

Durgapur Women's College
Durgapur -713209

Internal Quality Assurance Cell

Resolutions of IQAC Meeting held on 15.03.22 at 2.30 pm.

The Principal is in the chair.

1. Confirmation of resolutions of the previous meeting:

The resolutions of the previous meeting was read and confirmed.

2. Following up of the previous IQAC decisions/Resolutions:

- The IQAC members and the faculty members are to meet with the website makers/developers for overhauling the college website. A committee is formed with the following faculty members to meet the website developers and to upgrade the website. Dr. Dulal Chandra Sen, Dr. Arup Kanti Kole, Prof. Chandrima Das, Prof. Debdip Dhibar, Dr. Krishanu Sarkar, Dr. Praveen Shukla, Prof. Samrat Dasgupta, Prof. Sudip Kumar Palit.
- The Principal is again reminded for the development of smart class room.
- The Faculty Feedback form on curriculum is to be sent back to IQAC by the Heads of the Departments on urgent basis.
- The feedbacks from employers of ex-students are also to be collected by the Heads of the department.
- The bursar and the office staff have to start the work related to preparation of Budget.

3. Report on submission of AQAR for A.Y. 2020-21.

The online data template on the NAAC website is always not matching with the template downloaded and circulated by IQAC. All teachers are to be available on call to IQAC for AQAR 2020-2021 submission. Otherwise, the AQAR might not be submitted on time.

4. CAS of Teachers.

CAS related files of the teachers available to IQAC are to be processed as soon as possible.

5. Report of Alumni Association meeting held on 14.03.22

The issue of Alumni Association Meet has been discussed. It has been decided that alumni has to prepare a calendar of activities for the forthcoming sessions. IQAC is to meet the executive body of the alumni. This meeting has to be conducted as soon as possible. Alumni registration form is to be circulated among the ex-students once again in online/offline mode.

6. Status of recruitment of NTS against permanent posts.

IQAC suggested that full time Non Teaching Staff for college office are to be appointed immediately. The principal gave the feedback that the matter has already been placed at the Higher Education Department.

7. Formation of IQAC

New IQAC is to be formed and ratified by the G.B. of the college. Prof. Chandrima Das's name was proposed by the principal as the new Co-ordinator from the A.Y. 2022-23. However, other members will continue to remain in the cell.

8. Formulate the future course of action.

- A notice has to be circulated by the college reminding students of the ongoing classes.
- Orientation Workshops for students are to be conducted by IQAC.
- Teachers are requested to ensure that students attend the workshops diligently.

The meeting ends with thanks to the chair and all members present.

The Principal & the Chairperson, IQAC

Principal
Durgapur Women's College

The Coordinator, IQAC

Co-ordinator
IQAC
Durgapur Women's College
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