

Durgapur Women's College
Durgapur - 713209

Internal Quality Assurance Cell

Minutes of IQAC Meeting held on 19.02.21 at 12 noon
(Via Google Meet, attended the members of IQAC)

The virtual meeting was attended by the following members of IQAC

1. Prof. Madhumita Jajodia, Principal & Chairperson of IQAC.
2. Dr. Dulal Chandra Sen, Coordinator, IQAC.
3. Dr. Seema Sen, Asso. Prof., Member.
4. Dr. Debalina Gupta, Asso. Prof., Member.
5. Prof. Sangeeta Karmakar, Asst. Prof., Member.
6. Prof. Bijoy Prasad Das, Asst. Prof., Member.
7. Prof. Chandrima Das, Asst. Prof., Member.
8. Prof. Arup Kanti Kole, Asst. Prof., Member.
9. Prof. Amitayu Chakraborty, Asst. Prof., Member.
10. Prof. Sunanda Basu Mallick Sarbadhikary, Asst. Prof., Member.
11. Dr. Praveen Shukla, Librarian, Member.

1. The Resolutions of the previous meeting are read and confirmed unanimously.

2. FOLLOWING UP:

A) Feedback:

Alumni Feedback Form has been circulated amongst the Alumni.

B) Online Classes:

It was reported that teachers are conducting online classes through various modes as per the University schedule. Study materials are also circulated online to the students.

C) Report on CAS:

The teachers who are awaiting for promotion to next grades has been requested to prepare their files at the earliest so that the IQAC team gets the sufficient time to scrutiny the files thoroughly.

3. REPORT ON TEACHING-LEARNING PROCESS:

Virtual mode of project work- Due to the pandemic situation and suspension of offline classes the teachers are not able to start project work for the different laboratory based subjects. As this abnormal situation is continuing for months it has been decided that these courses for all semesters now will be completed by virtual mode along with theoretical papers.

Online 6th Semester Classes - The University circulated the Modified U.G. Academic Calendar of Semester-VI (Session: 18—21). Following this schedule Online Classes will be held during the period 22 March, 2021 to 30 July, 2021

4. REPORT ON EXAMINATIONS:

It was reported that online internal assessments for 5th semester were held during the month of December, 2020 and the online End Semester Examinations (ESE) for this semester were held in the month of January, 2021. It has been also reported that internal assessment for 3rd semester were conducted in January - February, 2021. Teachers are requested to take a retest for those who have missed internals for some unavoidable reasons.

The Principal reported that the 5th Semester students have filled in their ESE forms with the University.

The Principal reported that this time round for the End Semester Examinations, Question Papers will be sent by KNU to College from where the Examination Committee will distribute the question paper to the respective departments. The department will arrange to send the question paper to the student whatsapp group which already exists. While sending the question paper, students may be given the e-mail at which they will have to post their answers as scripts will be checked by respective colleges. The date and time line for the exam schedule is yet to be shared with as and when obtained from KNU.

The Principal requested the departments (in the meanwhile) to create a unique departmental e-mail ID, including department name & dwc in any combination, which is to be shared with the college office as well as all faculty of the department.

The Principal also reported that tentatively, 5th Sem exams are expected to commence from 1st March, 3rd Sem from 10th and 1st Sem from 20th march, 2021 with Practical preceding Theory for each Semester.

This was also reported that that UG 5th semester Backlog Examinations for 2016 and 2017 Batch students will be conducted based on Online Home Assignment from 8th March to 20th March -2021

5. INTRODUCTION OF VALUE ADDED COURSES:

Teachers are taking initiatives to introduce different certificate courses like development of spoken English Skill, Personality Development and Soft Skill Training Programme. Along with the academic courses, such skill development programme will ensure the job opportunities for the students.

Faculties are trying to contact various reputed organizations for conducting such programmes for the college students in online or offline mode.

Previously, these courses were running in this college for years funded by UGC and students were benefitted to a large extent. But as funding has been stopped, college has hardly any scope to run such courses on its own funding.

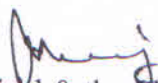
6. REVIEW OF IMPLEMENTATION OF RUSA 2.0 GRANTS.

The Principal reported that the development projects under RUSA grants which were postponed due the pandemic situation may be started again shortly maintaining the Covid protocols.

7. JOINING OF FULL TIME TEACHER AGAINST SANCTIONED POSTS:


It has been reported by the Principal that full time faculty Dr. Gargi Pal has joined as Assistant Professor in the Department of Chemistry on 15.01.2021. Members welcome the joining of new full time teacher in the Chemistry Department.

The Coordinator expressed thanks to the Chair and to all members present in the meeting.



The Principal & the Chairperson, IQAC

Principal
Durgapur Women's College



The Coordinator, IQAC

Co-ordinator
IQAC
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