

Durgapur Women's College
Durgapur -713209

Internal Quality Assurance Cell

MINUTES OF IQAC MEETING HELD ON 20.01.22 AT 11.30 AM

(Via Google Meet, attended by both statutory members of the IQAC and Head of the Departments)

IQAC Members and HODs attended the Meeting. The meeting started with the permission of the Principal.

The coordinator, IQAC started the meeting and underscored the importance of the data template AQAR_2020-21 circulated earlier among all the HOD's.

He meticulously drew the attention of all to the discrepancies and unavailability of the required data pointing out the need for cooperation from all the departments in the context of compiling the data for AQAR_2020-21.

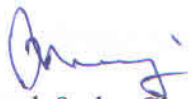
Heads of various departments expressed their queries in the meeting pertaining to data templates (AQAR_20-21). The Coordinator, IQAC and the Principal along with the members of the IQAC clarified the significant points in relation to the AQAR data templates addressing the queries raised by the HODs pertaining to Examination, Result, Vocational Courses, etc.

All the participants unanimously agreed on the decision that the AQAR to be uploaded on the college website (after its submission to the NAAC portal) has to be modified in accordance with the norms of confidentiality pertaining to examinations, paper - setting etc.

The IQAC Coordinator, the Principal and the members of the IQAC requested all the departments to submit the data as per the AQAR Template circulated earlier as soon as possible. The IQAC Coordinator particularly brought the issue of departmental data submission to the notice of the Principal. Addressing the issue, the Principal highlighted the significance of cooperation and prompt


action of all the departments regarding data collection. The Principal urged every department and teachers to take part in better spirit in the process of data collection and compilation as per the schedule made by IQAC in accordance with the guidelines given by NAAC. The Principal requested the SACTs to come forward along with FTTs of all the departments to compile and upload the data within time (as per the schedule prescribed by NAAC for AQAR).

The meeting was ended with thanks given by the Coordinator to all members present.



The Principal & the Chairperson, IQAC

Principal
Durgapur Women's College



The Coordinator, IQAC

Co-ordinator
IQAC
Durgapur Women's College
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