

Internal Quality Assurance Cell
Durgapur Women's College

Resolution of Meeting of Feedback Committee dated 14.11.2019

The Principal chairs the meeting.

The resolutions of the meeting are as follows:

- 1) The English version of the draft of the Feedback form as recommended by the committee members is accepted. This form will be translated into Bengali by Prof. Sunanda B. S. Mallick.
- 2) Both the versions of the form will be used for taking feedback as per the convenience of the students.
- 3) Initially 600 forms will be printed for the purpose.
- 4) Feedback will be taken offline from 3rd and 5th semester (Hons.) students in this odd semester. It will be anonymous in nature.
- 5) After getting the feedback from the students, Feedback Committee will analyse and generate a consolidated report. The report will then be placed in a meeting of IQAC for discussion and then be forwarded to the College authority for necessary action.
- 6) The schedule for taking feedback is

Semester	Date	Time	Venue
3 rd	3 rd December, 2019	12.30 - 1.30 PM	College Auditorium
5 th	3 rd December, 2019	1.30 - 2.30 PM	College Auditorium

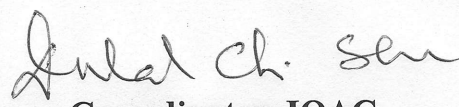
This will be notified in the College Website and in the notice Board well ahead of the schedule to ensure participation of all students.

Taking feedback from all stake holders of the college as prescribed by the NAAC is a healthy practice and this will be implemented with right spirit. IQAC and the Feedback Committee request all teachers for their cooperation and involvement in the process.

The meeting ends with thanks to the Principal in chair and all the members present.


Principal

Principal
Durgapur Women's College


Co-ordinator, IQAC

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IQAC
Durgapur Women's College
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