (122035)		11
B.Sc. (Hons.) Course in Zoology	15 (122043)	176	17
B.A. (Program) Courses in Bengali, Economics, English, Hindi, History, Philosophy, Pol. Science and Sanskrit	500 (111003, 111012, 111015, 111020, 111021, 111030, 111034,	1220	342



	<b>111036)</b>		
<b>B.Sc. (Program) Courses in Botany, Chemistry, Economics, Electronics, Geography, Mathematics and Physics</b>	<b>40 (112008, 112012, 112014, 112018, 112030, 112032)</b>	<b>392</b>	<b>29</b>
<b>B.Com. (Program)</b>	<b>(111300)</b>	<b>39</b>	<b>19</b>

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
<b>2017 – 2018</b>	<b>1594</b>	<b>N.A.</b>	<b>24 [FTT-21, GLI-2, CWTT-1]</b>	<b>N.A.</b>	<b>N.A.</b>

**2.3 Teaching - Learning Process**

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
<b>24</b>	<b>10</b>	<b>Smart Board, Laptop, Desktop, Internet Connection</b>	<b>Nil</b>	<b>02</b>	<p><b>Department of English maintains a blog (dwceng.wordpress.com) to facilitate the students with online resources in forms of weblink, videos and other interactive teaching materials.</b></p> <p><b>The introduction of CBCS courses which include many new areas of study in each subject necessitates use of E-resources. Teachers use E – resources to provide the students with such learning materials.</b></p>

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

**The college does not have any institutionalized system for mentoring. However, the teachers maintain close contact with the students. They are encouraged to communicate their problems, academic and personal / financial, to their teachers, without any hesitation so that those can be resolved and they can concentrate on their study. This is, in fact, a regular practice of this**



college for a long. Besides, occasional counselling sessions have been organised by the college with the help of professional bodies, viz., “The Centre for Counselling Services and Studies in Self Development” of Jadavpur University, Kolkata, to address psycho-social problems of our girl students. The college has also organized workshops for Career Counselling in collaboration with TCS, Kolkata, Swami Vivekananda Institute of Management and Computer Science, South 24 Parganas, SDM office, Durgapur, etc. to get the students prepared for their placements after completion of their graduation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
<b>1594</b>	<b>21 (FTT), 2 (GLI) and 1 (CWTT)</b>	<b>N.A.</b>

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
<b>25 [FTT], 2 (GLI) and 1 (CWTT)</b>	<b>21 (FTT), 2 (GLI) and 1 (CWTT)</b>	<b>04 [FTT]</b>	<b>Nil</b>	<b>11 [FTT]</b>

### 2.4.2 Honours and recognitions received by teachers

*(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )*

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>2018</b>	<b>Dr. Shyamasri Maji</b>	<b>Assistant Professor</b>	<b>Independent Research Fellowship Programme (2018-19) on “Reading Anglo-Indian History in Non-fiction Cinema: A Study of Select Documentary Films” from Satyajit Ray Film and Television Institute, Kolkata (An Academic Institute Under Ministry of Information and Broadcasting Govt. of India) for 6 months duration (January, 2019 to June, 2019)</b>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end / year-end examination	Date of declaration of results of



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				semester-end / year - end examination
1. B.Sc. (Hons. and Program) in Economics		1 <sup>st</sup> Semester from August to December, 2018	Semester-end Examinations are not yet held	Result is not yet published by the University
2. B.Sc. (Hons.) in Geography and Psychology		1 <sup>st</sup> Semester from August to December, 2018	Semester-end Examinations are not yet held	Result is not yet published by the University
3. B.Com. (Program) and B.Sc. (Program) Courses in Zoology		1 <sup>st</sup> Semester from August to December, 2018	Semester-end Examinations are not yet held	Result is not yet published by the University
4. B.A. (Hons.) Courses in Economics, Geography, Philosophy and Psychology		2 <sup>nd</sup> Semester from January to May, 2018; 3 <sup>rd</sup> Semester from August to December, 2018	Last date of 2 <sup>nd</sup> Semester was 08.08.2018 Semester-end Examinations of 1 <sup>st</sup> and 3 <sup>rd</sup> Semester are not yet held	Result is not yet published by the University
5. B.Sc. (Hons.) Course in Zoology		2 <sup>nd</sup> Semester from January to May, 2018; 1 <sup>st</sup> and 3 <sup>rd</sup> Semester from August to December, 2018	Last date of 2 <sup>nd</sup> Semester was 08.08.2018 Semester-end Examinations of 1 <sup>st</sup> and 3 <sup>rd</sup> Semester are not yet held	Result is not yet published by the University
6. B.Sc. (Program) Course in Botany		2 <sup>nd</sup> Semester from January to May, 2018; 1 <sup>st</sup> and 3 <sup>rd</sup> Semester from August to December, 2018	Last date of 2 <sup>nd</sup> Semester was 25.08.2018 Semester-end Examinations of 1 <sup>st</sup> and 3 <sup>rd</sup> Semester are not yet held	Result is not yet published by the University
7. B.A. (Hons.) Courses in Bengali, English, History, Pol. Science and Sanskrit		2 <sup>nd</sup> and 4 <sup>th</sup> from January to May, 2018; 1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> from August to December, 2018	Last date of 4 <sup>th</sup> Semester was 04.08.2018 and that of 2 <sup>nd</sup> Semester was 08.08.2018 Semester-end Examinations of 1 <sup>st</sup> and 3 <sup>rd</sup> Semester are not yet held	Result is not yet published by the University
8. B.Sc. (Hons.) Courses in Chemistry, Comp. Science, Mathematics and Physics		2 <sup>nd</sup> and 4 <sup>th</sup> from January to May, 2018; 1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> from August to December, 2018	Last date of 4 <sup>th</sup> Semester was 04.08.2018 and that of 2 <sup>nd</sup> Semester was 08.08.2018 Semester-end Examinations of 1 <sup>st</sup> and 3 <sup>rd</sup> Semester are not yet held	Result is not yet published by the University
9. B.A. (Program) Courses in Bengali, Economics, English, Hindi, History, Philosophy, Pol. Science and Sanskrit		2 <sup>nd</sup> and 4 <sup>th</sup> from January to May, 2018; 1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> from August to December, 2018	Last date of 4 <sup>th</sup> Semester was 14.08.2018 and that of 2 <sup>nd</sup> Semester was 25.08.2018 Semester-end Examinations of 1 <sup>st</sup> and 3 <sup>rd</sup> Semester	Result is not yet published by the University



			<b>are not yet held</b>	
<b>10. B.Sc. (Program) Courses in Chemistry, Electronics, Mathematics and Physics</b>		<b>2<sup>nd</sup> and 4<sup>th</sup> from January to May, 2018; 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> from August to December, 2018</b>	<b>Last date of 4<sup>th</sup> Semester was 14.08.2018 and that of 2<sup>nd</sup> Semester was 25.08.2018 Semester-end Examinations of 1<sup>st</sup> and 3<sup>rd</sup> Semester are not yet held</b>	<b>Result is not yet published by the University</b>

**2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)**

**Class tests along with assignments, paper presentations and projects are frequently conducted by all departments. Previously the system of continuous evaluation was not institutionalised. Under the CBCS system, continuous evaluations are done for all practical based papers. Currently, the system of internal evaluation of 10 marks for theoretical papers and 30 marks for laboratory based subjects are practised in the college as stipulated by the affiliating university.**

**2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

**It is a long standing practice of this college that every year at the beginning of the academic session of the college the authority publishes the academic calendar and circulates it among the students through the Students' College Diary. These Calendars for 2017-18 and 2018-19 have been uploaded in the college website also. This Calendar contains the class schedules along with holidays and different activities (like Cultural Competitions, Sports, Exhibitions, Social, etc.), celebrations (like Independence day, Republic Day, Teachers' day, Freshers' Welcome, Farewell of Out-going Students, Saraswati Puja, etc.) as well as College and University (as per University declarations) Examination schedules. These schedules are generally followed except occasional changes under unavoidable circumstances.**

**All Teachers are provided with 'Teacher Planner'. This has been introduced from this year to record the day to day activities of each teacher.**

**2.6 Student Performance and Learning Outcomes**

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)**

**Will be put up in the website as and when results are published.**

**2.6.2 Pass percentage of students**

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	<b>B.Sc. (Hons)</b>	<b>38</b>	<b>35</b>	<b>92%</b>
	<b>B.Sc. (Programme)</b>	<b>09</b>	<b>09</b>	<b>100%</b>
	<b>B.A. (Hons)</b>	<b>125</b>	<b>119</b>	<b>95%</b>
	<b>B.A. (Programme)</b>	<b>143</b>	<b>42</b>	<b>29%</b>

**2.7 Student Satisfaction Survey**



2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**The requirement of Student Satisfaction Survey (SSS) is an essential part of academic improvement of the college. The College had initiated the process of taking students' opinion regarding their experience regarding the overall performance of the Institution. This was reported during the visit of NAAC Peer Team in October, 2017. At that time this practice was just in its nascent stage and not properly institutionalised. Following the suggestion of the NAAC Peer Team, initiatives have been taken to introduce the Student Feedback System from the forthcoming session.**

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects	<b>2 years from Nov., 2017</b>	<b>UGC</b>	<b>2.10 lakh</b>	<b>1.55 lakh</b>
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				
<b>Total</b>			<b>2.10 lakh</b>	<b>1.55 lakh</b>

#### 3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year - **Not conducted**

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
<b>NIL</b>				

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year **NIL**



Incubation Centre	Name	Sponsored by
-------------------	------	--------------

Name of the Start-up	Nature of Start-up	Date of commencement
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### 3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards:

State	National	International
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3.3.2 Ph. D.s awarded during the year (*applicable for PG College, Research Center*) **N.A.**

Name of the Department	No. of Ph.D.s Awarded
------------------------	-----------------------

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	<b>English</b>	<b>02</b>	
	<b>Bengali</b>	<b>01 (National) 01 (Conference Proceedings)</b>	
International	<b>Chemistry</b>	<b>01 (International) and 01 (Conference Proceedings)</b>	<b>3 (International)</b>
	<b>Physics</b>	<b>02 (International)</b>	<b>3</b>
	<b>English</b>	<b>02 (Book Review)</b>	<b>ISSN: 1985-3106, ISBN: 978-1-138-84722-4 SCOPUS INDEX</b>

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
<b>Chemistry</b>	<b>01 (International)</b>
<b>English</b>	<b>04 (International)</b>
<b>Economics</b>	<b>01 (International), 02 (State)</b>
<b>Philosophy</b>	<b>01 (National)</b>

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
<b>Graphene- Graphene based – Mos<sub>2</sub> hybrid: Role</b>	<b>Dr. Parikshit Mondal (Chemistry)</b>	<b>AJRCPS</b>	<b>2019 (Accepted, not yet published)</b>		<b>Durgapur Women's College</b>	





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in energy storage device	Dept.)					
“Lacerations Brandished like Flags of Defeat:” Trauma of Partition in Ghassan Kanafani’s “The Child Goes to the Camp”	Dr. Amitayu Chakraborty (English Dept.)	Daath Voyage: An International Journal of Interdisciplinary Studies in English (Vol.3, No.4)	December, 2018		Durgapur Women's College	
Narrating Life, Writing Identity: Reading Esther Mary Lyons' Autobiography <i>Bitter Sweet Truth</i>	Dr. Shyamasri Maji (English Dept.)	International Journal of Anglo-Indian Studies	December, 2017		Durgapur Women's College	
Optical, structural properties and antibacterial activities of uncapped and HMT capped ZnO nanoparticles, <i>Materials</i>	S.Patra, D.Verma, Dr. A.K.Kole (Physics Dept.), C.S.Tiwary, D.Kundu, S.Chaudhuri, P.Kumbhakar	<i>Materials Today Communications</i> , 12, 133-145	2017	Cite Score: 1.86 SNIP: 0.726	NIT Durgapur and Durgapur Women's College	02
In-situ synthesis of rGO-ZnO nanocomposite for demonstration of sunlight driven enhanced photocatalytic and self-cleaning of organic dyes and tea stains of cotton fabrics	P. Kumbhakar, A. Pramanik, S. Biswas, Dr. A.K.Kole (Physics Dept.), R. Sarkar, P. Kumbhakar	<i>Journal of Hazardous Materials</i> 360, 193-203	2018	IF: 6.434	Durgapur Women's College	04

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)  
Nil

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :



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No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	<b>2 (Economics)</b> <b>1 (Bengali)</b> <b>1 (English)</b>	<b>5 (Physics)</b> <b>1 (Electronics)</b> <b>4 (Chemistry)</b> <b>1 (Economics)</b> <b>3 (Sanskrit )</b> <b>6 (Maths)</b>	<b>1 (Physics)</b> <b>2 (Economics )</b> <b>2 (Bengali)</b> <b>1 (Chemistry)</b>	
Attended and Presented papers	<b>1 (Chemistry)</b> <b>1 (Economics)</b> <b>1(Philosophy)</b> <b>4 (English)</b>	<b>2 (Chemistry)</b> <b>2 (Sanskrit )</b> <b>1 (Maths)</b>	<b>2 (Economics)</b> <b>3 (Bengali)</b>	
Resource Persons			<b>2 (Economics)</b> <b>1(Bengali)</b>	

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
<b>Awareness Programme on Cervical Cancer (25.11.2017)</b>	<b>NSS Unit and Durgapur Cancer Foundation</b>	<b>04</b>	<b>50</b>
<b>Blood Donation (22.05.2018)</b>	<b>NSS and NCC Unit, Durgapur Women's college in collaboration with Sub Divisional Hospital, Durgapur</b>	<b>04</b>	<b>41</b>
<b>Awareness Programme on Eye Donation (31.03.2018)</b>	<b>NSS Unit and Durgapur Blind Relief Society</b>	<b>06</b>	<b>59</b>
<b>Operation SMILE (16 – 24 June, 2018)</b>	<b>INGA Health Foundation and IQ City N. M. Hospital, Durgapur.</b>	<b>01</b>	<b>05</b>

**NCC Unit of this college has participated in various extension/outreach programmes within the college campus and outside throughout the year. The details of these activities of NCC Unit are enclosed as Annexure - III.**

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year **NIL**

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited



3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
<b>Operation SMILE</b>	<b>INGA Health Foundation and IQ City N. M. Hospital, Durgapur.</b>	<b>Operation SMILE camp with International relief Workers</b>	<b>01</b>	<b>05</b>
<b>Blood Donation</b>	<b>NSS and NCC Unit, Durgapur Women's College in collaboration with Sub Divisional Hospital, Durgapur</b>	<b>Blood Donation</b>	<b>04</b>	<b>41</b>
<b>Awareness Programme on Eye Donation</b>	<b>NSS Unit and Durgapur Blind Relief Society</b>	<b>Awareness Programme on Eye Donation</b>	<b>06</b>	<b>59</b>
<b>Awareness Programme on Cervical Cancer</b>	<b>NSS Unit and Durgapur Cancer Foundation</b>	<b>Gynaecological Cancer Awareness Camp</b>	<b>04</b>	<b>50</b>
<b>Celebration of Women's Day</b>	<b>Cultural Sub-Committee</b>	<b>Cultural Programme</b>	<b>04</b>	<b>100</b>

**NCC Unit of this college has participated in various extension/outreach programmes within the college campus and outside throughout the year. A detailed report of these activities of NCC Unit is enclosed as Annexure - III.**

### 3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year  
**Nil**

Nature of Activity	Participant	Source of financial support	Duration
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3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	No. of participant
<b>College to industry</b>	<b>Campus To Corporate (C to C)</b>	<b>Tata Consultancy Services</b>	<b>26-04-2018 to 24-05-2018</b>	<b>90</b>

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year  
**NIL**

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs



**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 Physical Facilities**

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	<b>14 acres (56656 Sq. Meter) Built up area: 4935 Sq. Meter</b>	<b>Nil</b>
Class rooms	<b>16 large Lecture Halls, 09 small Class Rooms,</b>	
Laboratories	<b>14</b>	<b>Nil</b>
Seminar Halls	<b>02</b>	<b>Nil</b>
Classrooms with LCD facilities	<b>02</b>	<b>Nil</b>
Classrooms with Wi-Fi/ LAN	<b>02</b>	<b>Nil</b>
Seminar halls with ICT facilities	<b>01</b>	<b>Nil</b>
Video Centre	<b>Nil</b>	<b>Nil</b>
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	<b>Nil</b>	<b>Nil</b>
Value of the equipment purchased during the year (Rs. in Lakhs)	<b>Nil</b>	<b>Nil</b>
Others	<b>Nil</b>	<b>Nil</b>

**4.2 Library as a Learning Resource**

4.2.1 Library is automated { Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>KOHA</b>	<b>Fully</b>	<b>16.11.01.000</b>	<b>2017-2018</b>

4.2.2 Library Services:

	Existing		Newly added		Total	
	No.	Value in Rs.	No.	Value in Rs.	No.	Value
Text Books	<b>19090</b>	<b>3000000</b>	<b>16</b>	<b>7500</b>	<b>19106</b>	<b>3007500</b>
Reference Books	<b>450</b>	<b>225000</b>	<b>0</b>	<b>0</b>	<b>450</b>	<b>225000</b>
e-Books						
Journals	<b>10</b>	<b>5000</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>5000</b>
e-Journals						
Digital Database						
CD and Video	<b>40</b>	<b>4000</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>4000</b>
Library automation						
Weeding (Hard and Soft)						



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Others (specify) <b>News Papers</b>	<b>03</b>	<b>5500</b>	<b>0</b>	<b>0</b>	<b>03</b>	<b>5500</b>
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### 4.3 IT Infrastructure

#### 4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
E x i s t i n g		<b>03</b>	<b>BSNL Broad Band Connection and Jio WiFi Connection</b>	<b>01 (Entry in Services Cell with 06 Computers)</b>	<b>01 (WE BEL Computer Application Centre with 15 Computers)</b>	<b>08 Computers</b>	<b>38 Computers</b>	<b>100 MBPS</b>	<b>NIL</b>
A d d e d		<b>01 (Functional and Communicative English Lab.)</b>			<b>16 Computers</b>				<b>NIL</b>
T o t a l		<b>04</b>		<b>01</b>	<b>21</b>	<b>08</b>	<b>38</b>		<b>NIL</b>

4.3.2 Bandwidth available of internet connection in the Institution (Leased line) **100 MBPS**

4.3.3 Facility for e-content **NIL**

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives and institutional (Learning Management System (LMS) etc. **NIL**



Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

#### 4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities (Rs. in lakh)	Expenditure incurred on maintenance of academic facilities (Rs. in lakh)	Assigned budget on physical facilities (Rs. in lakh)	Expenditure incurred on maintenance of physical facilities (Rs. in lakh)
<b>15</b>	<b>40.93</b>	<b>25</b>	<b>160</b>

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

**Classes in every semester are organised as per the class routine. Library facilities are extended to the students and to make it effective specific rules have been framed. Policies have been taken to ensure adequate academic facilities for the students. Therefore, attempts have been taken to extend as much support as possible to all the departments, particularly the laboratory based ones.**

- 1. Laboratories for Zoology and Botany have been upgraded for newly introduced courses,**
- 2. The Wi-Fi adaptors have been provided to the departments.**
- 3. The Computer Science Department has been provided with some necessary Devices/Software to upgrade their computers.**
- 4. An Open air stage has been completed for organizing cultural programme.**

#### **CRITERION V - STUDENT SUPPORT AND PROGRESSION**

##### **5.1 Student Support**

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	<b>Students' Aid Fund</b>	<b>10</b>	<b>21,500/-</b>
Financial support from other sources			
a) National	<b>1. National Scholarship for Minority</b>	<b>12</b>	<b>60,000/-</b> (Scholarships/Fellowships are directly transferred to the Bank Account of the beneficiaries)
	<b>2. Vivekananda Scholarship (Govt. of West</b>	<b>01</b>	<b>12,000/-</b>



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	<b>Bengal)</b>		
	<b>3. Kanyashree 1(Govt. of West Bengal)</b>	<b>42</b>	<b>29,400/-</b>
	<b>4. Kanyashree 2 (Govt. of West Bengal)</b>	<b>156</b>	<b>39,00,000/-</b>
	<b>5. Scholarship (Govt. of West Bengal) for</b>		
	<b>i) SC</b>	<b>42</b>	<b>2,52,000/-</b>
	<b>ii) ST</b>	<b>06</b>	<b>36,000/-</b>
	<b>iii) OBC</b>	<b>13</b>	<b>53,300/-</b>
			<b>(Scholarships/Fellowships are directly transferred to the Bank Account of the beneficiaries)</b>
b) International	<b>0</b>	<b>0</b>	<b>0</b>

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>1. Remedial Coaching</b>	<b>2007</b>	<b>NIL (Current Year)</b>	<b>UGC</b>
<b>2. Language Lab. DWC</b>	<b>2018</b>	<b>NIL (Current Year)</b>	<b>English Dept.,</b>

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
	<b>Entry In Services Cell</b>	<b>90</b>	<b>90</b>	<b>Feedback from the students not yet received by the college</b>	<b>10</b>

**Note: The regular activities of the cell has been stopped from August, 2018.**



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5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL		

## 5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
<b>Bajaj Capital</b>	<b>15</b>	<b>04</b>		<b>Feedback from the students not yet received by the college</b>	
<b>TCS and WIPRO</b>	<b>11</b>	<b>02</b>			

5.2.2 Student progression to higher education in percentage during the year **2017-18**

**Exhaustive data is not available. However, feedback was received some students and the data is provided below.**

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018	02	B.A. (Hons.)	English	(KNU)	M.A.
2018	03	B.A. (Hons.)	English	(BHU)	M.A.
2018	01	B.A. (Hons.)	English	(St. Xavier Univ)	M.A.
2018	04	B.Sc. (Hons.)	Physics	KNU and C.U.	M.Sc.
2018	01	B.Sc. (Hons.)	Physics	NIT Rourkela	Ph.D.
2018	01	B.Sc. (Hons.)	Chemistry	IIT Kanpur	M.Sc.
2018	02	B.Sc. (Hons.)	Chemistry	B.U.	M.Sc.
2018	01	B.Sc. (Hons.)	Comp. Science	Xt. Xav. College	M.Sc.
2018	04	B.Sc. (Hons.)	Comp. Science	B.U. and C.U.	M.Sc., M.C.A.
2018	01	B.A. (Hons.)	History	V. B. University	Ph.D. (award.)
2018	01	B.Sc. (Hons.)	Mathematics	KNU	Ph.D.
2018	03	B.A. (Hons.)	Bengali	KNU	M.A.
2018	07	B.A. (Hons.)	Bengali	BU	M.A.





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2018	01	B.A. (Hons.)	Bengali	KNU	M.A. (with Gold Medal)
2018	01	B.A. (Hons.)	Bengali	R. B. Univ.	M.A.
2018	05	B.A. (Hons.)	Bengali	B.U.	B.Ed.
2018	03	B.A. (Hons.)	Bengali	B.U.	D.Ed.
2018	01	B.A. (Hons.)	Bengali	NSOU	BLIS
2018	01	B.A. (Hons.)	Bengali	NSOU	M.A
2018	03	B.A. (Hons.)	Bengali	WBNC	Nursing Dip.
2018	06	B.A. (Hons.)	Sanskrit	BU	M.A.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

**Exhaustive data is not available. The available data as received by the college is provided below.**

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	01 (English) 01 (Sanskrit)	WB0401503566 89006837
SET	01 (Sanskrit)	1710058521/0826056
SLET	Nil	
GATE	01(Physics)	PH18S44045251
GMAT	Nil	
CAT	Nil	
GRE	Nil	
TOFEL	Nil	
Civil Services	Nil	
State Government Services	Nil	
Any Other	Nil	

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Sports	Institutional	115 Students 17 Teachers
Cultural Competitions	Institutional	200 Students
Departmental Wall Magazine	Departmental	300 Students (Both Science and Arts Departments with Honours Course)
Teachers' Day Celebration	Institutional , Departmental	500 ( Staff and Students)
Freshers' Welcome	Institutional	700 (Staff and Students)
Farewell Function for outgoing students	Institutional	450 (Staff and Students)
College Social	Institutional	1000 (Guests, Staff and Students)



**5.3 Student Participation and Activities**

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018	3 <sup>rd</sup> Position	State		Youth Science Fair	321161060001 (106410001) and 321161060013 (106410045)	Ankita Bhattacharya and Dipika Ghorui, Dept. of Physics

5.3.2 Activity of Student Council and representation of students on academic and administrative bodies/committees of the institution (maximum 500 words)

**The College grooms leadership quality among the students by involving them in various organizational activities turn- by – turn. This process helps to enhance leadership ability among them. The student representatives play a vital role in development of the College and for benefit of the students. Student representatives under the supervision of various Sub-Committees take the lead role in organising Freshers' Welcome, Farewell Function, Teachers' Day Celebration, Sports, Cultural Competitions, College Social, Saraswati Puja, etc. Few selected students having good leadership quality are also involved in organising the various programmes of NCC and NSS Units.**

**5.3 Alumni Engagement**

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

**The Alumni Association has been formed in December, 2018 but it is not yet registered.**

5.3.2 No. of-enrolled Alumni:

**61**

5.3.3 Alumni contribution during the year (in Rupees) :

**25,100/-**

5.3.4 Meetings/activities organized by Alumni Association :

**One formal meeting of ex-students with IQAC was held in the college on 15.12.2018. In this meeting the association was formed and the portfolio holders were duly selected. The course of activities was also discussed. On basis of the discussion held there the members organized first Reunion on 13.01. 2019. The Association will be registered in due course.**

**CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 Institutional Vision and Leadership**

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**The College promotes a culture of overall participative management. The apex body of the college**



administration is the Governing Body. It includes representatives of all key stakeholders as stipulated by the Education Directorate, Govt. of West Bengal. The Governing Body forms several statutory and other committees/ panels for wider participation of stakeholders.

There are also different Committees, Sub-Committees and Cells duly formed in the Teachers' Council to assist the college administration for its smooth running. These are headed by a Convenor/Co-ordinator and comprised of Teaching and Non-Teaching Staff. The Principal and the ex-Officio Secretary of the G.B. is the Chairperson of all such committees. This strategy accelerates the overall development of the college. All of these are listed below.

1. Finance Sub-Committee
2. Internal Quality Assurance Cell as proposed by NAAC
3. RUSA Project Monitoring Unit as directed by the RUSA Cell, Govt. of West Bengal
4. Admission Sub-Committee
5. Examination Sub-Committee
6. Result Sub-Committee
7. Class Routine Sub-Committee
8. Research Sub-Committee
9. Seminar Sub-Committee
10. Service Book Sub-Committee
11. Library Sub-Committee
12. Cultural Sub-Committee
13. Sports Sub-Committee
14. Social Service Unit (NSS) Advisory Sub-Committee
15. Magazine Sub-Committee
16. Anti Ragging and Sexual Harassment Cell
17. Grievance Redressal Cell

- i. Decentralization of power is ensured through the involvement of the various Committees/Sub-Committees/Cells of the G.B., T.C. and the Non- Teaching Staff Council in the day-to-day running of the College. The academic departments are given autonomy in the various inter-departmental matters.
- ii. Meetings of these Committees/Sub-Committees/Cells/units are conducted either routinely or as and when necessary. Resolutions and recommendations of the meetings of these Committees are placed before the Principal for execution. Principal in consultation with the Governing Body implements the decisions with active participation of Teaching and Non-Teaching staff.
- iii. IQAC organises workshops/meetings with various stakeholders in open forum to propagate various policies for development of the college so that the quality of the academic institution is ensured with active participation of all.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Yes**

**The college is running with the support of the following Management Information System (MIS):**



- a) CAMS (College Administration and Management System)  
This software is used for overall administration of college, particularly students' admission, students' registration, collection of fees along with college accounts and other relevant activities.
- b) IFMS (Integrated Financial Management System), Govt. of West Bengal  
It includes HRMS (Human Resource Management System), e-PRADAN, e-Billing, etc. used for financial matters, viz. West Bengal State Govt. Grants-in-Aid, Payment of Staff Salary and Submission of Provident Fund, Professional Tax, Income Tax, etc.
- c) PFMS (Public Financial Management System)  
This system is used for dealing UGC Grants.
- d) KOHA (for Library Automation), WEB OPAC for Browsing Catalogue.

## 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

### ❖ Curriculum Development

The Undergraduate Curriculum taught in this college is developed by the affiliating University. Hence the relevant strategies / policies are adopted by the university and to be more specific by the respective Board Of Studies (BOS). Some of our senior teachers, viz. Dr. Seema Sen, Associate Professor of Physics Department, Dr. Debalina Gupta, Associate Professor of Economics Department, Dr. Dulal Chandra Sen, Associate Professor of Electronics Department are the members of the UGBOS of Kazi Nazrul University and in that capacity they have played vital role in framing the Under Graduate course curriculum.

### ❖ Teaching and Learning

The teachers of this college use to deliver lectures as per their teaching plans and are keen to complete the courses within schedule time. As number of courses for each subject has been newly introduced, the teachers always take care to provide the students with adequate books and e-learning materials. They also take individual care to enable the students to understand these newly introduced courses.

### ❖ Examination and Evaluation

Class tests along with assignments, paper presentations and projects are frequently conducted by all departments. Continuous evaluations are done for practical based papers. Under the CBCS system, internal evaluation of 10 marks for theoretical papers and 30 marks for laboratory based subjects are made as stipulated by the affiliating university.

### ❖ Research and Development

Since it is an under graduate college the students are sought to be engaged in research activities through various assignments and projects as a part of curriculum and process of continuous evaluation. Many of our teachers are involved in research activities for Ph.D. as well as for Post Doctoral researches in collaboration with Universities/ other Institutes.

### ❖ Library, ICT and Physical Infrastructure / Instrumentation

Digitization is one of the major targets for the development of the college library. OPAC has already been introduced for easy access to library books. The college has received financial support from P. C. Chandra Group for Library automation in 2017-18. There are two Smart Class rooms to enable the teachers to utilize e-technology for delivering their lectures. The efforts are always taken to keep



**the Laboratories well equipped and upgraded to deal with the changes in syllabus.**

❖ Human Resource Management

**Teachers are encouraged to organise and participate in Seminars/ Conferences/Workshops/ Short Term Courses/ Symposia/ Orientation Programme/Induction Programme/ Refresher Courses organised by Universities/Institutes/ Colleges to enrich their teaching and research abilities.**

**Non Teaching Staff are regularly trained to enable them to use MIS adapted by the college.**

**Students are also encouraged to participate in Seminars/Workshops/Conferences held in the college and other institutions. Workshop cum training programme to develop skills for securing jobs in software companies and separate training for securing administrative jobs are organised.**

**IQAC has organized several meetings/workshops with Teachers, Non Teaching staff and Students of the college to discuss several aspects regarding development of the college with their earnest participation.**

**Meetings were organised with Ex-students and issues related to the development of the college were discussed.**

❖ Industry Interaction / Collaboration **NIL**

❖ Admission of Students

**The college has already introduced online admission through college Website purely on the basis of merit. Student fees are collected online during admission and throughout the year.**

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development

**In complying with the policy of the Government regarding digitalization at every sphere of college administration, the college has introduced the necessary software like CAMS, IFMS, HRMS, KOHA, etc. This has accelerated the administrative process with better outcome. The grant under RUSA 2.0, received by the college, is being utilized entirely through online transactions.**

❖ Administration

**The college is running with the support of the Management Information System, viz. CAMS (College Administration and Management System), KOHA (for Library Automation), OPAC etc.**

**CAMS is used for overall administration of college, particularly students' admission, students' registration, collection of fees along with college accounts and other relevant activities. The introduction of CAMS has helped digitalization of day to day administration.**

**KOHA and OPAC are used in the library as a part of the digitisation.**

❖ Finance and Accounts

**IFMS (Integrated Financial Management System), Govt. of West Bengal. It includes HRMS (Human Resource Management System), e-PRADAN, e-Billing, etc. used for financial matters, viz. West Bengal State Govt. Grants-in-Aid, Payment of Staff Salary and Submission of Provident Fund, Professional Tax, Income Tax, etc.**

**PFMS (Public Financial Management System) is used for managing UGC Fund.**

❖ Student Admission and Support

**Digitalization at every level of student related office works has been introduced, viz. uploading of all college notifications in the college website, online collection of fees, online registration, online form fill up for examinations, etc.**



❖ Examination

**Digitalization has been introduced for online registration; online form fill up for examination, online marks submission. Teachers are taking part in digital evaluation of answer scripts introduced by the affiliating university (KNU).**

### 6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year:

**Teachers are encouraged to regularly participate in seminars/ conferences/ workshops with own funds (data has been provided in section 3.3.7 of Part B).**

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

**Training sessions were organised by the Higher Education Department for online submission of service related documents of the staff for enrolling under e-pension scheme of Govt. of West Bengal and for utilization of RUSA Grant. Teachers and Non-Teaching staff involved in these activities if the college participated in these programme. No formal training programme has been undertaken by the college although occasional arrangements are made by the college to keep the teaching and non teaching staff updated to handle e-governance of the college affairs.**

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Orientation Programme	<b>01 (Dr. Parikshit Mandal)</b>	<b>07<sup>th</sup> November – 04<sup>th</sup> December, 2017</b>
Refresher Courses	<b>01 (Dr. Parikshit Mandal )</b>	<b>04<sup>th</sup> – 24<sup>th</sup> December, 2018</b>
	<b>01 (Prof. Bijoy Prasad Das)</b>	<b>1<sup>st</sup> – 22<sup>nd</sup> February, 2018</b>
UGC – Faculty Improvement Programme/TEQUIP	<b>01 (Dr. Parikshit Mandal)</b>	<b>5<sup>th</sup> – 9<sup>th</sup> February, 2018</b>
	<b>02 (Dr. Seema Sen and Dr. Arup Kanti Koley)</b>	<b>11<sup>th</sup> - 15<sup>th</sup> February</b>
	<b>01 (Dr. Debalina Gupta) Under</b>	<b>23<sup>rd</sup> – 25<sup>th</sup></b>



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	<b>UGC SAP (DRS – II) Programme (Int. Conference)</b>	<b>February, 2018</b>
HRD programmes/ Faculty Induction Programme	<b>03 (Dr. Arup Kanti Kole, Dr Krihanu Sarkar and Prof. Surajit Karmakar)</b>	<b>30 June - 21 July, 2018</b>
Faculty exchange programme	<b>NIL</b>	
Staff training conducted by the university	<b>NIL</b>	
Staff training conducted by other institutions	<b>01 (English)</b>	
Summer/Winter schools, Workshops, etc.	<b>04</b>	<b>12<sup>th</sup> -14<sup>th</sup> February, 2018</b>
	<b>01</b>	<b>9<sup>th</sup>-13<sup>th</sup> April, 2018</b>
	<b>01 (Economics)</b>	
	<b>03 (English)</b>	
	<b>Dr. Seema Sen participated in a workshop (on GIS) organised by WBDST</b>	<b>March, 2018</b>
	<b>01 (commerce)</b>	
Others		

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): **Nil**

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
0	0	0	0

6.3.5 Welfare schemes for

Teaching	<b>GPF, GSLI and Health Scheme of Govt. of West Bengal</b>
Non teaching	<b>GPF, GSLI and Health Scheme of Govt. of West Bengal</b>
Students	<b>National Scholarship, Kanyashree Prakalpa, Minority Scholarship of Govt. and Students Aid Fund of the college</b>

## 6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
<b>PC CHANDRA &amp; SONS GROUP (GYANDHARA PRAKALPA)</b>	<b>2,25,000/-</b>	<b>Library Up gradation</b>



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<b>IGNOU DURGAPUR WOMEN'S COLLEGE CENTRE</b>	<b>34,620/-</b>	<b>College Maintenance</b>		
<b>OUTSIDE EXAMINATION</b>	<b>32,058/-</b>	<b>Centre Charges</b>		
<b>DONATIONS FROM ROTARY AND PROF. M. JAJODIA</b>	<b>60,000/-</b>	<b>'Jal Satra' (Drinking Water Supply Facility)</b>		
6.4.2 Total corpus fund generated during this year <b>Nil (during this period)</b>				
<b>6.5 Internal Quality Assurance System</b>				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<b>Yes</b>	<b>Kazi Nazrul University, Asansol</b>	<b>No</b>	<b>N.A.</b>
Administrative	<b>Yes</b>	<b>Kazi Nazrul University, Asansol</b>	<b>No</b>	<b>N.A.</b>
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
<b>The college does not have any such association. However, the college arranges meetings of parents with Principal and Teachers at the beginning of every session in July. The teachers meet the parents at departmental level to discuss the respective students' progress or problems, as and when necessary.</b>				
6.5.3 Development programmes for support staff (at least three)				
Post Accreditation initiative(s) (mention at least three) Seminar/Workshop, Feedback,				
<p><b>I. Seminars/Workshops/ Meets were organised by IQAC as mentioned in Point No. 7 of Criterion A.</b></p> <p><b>II. IQAC has initiated the process of developing Feedback System from the stakeholders of the college. Feedback from alumni has already been taken, analysed and its report has been submitted to the college administration for due consideration. Feedback from Students will be taken in every even semester starting from May, 2019. This has been mentioned in section 1.4.2 of Part B.</b></p> <p><b>III. An Academic and Administrative Audit have been conducted by external agency as mentioned in Point No. 7 of Criterion A. The necessity of Environmental Audit has been discussed in a meeting of IQAC and as decided it will be arrange at the earliest.</b></p>				
<b>6.5.5</b>				
a. Submission of Data for AISHE portal : (Yes /No) <b>Yes</b>				
b. Participation in NIRF : (Yes /No) <b>No</b>				
c. ISO Certification : (Yes /No) <b>No</b>				
d. NBA or any other quality audit : (Yes /No) <b>No</b>				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to--- ---)	Number of participants
<b>2017 and 2018</b>	<b>IQAC Meetings</b>	<b>08-11-17</b>	<b>One day Each</b>	<b>08</b>
		<b>17-04-18</b>		<b>08</b>
		<b>18-12-18</b>		<b>07</b>
<b>2018</b>	<b>Academic and Administrative Audit</b>	<b>26-07-2018</b>	<b>One day</b>	<b>All Teachers</b>





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	by Kazi Nazrul (Affiliating) University			and Staff
2018	Workshop on CBCS for 1 <sup>st</sup> Semester Students	28.08.2018 for 1 <sup>st</sup> Semester Students (2 sessions),	One Day Each	230 Students on 28-08-2018
	Workshop on CBCS for 3 <sup>rd</sup> and 5 <sup>th</sup> Semester Students	31.08.2018 for 3 <sup>rd</sup> and 5 <sup>th</sup> Semester Students (4 sessions)		150 Students on 31-08-2018
2018	Workshop for 1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> Semester Students	18.12.2018	One Day	30 Students and 17 Teachers
2018	Orientation Workshop for CAS	03-04-2018	One Day	17 Teachers
2018	Faculty Meet	14.12.2018	One Day	27 Teachers
2018	Non Teaching Staff meet	12.12.2018	One Day	19
2018	Alumni Meet	15.12.2018	One Day	14 Alumni 5 Teachers
2018	Workshop for Teachers On CBCS Course and Curriculum	14-08-2018	One Day	50
2018	Seminar on Birth Day Celebration of C. V. Raman and Marie Curie	29-11-2017	One Day	47
2017	Awareness Programme on Cervical Cancer	25-11-2017	One Day	100
2018	One Day Conference on 125 <sup>th</sup> Birth Anniversary of Prof. Satyendra Nath Bose	05-10-2018	One Day	40 Staff and 110 Students
2018	Seminar on Optical Logic – Past, Present and Future	20-08-18	One Day	7 Staff and 25 Students
2017	College Exhibition	27 and 28-11-17	Two Days	All Teachers and Students (500)
2017	Cultural Competitions	November, 2017	Two Days	Students and Teachers (100)
2017	College Social	1 – 2 December, 2017	Two Days	Staff and Students (700)
2018	College Sports	14.01.2019 (postponed to this date which was scheduled to be held in December, 2018)	One Day	115 Students 17 Teachers
2018	Women's Day	31.03.2018	One day	100 Students and Staff
2018	Freshers' Welcome	11.10.2018	One day	Students and



				Staff (500)
2018	<b>Celebration of Memorable Days (Independence Day, Republic Day, Teachers' Day, Rabindra Jayanti)</b>	<b>26.01.2018, 15.07.2018, 05.09.2018 08.05.2018</b>	<b>One Day Each</b>	<b>Staff and Students</b>
2018	<b>Hindi Bhasa Divas</b>	<b>14. 09. 2018</b>	<b>One Day</b>	<b>25 Staff 150 Students</b>
	<b>Extension/Outreach Programme</b>	<b>Details given in Section 3.4.1</b>		

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
<b>Campus To Corporate (C to C) Conducted by Tata Consultancy Services</b>	<b>26-04-2018 to 24-05-2018</b>	<b>90</b>	<b>NA</b>

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

**Plantation has been done in and around the campus. The college campus is surrounded by trees. Greenery is maintained in the campus by plantation and vegetation as far as possible. Efforts are being given by the staff and the students to maintain the campus clean. Occasional cleanliness drive has also been taken. The college has an roof top solar power plant. The power so generated is being fed to the Grid. More details are given in section 7.1.7.**

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift	<b>No</b>	<b>N.A.</b>
Ramp/ Rails	<b>Yes</b>	<b>All differently abled students</b>
Braille Software/facilities	<b>No</b>	<b>N.A.</b>
Rest Rooms	<b>01</b>	<b>All differently abled students</b>
Scribes for examination	<b>Yes</b>	<b>05</b>
Special skill development for differently abled students	<b>No</b>	<b>N.A.</b>
Any other similar facility	<b>No</b>	<b>N.A.</b>

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff



<b>7.1.5 Human Values and Professional Ethics</b>			
Code of conduct (handbooks) for various stakeholders			
Title	Date of Publication	Follow up (maximum 100 words each)	
Code of conduct and professional ethics are circulated to all stakeholders through the printed Prospectus and College Diary	These are printed and published at the beginning of every session. The last one was published on 15.06.2018	The prospectus provides the students with all necessary information regarding the admission procedure and other details about the college. The college diary provides the students entire academic schedule. There is also space for keeping records of the topics covered in the classes.	
<b>7.1.6 Activities conducted for promotion of universal Values and Ethics Occasional seminars/workshops are arranged in the college as and when possible. Students and staff are also encouraged to participate in such programmes outside the college. In this year no such programme could be arranged in the college.</b>			
Activity	Duration (from-----to-----)	Number of participants	
<b>7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)</b>			
<ul style="list-style-type: none"> <li>a) The College takes due care to keep the campus clean. Beyond regular maintenance, occasional Cleanliness drives are taken by NCC and NSS units, Viz. Swachh Bharat Abhiyan, etc.</li> <li>b) Department of Biological Sciences (Botany and Zoology) maintains an Herbal Garden in the college campus. Plantation drive has been taken before the monsoon every year. The college is surrounded by large number of trees of different sizes and varieties.</li> <li>c) Green Generator had been set up in the college as power back up.</li> <li>d) Chemistry department uses LPG for its Laboratory.</li> <li>e) Steps are taken to ensure optimum use of electricity (save electricity and save the Earth drive) and water. Due attention is given to minimise wastage of electricity and water.</li> <li>f) Roof top solar power plant has been installed in the college. The power so generated is fed to the grid.</li> <li>g) Awareness campaign is regularly done to minimise the use of plastics.</li> </ul>			
<b>7.2 Best Practices</b>			
Describe at least two institutional best practices			
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link :			
<a href="http://www.dwcollege.org/ContentPage.aspx?pageid=129">http://www.dwcollege.org/ContentPage.aspx?pageid=129</a>			
<ol style="list-style-type: none"> <li>1. The college is taking special care to provide the students with necessary opportunities to develop and exhibit their creative talent by organizing annual exhibition, cultural competitions, and annual college social. They are also encouraged to utilize departmental wall magazine to nurture their writing and presentation skill. Beside these, Lectures by eminent visiting Professors / researchers are occasionally arranged to enable the students become knowledgeable as well as aware of different cutting edge researches.</li> <li>2. Group Discussions, Demo-Classes, etc. are arranged for the students to enrich them with knowledge and presentation skills.</li> <li>3. The college provides separate departmental staff rooms for each department rendering twofold benefits. <ul style="list-style-type: none"> <li>i) This enhances scope of teacher-student interactions and individual mentoring enabling students to get</li> </ul> </li> </ol>			



greater support.

- ii) These departmental rooms have enabled the teachers to house departmental libraries (Seminar Library) to extend easy access for the students to the library books.
4. Admissions of students in the college are made online to make the process fully transparent.
5. Online collection of student fees is introduced.
6. Registration, Form fill up for Examination, Publication of Results are made online.
7. Organising orientation workshop for students at the beginning of every semester to make them understand all aspects of CBCS curriculum.
8. The college fees of the handicapped students are paid by the college through special arrangements.

### 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the weblink of the institution in not more than 500 words

**Durgapur Women's college is the sole general degree college for girls in the locality since 1980. The mission of the College is to empower girl students, particularly those from ordinary families, some of whom are also first generation learners, to find a strong foothold in the society academically and financially so that they can acquire a new position in the society. With this vision the College is ceaselessly trying to extend academic opportunity among the students belonging to various linguistic, religious and ethnic groups residing in and around this industrial city. For this purpose apart from regular classes various programmes like tutorial classes, remedial coaching, UGC funded programmes e.g. the Computer Literacy Programme, the Functional and Communicative English Course, Value-added courses as personality and social awareness development programmes, arrangements of different competition etc. are conducted throughout the year.**

**These efforts are reviewed time to time and measures are taken to suit the new challenges. The teaching and non-teaching staff of the College are committed to extend every support to the students to enable them to face all challenges in life and career.**

**Annual Exhibitions, Annual College Social and various common room competitions help the students to cultivate their creative talent and leadership quality. The students are actively encouraged to take part in various district, state and national level competitions and events. The Cultural Committee guides and prepares the students for these events.**

**The college also actively tries to inculcate in students the consciousness about environment and encourage them to protect it by keeping the college campus clean, optimising the use of water and electricity, maintaining greenery of the ambience and minimising the use of plastics.**

**To evaluate and assess the teaching-learning processes adopted by the College, a formal feedback system has been started from this session. [www.dwcollege.org](http://www.dwcollege.org)**



**8. Future plans of action for next academic year (500 words)**

The college is earnestly trying to undertake following measures to facilitate the empowerment of girl students providing them much greater opportunities.

1. To increase the number of smart class rooms in the academic departments.
2. To promote the Inter-departmental sharing of knowledge.
3. To conduct greater numbers of seminars and workshops at our campus.
4. To arrange Remedial classes regularly for the weaker section of students. And such classes may be arranged without additional remuneration to the teachers if there is no specific fund available from UGC.
5. To introduce outreach programmes for the members of the backward community.
6. To strengthen the liaison among the stakeholders like, students, teachers, parents, etc. and keep guardians updated about their wards' performance.
7. To maintain complete cleanliness as a best practice of the college to protect the environment and conduct Environmental Audit.
8. To strengthen participation of alumni and parents.

Name **Dr. Dulal Chandra Sen**

Name **Prof. Madhumita Jajodia**

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_  
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**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

*(An Autonomous Institution of the University Grants Commission)*

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# **Durgapur Women's College**

**Mahatma Gandhi Road, Durgapur, West Bengal 713209**

- Annexure – I: Academic calendar for 2017-18 and 2018-19**
- Annexure – II: Report of Analysis of Alumni Feedback.**
- Annexure - III: A detailed report of activities of DWC NCC Unit**



**Annexure – I**  
**Durgapur Women's College**  
**Durgapur – 713209**

**Academic Calendar for Sessions 2017-18 and 2018-19**

38 ACADEMIC CALENDAR FOR THE SESSION 2017 - 2018 ( Summary )					
Month	W. D. (Working day)	T. D. (Teaching Day)	E. D. (Exam. Day)	S. D. (Sunday)	H. D. (Holiday)
July	26	13	13	05	00
August	26	26	00	04	01
September	23	23	00	04	07
October	08	08	00	05	18
November	25	25	00	04	01
December	24	19	05	05	02
<b>Fall Semester TOTAL</b>	<b>132</b>	<b>114</b>	<b>18</b>	<b>27</b>	<b>29</b>
January	22	22	00	04	05
February	23	23	00	04	01
March	21	25	00	04	02
April	23	23	00	04	03
May	26	00	26	04	01
June	26	00	26	04	00
<b>Spring Semester TOTAL</b>	<b>141</b>	<b>93</b>	<b>52</b>	<b>24</b>	<b>12</b>

*College Diary*

39 ACADEMIC CALENDAR FOR THE SESSION 2018 - 2019 ( Summary )					
Month	W.D. (Working Day)	T.D. (Teaching Day)	E.D. (Exam Day)	S.D. (Sunday)	H.D. (HoliDay)
July	26	14	00	05	00
August	26	25	00	04	02
September	22	22	00	05	03
October	16	16	00	04	11
November	16	16	00	04	10
December	22	00	19	05	04
<b>Fall Semester TOTAL</b>	<b>128</b>	<b>93</b>	<b>19</b>	<b>27</b>	<b>31</b>
January	23	23	00	04	04
February	23	23	00	04	01
March	23	23	00	05	03
April	22	22	00	04	04
May	25	01	14	04	02
June	24	00	00	05	01
<b>Spring Semester TOTAL</b>	<b>140</b>	<b>92</b>	<b>14</b>	<b>26</b>	<b>15</b>

*College Diary*





**Annexure - II**

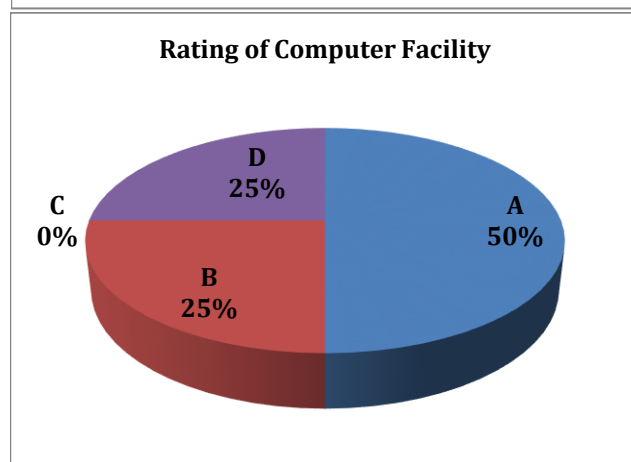
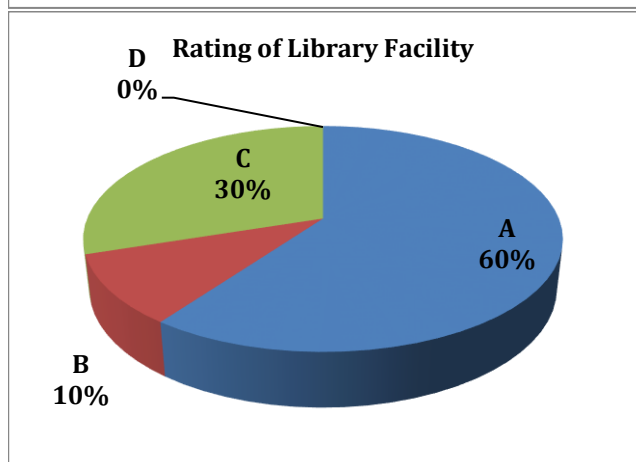
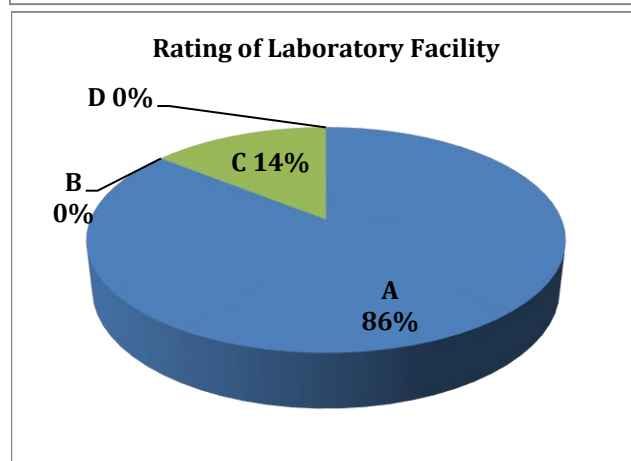
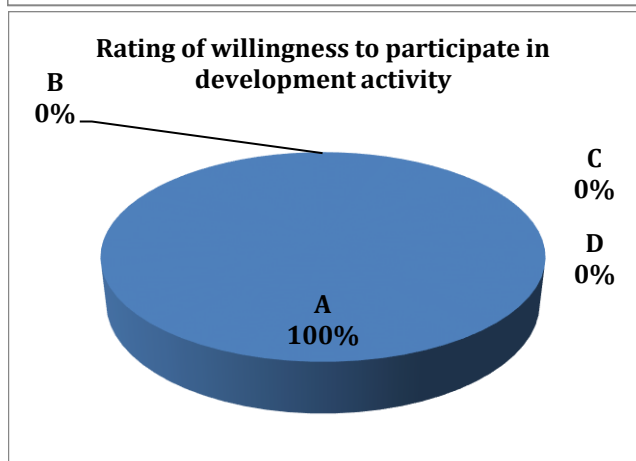
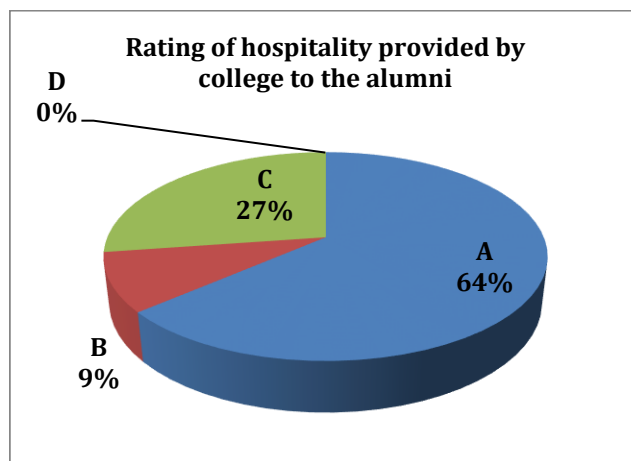
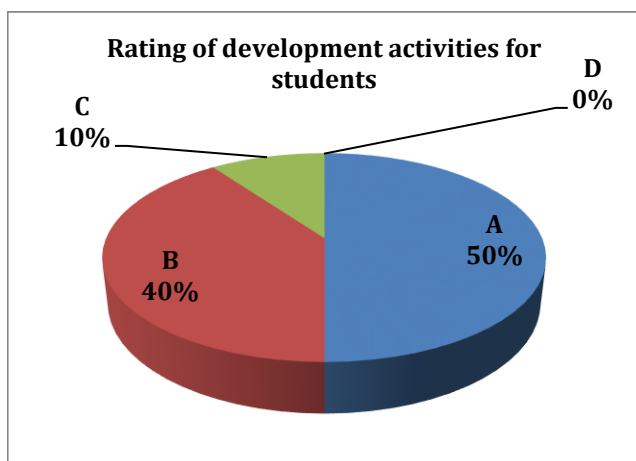
**Durgapur Women's College**  
**Durgapur – 713209**

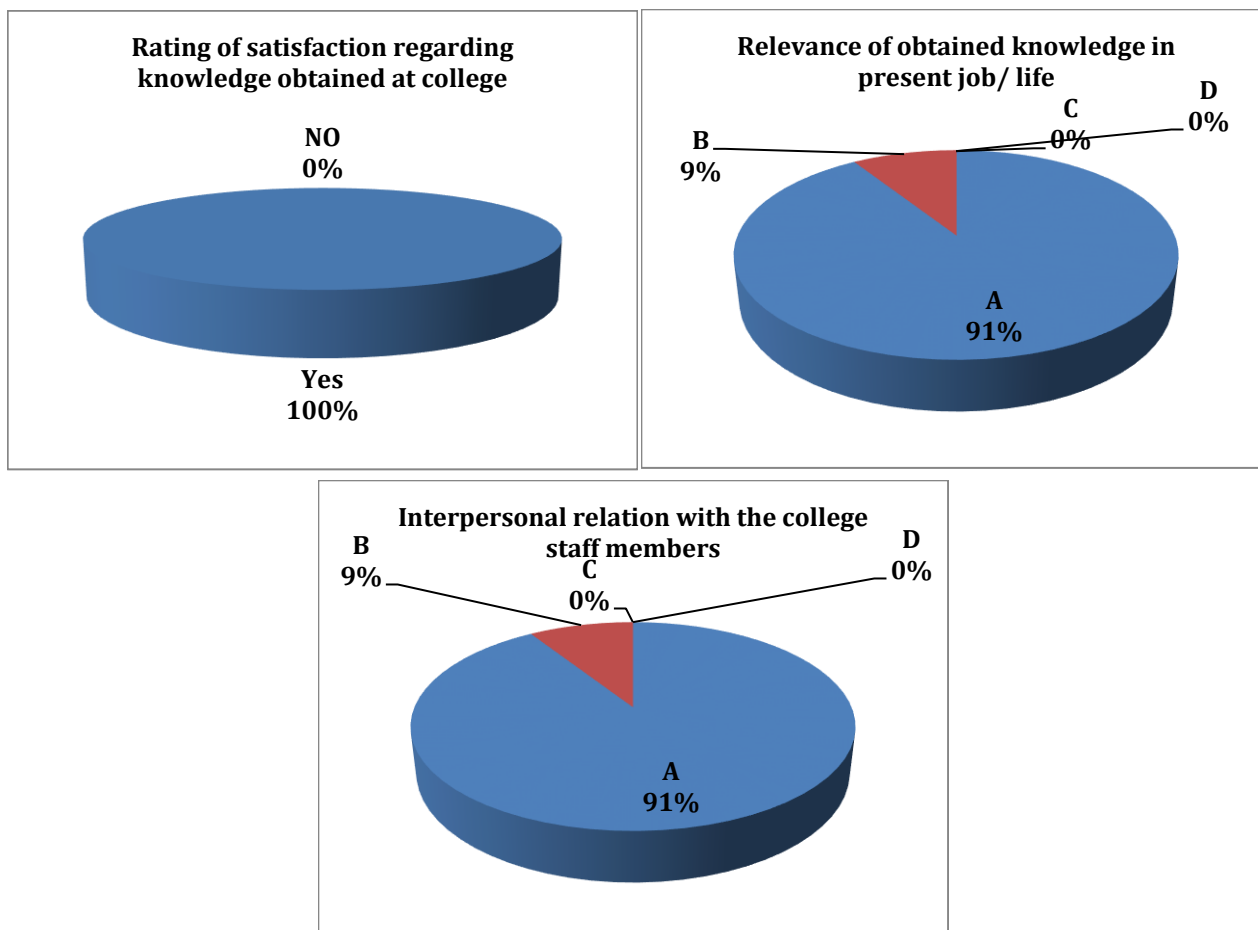
**Analysis of feedback received from Alumni**

Sl No.	Item	A	B	C	D	Yes	No
1	Rating of development activities for students	50%	40%	10%	0%	NA	NA
2	Rating of hospitality provided by college to the alumni	64%	27%	9%	0%	NA	NA
3	Rating of willingness to participate in development activity	100%	0%	0%	0%	NA	NA
4	Laboratory Facility	86%	0%	14%	0%	NA	NA
	Library Facility	60%	10%	30%	0%	NA	NA
	Computer Facility	50%	25%	0%	25%	NA	NA
5	Rating of satisfaction regarding knowledge obtained at the college	NA	NA	NA	NA	100%	0%
6	Rating of relevance of obtained knowledge in present job/ life	NA	NA	NA	NA	91%	9%
6	Rating of interpersonal relation with the college staff members	NA	NA	NA	NA	91%	9%



**Analysis of feedback received from Alumni**





The Alumni have also cherished their memories of their student days in this college. At present many of them are serving in different institutions viz. schools, colleges, Government Office etc. So far the information we have received, one of our Ex-Student, Smt. Suparna Ghosh received Editor Choice Award for outstanding achievement in Poetry from 'International Library of Poetry, USA'. She had also received a Photography award from USA.

The suggestions offered by the Alumni indicate their concern for their Alma Mater. The suggestions offered are as follows:

- i) Introduction of Honours courses for all subjects.
- ii) Recruitment of adequate teachers for the purpose.
- iii) Introduction of Meditation/Yoga class for the students.

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**Annexure - III**

**Durgapur Women's College**

**Durgapur – 713209**

**Activities of DWC NCC CADETS for 2017-2018**

**5 Bengal Girls Bn NCC Bardhaman Coy No. 2/4**

**Enrolment Strength of NCC Cadets in 2018**

NCC Cadets' Enrolment Strength			
1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	Total
37 CDTS	38 CDTS	35 CDTS	110 CDTS

**NCC Class Schedule**

Number of Classes Per Week	Class Starting Time	Drill Practice	Theory Class
2 Days (Thursday and Friday)	8 AM To 1 PM	2 Hours	3 Hours

**Details of Cadets' Performance in 2018**

Date	Theme of the event	Event	Venue	Performance and Award (if any)
26 <sup>th</sup> January, 2018	Republic Day Celebration	March Past and Cultural Group Dance	Durgapur Municipality Corporation	Cadets were awarded with Trophy and individual Certificate
21 <sup>st</sup> March, 2018.	World Forest Day	Social Awareness	Durgapur Women's College	Cadets performed
12 <sup>th</sup> May, 2018	Swachh Bharat Abhiyan	Swachh Bharat Abhiyan	Durgapur Women's College	Cadets performed
1 <sup>st</sup> June To 26 <sup>th</sup> June, 2018	Mountaineering	Mountaineering at Manali	Manali	2 <sup>ND</sup> YR NCC CADET Saraswati Singh performed Mountaineering AT MANALI . She climbed up to a height of 15600 ft. Out of 24 participants six participants achieved the height. She was among them.  To mention, she was only from plains and other five participants were from hilly areas



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21 <sup>st</sup> June, 2018	World Yoga Day	DWC cadets celebrated World Yoga Day	Panagarh NCC Camp	Cadets performed
15 <sup>th</sup> August, 2018	Independence Day	2 <sup>nd</sup> yr and 3 <sup>rd</sup> yr cadets Performed “ Guard of Honour ” in respect of our NATIONAL FLAG”. Cadets also performed group Yoga Dance.	Durgapur Women's College	Cadets performed
26 <sup>th</sup> November, 2018	NCC DAY.	DWC cadets participated and performed March Past , Group Dance, Group Song, Solo Dance, Social Awarness Drama - ‘Killing Of Female-Fetus’	5 Bengal Girls Battalian NCC Bardhaman, organized NCC day at Bardhaman MUC Women's College	Cadets performed
8 <sup>th</sup> -9 <sup>th</sup> December, 2018	“Know your city by cycle rally’,	70 km Cycle Rally from Durgapur to Deul	Durgapur to Deul	DWC NCC cadets participated in this cycle rally and successfully completed
27 <sup>th</sup> – 31 <sup>st</sup> December, 2018	Rock Climbing	Cadets participated and skillfully performed adventurous “ Rock Climbing”	Purulia Joichandi Pahar.	Cadets performed



**Examination Statistics**

Date	Name of the Examination	Venue	Year and No. of examinee	Performance of the cadets
4 <sup>th</sup> February, 2018	“ B Certificate” Examination	Bardhaman Raj College	30 NCC Cadets of 2 <sup>nd</sup> year appeared	29 Passed
25 <sup>th</sup> February, 2018	“C Certificate” Examination	Bandel Hindi School	04 NCC Cadets of 3 <sup>rd</sup> year appeared	04 Passed

**Details of NCC Camp attended by DWC NCC Cadets**

Date	Location	Organizer	Cadets of 2 <sup>nd</sup> year attended (No. of Cadets)	Cadets of 1 <sup>st</sup> year attended (No. of Cadets)
CATC (Combined Annual Training Camp) 21.5. - 30.5.2018	Asansol, Bardhaman	10 BENGAL BATTALIAN	06	None
CATC 2 1.6.18 - 9.6.18	Suri, Birbhum	10 BENGAL BATTALIAN	No participants due to University Examinations	No participants due to University Examinations
CATC 3 15.6.18 - 24.6.18	Panagarh, Bardhaman	5 BENGAL BATTALIAN	14	05
CATC 4 1.7.18-10.7.18	Panagarh, Bardhaman	4 BENGAL BATTALIAN	05	03
CATC 5	Panagarh, Bardhaman	4 BENGAL BATTALIAN	04	No Participants
CATC 6 19.8.18 - 28.8.18	Panagarh, Bardhaman	5 BENGAL BATTALIAN	10	11
CATC 7 14.9.18 - 23.9.18	Bolpur, Birbhum	50 BENGAL BATTALIAN	06	10
CATC 8 - IGC 26.9.18 - 05.10.18	Bolpur, Birbhum	50 BENGAL BATTALIAN	01	06
CATC 9- IGC 22.10.18 - 30.10.18	Bolpur , Birbhum	50 BENGAL BATTALIAN	1	5



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<b>CATC – IGC 28.10 - 06.11.18</b>	<b>Kalyani, Nadia</b>	<b>49 BENGAL BATTALIAN</b>	<b>No Participants</b>	<b>04</b>
<b>National Integration Camp (NIC) 01.10 - 12.10.18</b>	<b>Panagarh, Bardhaman</b>	<b>15 BENGAL BATTALIAN</b>	<b>03</b>	<b>01</b>
<b>Trekking Camp 21.11 - 28.11.18</b>	<b>Namchi, Sikkim</b>	<b>West Bengal and Sikkim NCC Directorate</b>	<b>01 CDT</b>	<b>07 CDTS</b>
<b>Medical Nursing Camp 1 - 12 Nov., 2018</b>	<b>Barrackpore, North 24 Parganas</b>	<b>Base Hospital, Barrackpore</b>		<b>03</b>
<b>National Integration Camp (NIC) 03.12 - 15.12.18</b>	<b>Namchi, Sikkim</b>	<b>West Bengal and Sikkim NCC Directorate</b>	<b>01 CDT</b>	<b>01 CDT</b>

### Camp Detailments of Lt. Mitali Ghosh Moulick's, Associate NCC Officer (ANO) of Durgapur Women's College in 2018

<b>Date</b>	<b>Event</b>	<b>Venue</b>	<b>Performance</b>
<b>5<sup>th</sup> – 16<sup>th</sup> January, 2018.</b>	<b>"Special National Integration Camp"</b>	<b>Andaman and Port Blair</b>	<b>DWC NCC ANO Lt. Mitali Ghosh Moulick attended this SNIC Camp as a representative ANO of " West Bengal and Sikkim" Directorate</b>
<b>14<sup>th</sup> - 25<sup>th</sup> June, 2018</b>	<b>CATC Camp at</b>	<b>CATC Camp at Panagarh</b>	<b>DWC NCC ANO attended CATC Camp at Panagarh</b>
<b>26<sup>th</sup> – 27<sup>th</sup> August, 2018</b>	<b>5 BENGAL NCC organized CATC Camp at Panagarh</b>	<b>5 BENGAL organized CATC Camp at Panagarh</b>	<b>DWC ANO was invited to attend as Guest ANO</b>
<b>2<sup>nd</sup> - 12<sup>th</sup> October, 2018</b>	<b>' EK BHARAT SRESTHA BHARAT'</b>	<b>National Integration Camp'(NIC) at Panagarh</b>	<b>Awarded a memorandum as an representative ANO of "5 BENGAL GIRLS BN NCC"</b>
<b>26<sup>th</sup> November , 2018</b>	<b>NCC Day</b>	<b>MUC Women's College, Bardhaman</b>	<b>DWC NCC ANO attended NCC Celebration Day</b>