

Internal Quality Assurance Cell

Durgapur Women's College

Proceedings of the Meeting held on 24.06.2022 at 12.30 pm

Chaired & Convened By: Dr. D.C. Sen, Coordinator, IQAC

The resolutions of previous meeting were read and confirmed.

Following Up:

1. Initiatives have started by IQAC to update the college website.
2. Webinars on NEP-2020 will be organised shortly.
3. Coordinator informed that resubmitted AQAR 2020-21 has been accepted by NAAC.
4. AQAR 2021-22 will be uploaded in due time. Data compilations have started by IQAC members and best efforts will be given to finish it by 10th July, 2022.

Report on Examinations:

Coordinator informed the cell that 6th Sem ESE will commence from 2nd July, 2022 onwards. The other end SEM examinations of 4th and 2nd SEM will start tentatively at the end of July and the first week of August, respectively.

Arrangements should be made to keep the washrooms clean and as suggested by Dr. Seema Sen, one or two persons will be deputed to look after so that no damage is done by the examinees from other colleges.

Report on Admission:

Coordinator informed the cell that in this year online Central Admission Process will be followed by Higher Education Department, Govt. of West Bengal. He also suggested that the college website needs to be updated immediately before the admission process starts. Members agreed with this proposal. Dr. Seema Sen suggested that due to urgency IQAC will take necessary steps to update the website immediately. Dr. A. K. Kole and Dr. A. Chakraborty will voluntarily work to update the website.

Prof. C. Das informed that the college email id needs to be changed immediately as principal is going to retire on 30th June, 2022. The same should be changed in the college website. It has also been suggested by other members that college official phone numbers needs to be activated before the start of the admission process.

Report on CAS of Teachers:

Regarding the promotion of the teachers, Coordinator informed that screening committee meeting of which were held on 9.6.22 and 16.6.22 in the college recommended the promotion of the following teachers.

1.

Sl. No.	Name of the Teacher	Screening Committee Meeting held on	Stage
1	Prof. B.P.das	09.06.22	Stage 3 to Stage 4
2	Dr. A. Maji	09.06.22	Stage 3 to Stage 4
3	Prof. Sangeeta Karmakar	09.06.22	Stage 2 to Stage 3
4	Dr. A.K.Kole	09.06.22	Stage 1 to Stage 2
5	Prof. C.Das	16.06.22	Stage 1 to Stage 2
6	Dr. S.Maji	16.06.22	Stage 1 to Stage 2
7	Dr. A. Chakrabarty	16.06.22	Stage 1 to Stage 2

Coordinator also informed that on 27.06.22 separate screening committee meetings would take place for the promotion of the following teachers:

Sl. No.	Name of the Teacher	Screening Committee Meeting held on	Stage
1	Dr. D.Dhibar	27.06.22	Stage 1 to Stage 2
2	Dr.K.Sarkar	27.06.22	Stage 1 to Stage 2
3	Abdul Aziz	27.06.22	Stage 1 to Stage 2

He also informed that at present there is no incumbent whose promotion is under consideration.

Report on Activities of Alumni Association:

Coordinator informed that the registration of Alumni association is already in process and before NAAC visit the activities of the association must be strengthened. Ms. Rina Kar Poddar, President, Alumni Association, informed that they have already applied to the appropriate authority for the same. She was requested by the coordinator that the membership drive of the association must be taken to increase the number of members.

The membership form will be distributed in different ways among the alumni. She also informed that an annual fee of Rs. 120/- for membership will be collected from the members.

Coordinator requested Ms. Rina Kar Poddar to give updates to IQAC about the meetings held by alumni association and their activities from time to time.

Overall Development of the College: Recommendation regarding the campus development before the NAAC visit has already been given to the principal by the Campus Development Committee. Prof. C. Das, a member of G.B, informed that the proposal was placed by the principal in the G.B. meeting, held recently. However, as the tenure of the present G.B. is about to expire very soon, no decision in this regard has been taken.

Formation of IQAC: Coordinator informed that as the Principal Was not present in the meeting this discussion could not be held today. However, based on the verbal request of Prof. Sangeeta Karmakar, a sitting member of IQAC, it was decided that she may be released from IQAC team with immediate effect. The Cell recommended that Prof. R. Islam, A.T.C.S., may act as new

member of IQAC in place of Prof. Karmakar. However, Prof. Sangeeta Karmakar has agreed to take part in the preparation of AQAR 2021-22.

Curricular Enrichment and Academic Collaboration: Prof. Animesh Dutta suggested that a leaflet like overview of different courses taught in the College might be circulated in different media for broad circulation and information about the college. Coordinator, IQAC requested Prof. Dutta to suggest the different ways of collaboration with NIT Durgapur so that our students could get exposures of interdisciplinary studies in different courses. He suggested that faculty members may visit NIT Durgapur for detailed face-to-face discussion regarding the same. Prof. A. Dutta suggested that our students can be sent to NIT for internship in different courses as NIT has recently introduced this type of internship to students of other Institutions.

Mr. Sunil Kr. Roy opined that the laboratories of NIT Durgapur may be used by our students and lecture sessions by faculty members of NIT may be organized in this college.

Miscellaneous:


- a. Initiatives must be taken to publish college magazine.
- b. Blood donation camp may be organized in the college.

The meeting was ended with thanks given by the Coordinator to all members present.



The Principal & the Chairperson, IQAC

Principal
Durgapur Women's College


The Coordinator, IQAC

Co-ordinator
IQAC
Durgapur Women's College
Durgapur-713209