



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

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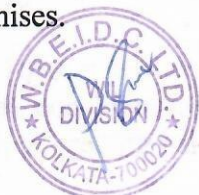
MEMORANDUM OF UNDERSTANDING

This *Memorandum of Understanding* made on the *8th day of June 2022*, between West Bengal Electronics Industry Development Corporation Limited (A Govt. of West Bengal Undertaking) – WIL Division having its office at 225F, AJC Bose Road, (4th. Floor), Kolkata-700020 (herein after referred to as 'the Company') of the one part and *Durgapur Women's College, Dist. Burdwan, Durgapur – 713 209*, (hereinafter referred to as the *College*) of the other part.

Whereas the *Company* is engaged in imparting Computer Training Courses consisting of system development, data processing through Computer, high level computer programming language etc. (hereinafter referred to as the 'Computer Training Course') to the students of colleges and schools and issuing certificate recognized by West Bengal Electronics Industry Development Corporation Limited (A Govt. of West Bengal Undertaking).

And whereas the *College* (vide Letter No. 7448/07-08 dated 13.07.2007) approached the *Company* for imparting Computer Training Course (Compulsory basis – 2 years) to the students of the *College* from the academic session 2007-2008.

And whereas the *Company* (vide Letter No. LT-DWC-001-2007:2008 dated August 4, 2007) and *College* (vide Letter No. DWC/2/07-08/CPO dated 19.09.2007) agreed to impart the compulsory Computer Training Course of Two years duration to the students of the *College* within the *College* premises.



Contd...p/2.

3 JUN 2022

Value.
Date
Sold to
Address.

West Bengal Electronics Industry
Development Corporation Ltd.
WIL DIVISION
225F, A.J.C. Bose Road, Kolkata - 700020

Vendor.. ..
Sealdah Civil Court
(ALOKE MOKHERJEE)

[Handwritten signature]


Now both the parties are mutually agreed to continue this training to the students of the college vide Company's letter no. LT-DWC-001-2021-2022 dated 30.09.2021 and agreed by the college on 09.10.21.

And whereas the parties have agreed as follows:

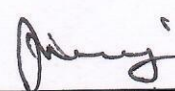
01. This further renewal arrangement will commence from *1st June 2022* for a period of 4 years and will expire on *31st May 2026*.
02. The *College* will provide adequate convenient space to allow the *Company* to conduct the *Computer Training Course* during the aforesaid period mentioned in para (1) above.
03. Training will be imparted to the students in accordance with a routine to be framed by the *Company* in consultation with the *College* authority.
04. Training will be imparted during the *College* hours for *existing students* only.
05. The course titled "*Diploma in PC Application*" [compulsory basis mentioned in *Annexure-1*] (144 hours and 6 hours examination, one theory and two practical class per week duration of each class is 45 minutes) will be offered to the *existing students* of the *College*. However the ex-students of the College may allow with the sole discretion by the *College Authority*. The *Company* will run only the prescribed course in the *College*. In addition to that above course another two courses 'Certificate in Financial accounting' and 'Certificate in Multimedia' as per the correspondence dated 10.10.2018 by the company and agreed by the college on 28.11.2018 also will be continued.
06. On successful completion of the course mentioned above each student will be issued a Certificate by the *Company*.
07. The total fee for the course is **Rupees Twelve Hundred (Rs.50/- x 24 installments)** which will be paid to the *College* by the students in twenty four equal installments against PC Application Course.
08. The fee will be collected from the students by the *College* authority in presence of the representatives of the *Company/Training Provider/Coordinator* and the *College* would submit one receipt copy to the *Company* at the time of releasing the payment.
09. The *Company* will be paid **80%** (Eighty percent) of the fee collected by the *College* from the students actually undergoing the training in monthly/bimonthly basis.
10. The *Company* is also to enroll the students for the course separately and maintain an Attendance Register of the enrolled students.
11. The *Company* will receive its share in respect of fees on the strength of the students enrolled by it for the said Course based on Course Fee paid to the *College*.
12. Upto 10% of the students enrolled for the said course will be allowed exemption from fees in consideration of their unstable economic condition, in consultation with the Principal keeping parity with the Fee-concession allowed to the students by the *College*.



13. The **College** will pay 80% share of the course fee to the **Company** monthly after retaining its share of 20% of the course fee received by the **College**. The Course structure as well as the fee-structure referred to above will be subject to the revision as and when decided mutually by the **College** authorities and the **Company**.
14. The **College** shall, all the time, during the official working hour provide access to the officials of the **Company**/ its authorized representative/s that may be required for supervising the conduct of the **Computer Training Course**, maintenance of the machines etc.
15. After the expiry of the said period as stipulated in para (1) above, the period of **Memorandum of Understanding** may be extended and on such terms and conditions as may be agreed by the parties or revoked at the option of either of the parties.
16. The **Company** should consult the **College** authority regarding the appointment of the **Coordinator/Training Provider** for the Centre in this **College**.
17. A review committee of 8 members four from the **College** and four from the **Company** will be formed for the purpose of overseeing of the conduct of this said Computer Course and will sit every quarter.
18. For SC/ST/OBC student a concession of 10% on course fee will be allowed.
19. The security arrangement would be made by the **College**.
20. The **Company's authorized Training Provider/Coordinator** shall provide **Computers, instructors, payment of faculty/instructors** and other necessary electrical arrangements for the practical room. The **Company/Training Provider** will also maintain the maintenance of the systems. The **authorized Training Provider/Coordinator** will also pay the cost of electrical expenditure and for this purpose; the **College** authority will arrange a Sub-Meter.
21. During the period of MOU if any condition mentioned on the MOU is violated then the MOU will be treated as cancelled only after decision by the review committee. In the event of the review committee decides to withdraw/alter of the course suitable arrangement for completion of the ongoing course made be taken for those students who are already enrolled.


Signed and delivered by the
Company in presence of




Signed and delivered by the
College in presence of
Principal
Durgapur Women's College

Signature: Anjan Debnath

Name : ANJAN DEBNATH

Signature : Dulal Ch. Sen

Name: DR. DULAL CH. SEN

ANNEXURE - 1

Compulsory Computer Training for all students of your College.

| | | |
|------------|---|--|
| Course | : | PC Application.* |
| Course Fee | : | Rs.1,200/-, payable @Rs.50/- in 24 equal installments. |
| Duration | : | 2 years. |
| Revenue | : | In the ratio of 20:80 between College and us. Fee would be collected by College. |
| Free-ship | : | 10% of total enrolled student population solely on recommendation of College. |
| Concession | : | For SC/ST/OBC, a concession of 10% would be applicable on the Course Fee. |

*Course content

Computer Fundamental and Operating Systems
MS DOS
Flowcharting and Programming Algorithm in C
Windows
MS Word
MS Excel
MS Power Point
MS Access
Internet & E-mailing



Durgapur Women's College

WEBEL (West Bengal Electronics Industry Development Corporation Limited)

(A Government of West Bengal undertaking, Kolkata)

College Coordinator (DWC): Dr. DULAL CH. SEN

1st Memorandum of understanding, Date: 27/06/2007

2nd Memorandum of understanding, Date: 08/06/2022.

1. Course Name: Diploma in PC Application

Duration: 1 Year (1st year students)

Subject: Computer Fundamental & Operating System , MS-WORD, MS-EXCEL,MS-POWERPOINT, MS-ACCESS, Internet & E-mail .

2. Course Name: Diploma in PC Application

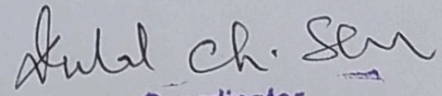
Duration: 1 year

Subject: C Programming, HTML, PageMaker, Corel Draw

3. Course Name: Certificate in Financial Accounting.

Duration: 60 Hours (Practical Extra)

Subject: Concept of Accounting, Fundamental of Accounting Package (Tally) , Concept and web Based Compliance (Income Tax, GST, Soft Skill).


Coordinator
Career Oriented Programme
Durgapur Women's College



Durgapur Women's College
Affiliated to Kazi Nazrul University

RICE EDUCATION | **ricesmart**
TOGETHER IN SUCCESS

Memorandum of Understanding

This agreement is entered between the two institutions **M/s. Roy's Institute of Competitive Examination Pvt. Ltd. (hereinafter RICE Education)**, having its registered office at "Dishari Bhawan" 11/1 B.T. Road, Belgharia, Kolkata, West Bengal, Pin -700056 AND **Durgapur Womens' College**, H72W+PX3, Mahatma Gandhi Rd, City Center, Durgapur, Paschim Bardhaman, West Bengal - 713209, India, affiliated under Kazi Nazrul University, West Bengal.

Both the institutions undertake to promote and develop cooperation with each other on various activities as listed below in view of Employability program for the College students:

Rice Education Deliverables:

1. Overall Career Guidance Seminar for all College students/ Alumni from UG to PG twice a year
2. Special One- On - One Career Counselling session for the aspirants twice a year
3. Govt. Job related information Camp from time to time through College Placement Cell
4. Free Demo Classes for the aspirants for both Offline and Online Mode twice a year
5. RICE Merit Scholarship Test once a year to offer special fees structure on RICE Offline Courses for deserving candidates
6. Free Mock Interview sessions
7. Free Sample Mock Test sessions for the aspirants twice a year
8. Special Motivation Classes from the successful students twice a year (offline/online)
9. Share success stories in future with the college placement cell if any
10. Free Assessment Test once a year (offline /online).

College Deliverables:

1. Cooperation to conduct the above programs basis mutual discussion on (Date, Time and Schedule)
2. Provide necessary infrastructure to conduct such sessions
3. There is no fund flow from one institute to another

Terms & Conditions:

1. Any dispute arising during the course of implementation of this initiative will be resolved through mutual discussions by both the Institutions
2. Termination of this MOU is subject to prior notification of 1 month from any of the two Institutions
3. This MOU will remain valid for a period of two years from the date of signing of the MOU. Further renewal of the MOU will be based on mutual discussion and consent of both the parties.

Geema Sen 12.09.2022
Principal

Durgapur Women's College

Teacher-In-Charge
Durgapur Women's College

Witness:

Supta.
Dr. Debalina Gupta.

**CEO
Rice Education.**

Chandan Majumdar

Witness:

Subinoy Chandra 12.09.22.



To,
The Principal
Durgapur Women's College
Dr. Mahananda Kanjilal
Durgapur

Subject: List of The Activities Done (2023-2024 Session) at Durgapur Women's College
Jointly Organised by RICE Education Durgapur Branch.

Respected Mam,

Please go through the below mentioned activities.

| Sl No | Activity Name | Date | Student Count |
|-------|--|------------|---------------|
| 01 | Skill Test | 04-06-2023 | 40 |
| 02 | Job Fair 2023 | 14-07-2023 | 70 |
| 03 | Seminar | 20-08-2023 | 50 |
| 04 | RICE Talent Scholarship Test (Online) | 26-11-2023 | 50 |
| 05 | RICE Talent Scholarship Test (Offline) | 25-01-2024 | 50 |

Thanking You

Yours Sincerely



To,
The Principal
Durgapur Women's College
Dr. Mahananda Kanjilal
Durgapur

Subject: List of The Activities Done (2022-2023 Session) at Durgapur Women's College
Jointly Organised by RICE Education Durgapur Branch.

Respected Mam,

Please go through the below mentioned activities.

| Sl No | Activity Name | Date | Student Count |
|-------|--------------------|------------|---------------|
| 01 | Online Webinar | 24-11-2022 | 40 |
| 02 | Seminar at College | 17-02-2023 | 70 |
| 03 | Online Maths Class | 03-03-2023 | 40 |
| 04 | Basic Skill Test | 07-04-2023 | 50 |

Thanking You

Yours Sincerely





पश्चिमबङ्गा पश्चिम बंगाल WEST BENGAL

AE 430269

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made on this

Twenty Fifth day of JUNE, Two Thousand Twenty-one (2021)

BETWEEN



Principal
Durgapur Women's College

SHRI GOUTAM DAS, Entrepreneur of CSC | e-Governance Services India Limited, under the Ministry of Electronics & Information Technology, Government of India, Ministry of Electronics & Information Technology, Electronics Niketan, 6, CGO Complex, Lodhi Road, CGO Complex, Pragati Vihar, New Delhi – 10003 hereinafter referred to as the party of the **FIRST PART**

AND

THE PRINCIPAL, (SMT. M JAJODIA), DURGAPUR WOMEN'S COLLEGE, P.O. Durgapur, District : Paschim Bardhaman, State of West Bengal Pin 713209 hereinafter referred to as the party of the **SECOND PART**

WHEREAS the Party of the First Part is Entrepreneur of CSC | e-Governance Services India Limited, under the Ministry of Electronics & Information Technology, Government of India has developed an extraordinary short term course for the purpose of achieving the Fluency in Spoken English as an Extra Curricular Educational Activity relating to the British Council Spoken English Course & Certification and Career & Personality Development Course, amongst the young students to build up an shining carer in future in various spare of life and profession and offered the Second Part herein to introduce the said Course for the Students of its College.

AND WHEREAS the party of the Second Part has accepted the Offer of the First Part for the ultimate benefit of the Students and have provided the details of the interested students in the said Collage.



[Handwritten signature]

[Handwritten signature]
Principal
Durgapur Women's College

IT IS AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS.

GENERAL :

1. That the First party has offered the course of British Council Spoken English Course & Certification Programme along with a Career & Personality Development Course for the College Students. The Course synopsis and other details have been depicted in Schedule hereinafter written and the Course fees has been annexed herewith.
2. That the Party of Second part have accepted the offer of the First part herein for the ultimate benefit of the students in his College to build up a strong carer in future.
3. That party of the Second part have shared the details of the interested students such as Students' data, i.e. Name, Parents' Name, Address, Mobile Number, E-mail ID and Aadhar card Number, who have registered their names for the said Curses offered by the First Part and the First Party shall provide the Login credentials, i.e. login ID and Passwords along with the link for downloading and installing the app(s), i.e. English Strokes & Career Strokes after the Students 'Registration / Enrolment resources in respect to the Project, directly from their (Students) own devices.

That neither party shall held the other liable, if any students does not complete his/her course and the First Party shall not be bound to provide any kind certificate after completion of courses as the each and every students shall have to download their respective Certificates online from the website of the *British Council*.



Principal
Durgapur Women's College

5. That it is agreed by the First Party that, if any student faces any sort of difficulty in connection with login ID, the First Part shall provide alternate login Id and after every successful login by each student the First Party shall have no responsibility in any manner whatsoever.
6. That the Second Party agrees to provide the following financial resources, i.e. as enrolment fee is Rs. 101.00/- (Rupees one hundred and one)only collected directly from the Students and shall transfer the same to the given Bank Account of the First Party.
7. The Parties acknowledges that no contractual relationship is created between them by this Memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united, visible and responsive leadership of the Project and to demonstrate financial, administrative and supportive commitment to the project by means of the following Educational Services.
8. Each party will work together in coordinated fashion for fulfilment of the Project.
9. In no way does this agreement restrict involved Parties from participating in similar agreements with other public or private agencies, organizations, and individuals.



To the extent possible, each party will participate in the development of the Project.

11. Nothing in this Memorandum will obligate any Party to the transfer of funds. Any endeavour involving the reimbursement or contribution of funds between the parties of this Memorandum will be handled in

accordance with the applicable Laws, regulations and procedures. Such endeavours will be outlined in separate agreements that shall be made in writing by representatives of the parties involved and shall be independently authorized by the appropriate statutory authority. This Memorandum does not provide such authority.

12. This Memorandum is not intended to and does not create any right, benefit, or trust responsibility.
13. This Memorandum will effective upon the Signature of both the Parties.
14. Any party may terminate its participation in this Memorandum by providing written Notice to the other Party

TERM

15. The Memorandum of Understanding made by and between the parties shall remain valid from date of signing till the successful login of all Students provided by the Second party. The tern can be extended only by agreement of all the parties.

NOTICE

Any Notice or Communication required or permitted by this Memorandum shall be sufficiently given if delivered in person or official mail, return receipt requested, to the address set forth in the description of the parties at the opening Paragraph or to such other address as one party may have furnished to the other in writing and/or available in official record.



GOVERNING LAW

17. The Memorandum shall be constructed in accordance with the Laws of the Union of India.

ASSIGNMENT

18. Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non -assigning party, which approval shall not be unreasonably withheld.

AMENDMENT

19. This Memorandum may be amended or supplemented in writing, if the writing is signed by the party obligated under this Memorandum.

SEVERABILITY

20. If any provision of this Memorandum is found to be invalid unenforceable for any reason, the reaming provisions will continue to be valid and enforceable. If a court finds that any portions of this Memorandum is invalid or unenforceable, but that limiting such provisions it would become valid and enforceable, then such provisions will be deemed to be written, construed and enforced as so limited.

PRIOR MEMORANDUM SUSPENDED

This Memorandum constitutes the entire Memorandum between the parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations and Memorandums, whether written or oral.

DISPUTE RESOLUTION

22. That if any dispute arises between the parties concerned the same shall be referred to the sole arbitrator appointed by the First party herein,



and the award issued by the said arbitrator will be binding on both the parties in all time the place and venue of the Arbitration shall be in Kolkata, West Bengal and language shall be in English.

23. OTHER TERMS AND CONDITIONS

That the Second Part shall explain to the students the followings guidelines:

A. With the username and password given by the VLE, the user will login in the given access page from our server, where the user will download the English Strokes app and Career Strokes app.

B. Once the user downloads and login, for security purpose, users device information such as IMEI number, Model number, Serial number, Location will be captured and locked to that user to ensure it is only for that particular device. This can't be transferred to any other device or any other user.

C. It is a onetime process.

D. The student can now access the complete course with the same user credentials on Mobile, Laptop, Desktop and Tablets.

E. We will be tracking all the users through tracking system. Don't share the app. For best experience & good results, use faster network. (4G, WIFI).

F. For additional clarification and details the Second Part shall follow the Standard Operating Procedure (SOP) as attached with this MoU.



SCHEDULE REFERRED TO ABOVE

Name of the College : DURGAPUR WOMEN'S COLLEGE

Affiliated to : Kazi Nazrul University

Number of Student participated/registered/enrolled :

BASIC CRITERIA FOR THE COURSES

- Name of the Educational Activity : Spoken English Course & Certification (British Council)
- Eligibility : College / University Students (UG/PG)
- Duration of the Course : 6 Months (180 Days)
- Learning Platform Digital (NDLM & Skill India Scheme)
- Compatible Digital Devices Android Phone, Tablet, Laptop, Desktop.
- Compatible Network 4G

DETAILS OF THE COURSES

A. British Council Spoken English Skills - URL: <http://englishstrokes.com>

- Level 1 - Basic Learning Practice.
- Level 2 - Beginner Learning English.
- Level 3 - Intermediate Learning English.
- Level 4 - Advance Learning English.

B. Personality Development Skills - URL: <http://careerstrokes.com>

- Retail - Sales Skills.
- Entrepreneurship Skills.
- Digital Literacy.
- Financial Literacy.
- Power Pack Skills.
- Personality development.
- Communication Skills.



[Signature]
Durgapur Women's College

Name of the College - DURGAPUR WOMEN'S COLLEGE
Affiliated to - Kazi Nazrul University
Number of Students Participated- 1200

Sudam DAS
25/6/2021.

Signature of The
VILLAGE LEVEL ENTREPRENEUR
CSC | e-Governance Services India
Limited under the Ministry of
Electronics & Information
Technology, Government of India



[Signature] 25/6/21

Signature of the
THE PRINCIPAL
DURGAPUR WOMEN'S COLLEGE
Principal
Durgapur Women's College



A Spoken English Course in the Digital mode was organised in the period 2021-22.824 Students were enrolled. It was especially effective as it was conducted during the COVID period. It was named English Strokes and comprised four levels . On successful completion an E- certificate was generated. The first two students scoring 100%were given cash prizes of INR 1000/ each. It was conducted by British Council Spoken English Course. The course was conducted at a subsidised fee of INR 101 as the Certification was through CSC|e-Governance Services India Limited, under the Ministry of Electronics & Information Technology, Government of India.



e-GOVERNANCE SERVICES INDIA LIMITED

This is to certify that

Shreya

has successfully completed

Level 3 - Advanced

course on Spoken English

from 22-12-2021 to 22-06-2022



Shivangi Gupta

Assistant Director, English
BC Education India Private Limited



Krishnamachari Srikanth

Director EnglishStrokes

AA Edutech Private Limited



EnglishStrokes aims to enhance employment potential and lifestyle aspiration of young people by teaching English through cricket.

By the end of Basic Learning Practice the learner will:

- have covered some basic conversational expressions and phrases to introduce themselves, give basic information, apply for a job, attend an interview etc.
- have developed the ability to ask simple questions and give answers, express likes and dislikes, and use polite greetings
- have covered a few fundamental areas of grammar and vocabulary functions.

By the end of level one the learner will:

- have covered some basic conversational expressions and phrases that enable them to introduce themselves, express preferences, make suggestions, order food and drink, etc.
- have developed the ability to narrate events in the past and present as well as making prediction about the future
- be able to understand and express different levels of obligation and responsibility
- have had the opportunity to practice and develop their pronunciation
- have covered some 20 fundamental areas of grammar
- have covered some essential vocabulary
- have developed some basic reading skills
- be able to understand basic spoken English with a good degree of accuracy.

By the end of level two the learner will:

- have expanded their range of understanding to include more complex grammatical forms that enable them to describe past habits and events, express more complex opinions and disagreement in a polite way, explain causes and the consequences, give and understand advice, etc.
- be able to make more social conversation in order to build personal and professional relationships
- have built on their initial vocabulary and expanded it through a range of reading, listening and viewing activities
- have developed a good level of internationally recognisable pronunciation
- develop their detail reading and comprehension skills.

By the end of level three the learner will:

- have covered most of the important elements of English grammar
- have learned a wide range of everyday conversational expressions to help them cope in a variety of social situations
- be able to discuss hypothetical situations, express more complex deductions, relate complex past narratives, ask for and express more complex opinions and ideas
- have developed a strong lexical base and broadened their vocabulary for a range of situations
- have strong listening and reading comprehension skills
- have developed a strong level of pronunciation awareness and ability.



e-GOVERNANCE SERVICES INDIA LIMITED

This is to certify that

SHREYA CHEL

has successfully completed

Basic Learning Practice

course on Spoken English

from 22-12-2021 to 22-06-2022



Shivangi Gupta

Assistant Director, English
BC Education India Private Limited



Krishnamachari Srikanth

Director EnglishStrokes

AA Edutech Private Limited



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By the end of Basic Learning Practice the learner will:

- have covered some basic conversational expressions and phrases to introduce themselves, give basic information, apply for a job, attend an interview etc.
- have developed the ability to ask simple questions and give answers, express likes and dislikes, and use polite greetings
- have covered a few fundamental areas of grammar and vocabulary functions.

By the end of level one the learner will:

- have covered some basic conversational expressions and phrases that enable them to introduce themselves, express preferences, make suggestions, order food and drink, etc.
- have developed the ability to narrate events in the past and present as well as making prediction about the future
- be able to understand and express different levels of obligation and responsibility
- have had the opportunity to practice and develop their pronunciation
- have covered some 20 fundamental areas of grammar
- have covered some essential vocabulary
- have developed some basic reading skills
- be able to understand basic spoken English with a good degree of accuracy.

By the end of level two the learner will:

- have expanded their range of understanding to include more complex grammatical forms that enable them to describe past habits and events, express more complex opinions and disagreement in a polite way, explain causes and the consequences, give and understand advice, etc.
- be able to make more social conversation in order to build personal and professional relationships
- have built on their initial vocabulary and expanded it through a range of reading, listening and viewing activities
- have developed a good level of internationally recognisable pronunciation
- develop their detail reading and comprehension skills.

By the end of level three the learner will:

- have covered most of the important elements of English grammar
- have learned a wide range of everyday conversational expressions to help them cope in a variety of social situations
- be able to discuss hypothetical situations, express more complex deductions, relate complex past narratives, ask for and express more complex opinions and ideas
- have developed a strong lexical base and broadened their vocabulary for a range of situations
- have strong listening and reading comprehension skills
- have developed a strong level of pronunciation awareness and ability.



e-GOVERNANCE SERVICES INDIA LIMITED

This is to certify that

Shreya

has successfully completed

Level 2 - Intermediate

course on Spoken English

from 22-12-2021 to 22-06-2022



Shivangi Gupta

Assistant Director, English
BC Education India Private Limited



Krishnamachari Srikanth

Director EnglishStrokes

AA Edutech Private Limited



EnglishStrokes aims to enhance employment potential and lifestyle aspiration of young people by teaching English through cricket.

By the end of Basic Learning Practice the learner will:

- have covered some basic conversational expressions and phrases to introduce themselves, give basic information, apply for a job, attend an interview etc.
- have developed the ability to ask simple questions and give answers, express likes and dislikes, and use polite greetings
- have covered a few fundamental areas of grammar and vocabulary functions.

By the end of level one the learner will:

- have covered some basic conversational expressions and phrases that enable them to introduce themselves, express preferences, make suggestions, order food and drink, etc.
- have developed the ability to narrate events in the past and present as well as making prediction about the future
- be able to understand and express different levels of obligation and responsibility
- have had the opportunity to practice and develop their pronunciation
- have covered some 20 fundamental areas of grammar
- have covered some essential vocabulary
- have developed some basic reading skills
- be able to understand basic spoken English with a good degree of accuracy.

By the end of level two the learner will:

- have expanded their range of understanding to include more complex grammatical forms that enable them to describe past habits and events, express more complex opinions and disagreement in a polite way, explain causes and the consequences, give and understand advice, etc.
- be able to make more social conversation in order to build personal and professional relationships
- have built on their initial vocabulary and expanded it through a range of reading, listening and viewing activities
- have developed a good level of internationally recognisable pronunciation
- develop their detail reading and comprehension skills.

By the end of level three the learner will:

- have covered most of the important elements of English grammar
- have learned a wide range of everyday conversational expressions to help them cope in a variety of social situations
- be able to discuss hypothetical situations, express more complex deductions, relate complex past narratives, ask for and express more complex opinions and ideas
- have developed a strong lexical base and broadened their vocabulary for a range of situations
- have strong listening and reading comprehension skills
- have developed a strong level of pronunciation awareness and ability.



e-GOVERNANCE SERVICES INDIA LIMITED

This is to certify that

Shreya

has successfully completed

Level 1 - Beginner

course on Spoken English

from 22-12-2021 to 22-06-2022



Shivangi Gupta

Assistant Director, English
BC Education India Private Limited



Krishnamachari Srikanth

Director EnglishStrokes

AA Edutech Private Limited



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- have covered a few fundamental areas of grammar and vocabulary functions.

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- have developed the ability to narrate events in the past and present as well as making prediction about the future
- be able to understand and express different levels of obligation and responsibility
- have had the opportunity to practice and develop their pronunciation
- have covered some 20 fundamental areas of grammar
- have covered some essential vocabulary
- have developed some basic reading skills
- be able to understand basic spoken English with a good degree of accuracy.

By the end of level two the learner will:

- have expanded their range of understanding to include more complex grammatical forms that enable them to describe past habits and events, express more complex opinions and disagreement in a polite way, explain causes and the consequences, give and understand advice, etc.
- be able to make more social conversation in order to build personal and professional relationships
- have built on their initial vocabulary and expanded it through a range of reading, listening and viewing activities
- have developed a good level of internationally recognisable pronunciation
- develop their detail reading and comprehension skills.

By the end of level three the learner will:

- have covered most of the important elements of English grammar
- have learned a wide range of everyday conversational expressions to help them cope in a variety of social situations
- be able to discuss hypothetical situations, express more complex deductions, relate complex past narratives, ask for and express more complex opinions and ideas
- have developed a strong lexical base and broadened their vocabulary for a range of situations
- have strong listening and reading comprehension skills
- have developed a strong level of pronunciation awareness and ability.

Date: 01-09-2022

To,
The Principal & The Career Counselling Cell.
Durgapur Women's College,
Purba Bardhaman, West Bengal.

Sub: Add on Course: Proposal for Implementation of Employability Skills Training Programme for final year passing out Graduate Female Students under Mahindra & Mahindra's CSR initiative "Mahindra Pride Classroom" on Offline Platform.

Dear Sir/Ma'am,

Greetings from Naandi Foundation's Mahindra Pride Classrooms!

Mahindra Pride Classroom is a flagship Corporate Social Responsibility (CSR) Livelihood programme of the Mahindra and Mahindra group and is fully implemented by Naandi Foundation, a Public Charitable Trust incorporated under the Indian Trusts Act, having its registered office in Hyderabad.

Mahindra Pride Classroom's vision is "To mainstream socially and economically disadvantaged female youth, through the process of skill-development training, so as to make them employable in the various sector".

The Mahindra Pride team strongly believes that apart from academic education, Skill Development is also required for students when they step out into the professional world. It is imperative for young adults to be equipped with essential life skills and soft skills. While certain skills may be acquired through everyday experience at home, Classroom or College, they are not sufficient to adequately equip the youth in today's complex society.

The Mahindra Pride Classroom aims to help students to:

- Develop an identity and improve their self-esteem.
- Manage emotions and overcome obstacles.
- Build relationships and polish their interpersonal skills.
- Enhance and improve employability skills.
- Improve personal and professional effectiveness.
- Develop Problem Solving and Critical Thinking skills.

The life skills component of the training module has helped to transform the learners into confident, determined, goal-oriented – a personality shift essential for them to pursue successful careers in the sectors of their choice.

It has helped improve students' understanding of the world and their role and responsibility towards it. It has also enabled them in finding ways to cope with the challenges that life throws at them. These young adults who underwent our training, firmly believe that they will be able to live a more productive and fulfilling life.

What does the Mahindra Pride Classroom programme consist of?

- Life Skills - compassion, respect, gratitude, being a responsible global citizen,
- Soft Skills - grooming, body language, teamwork, time management, social manners, etc.
- Communication Skills - functional English and the ability to express themselves clearly in

the local language.

- Presentation Skills - speaking clearly, coherently and confidently.
- Interview Skills - resume preparation, interview questions, mock interviews.

As a part of our Institutional Skilling initiative in Kerala, Tamilnadu, Telangana, Andhra Pradesh, Maharashtra, Delhi, Uttar Pradesh, Haryana, Odisha, Bihar, Jharkhand, West Bengal and Assam we have collaborated with various Universities, Department of Technical Education, State Skill Development Authorities, Employment & Labour Department across different parts of India.

Besides, we have collaborated with various ITI, Polytechnic, Engineering College, Central Tool Room and Training Centre, Vocational Training Colleges, Commerce, Arts and Science College, Hospitality institutes and Nursing colleges for conducting the upskilling training sessions for the female youth. Our employability training programme was welcomed by all and created a great impact on the students. The Campus to Corporate training program prepared the students for the corporate world and helped them to emerge as better professionals.

We would require your support as we propose to train female students from your College / University / Institute on Soft Skills, Life Skills, Communication Skills, Presentation Skills and Interview Skills for a duration of 30 – 60 hours per batch in Online or Offline mode based on need assessment test. Pre & Post Assessment Test will be conducted for each session. GD, Extempore, MOCK Interview will be conducted for every batch.

Terms and Conditions:

We intend to train final year passing out Graduate and Post Graduate Female Students from various streams without any backlogs on various transformable, employability and domain skills.

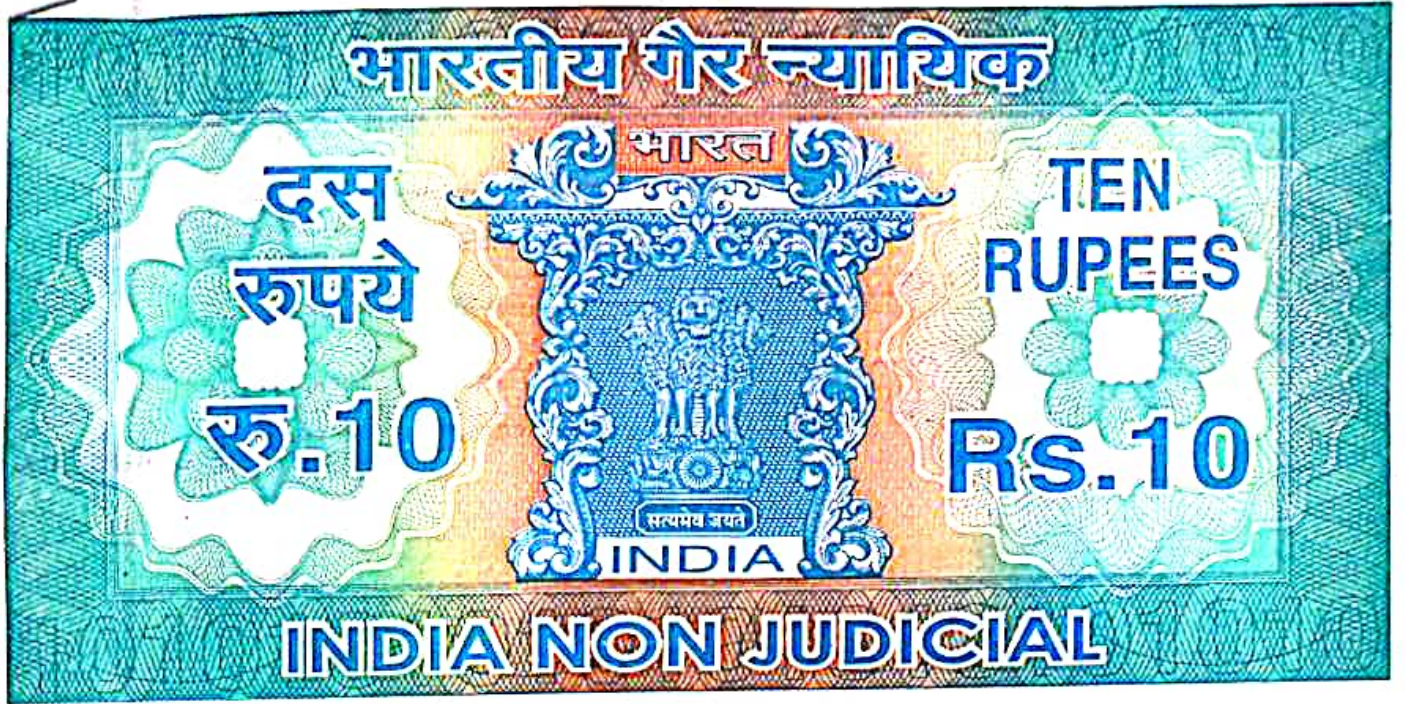
The colleges will source the students for the training program by providing necessary filters to select deserving students.

- Students will be grouped into batches of 50 – 60 numbers.
- The students will be trained on the skills suggested in the plan accordingly.
- Before and After the session a Pre & Post assessment test will be conducted.
- Trainers will be deployed by Mahindra Pride Classroom depending on the number of batches.
- Distance tracking reports and daily attendance will be administered.
- Classes shall be conducted within the institute premises in class rooms for offline mode.
- Mahindra Pride Classroom **"SHALL NOT CHARGE ANY FEE"** for the training as all costs incurred shall be supported by Mahindra and Mahindra's CSR.
- We sincerely hope that we will be able to meet your requirements with the best of our efforts and are looking forward to a long association with your College.
- **Students who Attain 70% classes are eligible for certificate.**
- **Students who Attain 70% classes can attain Job Utsav conducted by Mahindra Pride Classroom.**
- **The objective of the program is to impart employability skill set to the young girls that helps in making them employable and raise their economic security.**
- Ensure that the Placemet Team of the institute should share the placement details of the MPC trained students with the Naandi employees.

TRAINING FRAMEWORK MODULE

| Framework for 36 hours - Offline Sessions | | | |
|---|---|---------------------------------------|-----------------|
| Program Goal | 1. To help students overcome their fear of speaking in English | | |
| | 2. To install confidence in learners and make them socially aware and responsible citizens | | |
| | 3. To equip learners with the necessary skills and knowledge required to enhance their employability and succeed in the job force | | |
| | 4. To increase learners employability quotient | | |
| Day | Sl.No. | Session Title | Duration |
| 1 | 1 | I am Unique | 2 hrs |
| | 2 | Body Language & Professional Grooming | 2 hrs |
| | 3 | English - Language For Career | 2 hrs |
| 2 | 4 | Interview Preparation 1 | 2 hrs |
| | 5 | Job Opportunity | 2 hrs |
| | 6 | Collaboration Skills | 2 hrs |
| 3 | 7 | Problem Solving | 2 hrs |
| | 8 | Digital Identity | 2 hrs |
| | 9 | Group Discussion | 2 hrs |
| 4 | 10 | Effective Speaking | 2 hrs |
| | 11 | Professional Ethics | 2 hrs |
| | 12 | Interview Preparation 2 | 2 hrs |
| 5 | 13 | MOCK | 6 hrs |
| 6 | 14 | MOCK | 6 hrs |
| 6 days 14 Sessions 36 hours | | | |

Thanks & Regards
Swobnom Saud
Program Manager | Mahindra Pride Classroom
Mobile - +91 6305 654 810
Mail Id – swobnom@naandi.org
Naandi Foundation
www.naandi.org



पश्चिमबङ्ग पश्चिम बंगाल WEST BENGAL

87AB 297139

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding herein after referred as MOU is made on 14th Day of September, 2023.

BETWEEN

Durgapur Women's College, having its registered office at Durgapur Women's College, Mahatma Gandhi Road, Durgapur, West Bengal, PIN-713209.

AND

George Telegraph School of Skills (GTSS) a registered trust body having its corporate office at 31A, S. P. Mukherjee Road, Kolkata -700025, West Bengal.

George Telegraph School of Skills in association with Durgapur Women's College will provide Training to the students of this college in the following course with respect to the NEW EDUCATION POLICY (NEP) 2020.

1. Personality Development & Communicative English.
2. Combined Competitive Examinations.

Add on courses will be decided upon between the two parties in near future.



[Handwritten signature]

Mahananda Kanjilal

Principal
Durgapur Women's College

1. Deliverables.

- a. The Course shall be operated within the College premises and all infrastructural facilities (viz. Computer, Projector, Chalk, Board, Marker, Class Rooms, etc.) essential in running the courses shall be arranged in the College premises and will be the responsibility of the College authority.
- b. College will try to provide minimum 30 students batch capacity for each course respectively.

The training duration & charges for the below mentioned courses are specified as:

- i. Personality Development Modules is for 72 hrs /3 months (2 days /week) for an amount of Rs. 1500/- per candidate. Preferably to be paid in 2 installments.
 - ii. Combined Competitive exam is for 144 hrs / 6 months (2 days/ week) for an amount of Rs.5500/- per candidate. Preferably to be paid in 3 Instalments.
- A. The fees will be settled between the parties subjected to the course execution in due course of time.
- B. Assessment will be conducted via **George Telegraph School of Skills** after completion of the training.
- C. Assessment & Participation Certification will be provided by **George Telegraph School of Skills** and the College jointly, mentioning both names and logo.
- D. The College will maintain the rooms allotted for running the said courses in good condition and shall promptly make all reasonable necessary repairs and replacements thereto in order to keep the infrastructure in good condition to run the courses.
- E. **George Telegraph School of Skills** will provide necessary inputs for mobilization of student towards next session program in order to make it commercially viable.
- F. The College will provide the writing permission to use its name and logo for the joint certification for the said program.
- G. Both the Parties shall be at liberty to withdraw or cancel the MOU after giving due notice of at least 02 months if both the parties fail to achieve the bare minimum number of students for the learning programs, in aggregate, which in the opinion of both the parties would affect its goodwill and this MOU will lose its commercial viability, or for any other reason thereof.

2. Terms of MOU:

- a) This MOU shall be valid for a period of 1 (one) year from the date of execution and can be renewed for a further period of 3 years on mutual consent and satisfaction to both contracting parties.
- b) **George Telegraph School of Skills** and College Authority shall jointly review the progress of each batch.
- c) **George Telegraph School of Skills** will submit weekly progress report of the participating students to the Principal, DWC for record keeping.
- d) This MOU may be amended, altered or modified from time to time mutually decided by both the parties, however no such alteration, modification or amendment shall be operative, valid or binding, unless reduced in writing and executed by both the parties hereto.



[Handwritten signature]

Mahananda Kanjilal

Principal
Durgapur Women's College

3. Confidentiality:

The College and George Telegraph School of Skills will be under the obligation not to disclose or publicize to any third party the existence or nature of this MOU. All the training materials and other confidential information shared by George Telegraph School of Skills to the College shall be held in strict confidence by the College and will not be reproduced or copied.

4. Relationship between the parties:

It is expressly agreed that George Telegraph School of Skills and the College are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership. Neither party is authorized to use the other party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other party, without the prior written consent of the other party. Neither party shall have, nor represent itself as having, any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the party, to pledge the other party's credit, or to extend credit on behalf of the other party.

It is also agreed, a written confirmation given by the college to use its name and Logo to the George Telegraph School of Skills only for the Joint certification of the said Program.

5. Communication:

All communications in the form of notice shall be served by electronic media.

All communication to the George Telegraph School of Skills shall be addressed to Shri Sanjib Kumar Das – Executive Director (Operations), Mob. No. - 9836869666,

E-mail ID: sanjib.das@george-telegraph.org or whomsoever nominated for the purpose.

All communications to the College shall be addressed to

Dr. Mahananda Kanjilal (Principal), Mob. No. 9433353624

E-mail ID: durgapurwomenscollege@gmail.com or whomsoever nominated for the purpose.

6. Commercial Terms:

a. College will pay the total course fees in two (02) equal installments during the duration of the execution apart from 1st payment.

b. George Telegraph School of Skills will not disclose the negotiated amount or reproduce it before the students or any other organization for its further commercial gains.

7. Maintenance of Accounts:

Both the parties shall have the responsibility of maintaining books of accounts independently.

8. Termination:

Each party can terminate the MOU without assigning any reasons, by giving 02 months' prior notice to the other party. In the event of termination, any batches which has already commenced alone shall be continued and completed by George Telegraph School of Skills and the College as per the agreed plan.



Mahananda Kanjilal

Principal
Durgapur Women's College

Womens College certificate issue details

| SL NO | NAME OF THE TEACHER | Received certificate signature |
|-------|----------------------|--|
| 1 | AMITAYU CHAKRABORTY | A 5.7.23 |
| 2 | ANUP KUMAR MAJI | Am 15.2.23 |
| 3 | ARUP KANTI KOLE | Arup 19.7.23 |
| 4 | BIJOY PRASAD DAS | Arup 06-07-23 |
| 5 | CHANDRIMA DAS | Ch 5.7.23 |
| 6 | DEBALINA GUPTA | Debalina 6.7.23 |
| 7 | DULAL CHANDRA SEN | Dulal 7.7.23 |
| 8 | KAJAL MANDAL | Kajal 05/07/23 |
| 9 | KRISHANU SARKAR | Krishanu 11/7/23 |
| 10 | MANIMALA GHOSH | Mani 14.7.23 |
| 11 | MUKTA SINGSARDAR | Mukta 25.07.23 |
| 12 | NEENA BHADRA BISHNU | N. Bhadra Bishu |
| 13 | RAJIBUL ISLAM | R. Islam 4.7.23 |
| 14 | RANJINI MUKERJI | R. Mukerjee 7.7.23 |
| 15 | SANGEETA KARMAKAR | Sangeeta Karmakar 6.7.23 |
| 16 | SEEMA SEN | Seema Sen 11.7.2023 |
| 17 | SHYAMASRI MAJI | S. Maji 7/7/2023 |
| 18 | SRABONI TUDU | Sraboni 06.07.2023 |
| 19 | SUNANDA B S MALLICK | Sunanda 4/07/23 |
| 20 | SURAJIT KARMAKAR | Surajit 4/7/23 |
| 21 | ANKITA DAWN | Ankita Dawn 11/07/23 |
| 22 | ANUGAMINI RAI | Anugamini 12/07/23 |
| 23 | ARJITA BANERJEE | Arjita Banerjee 5/7/23 |
| 24 | ARUNDHUTI SEN | Arundhuti 4/7/23 |
| 25 | ASHIMA MONDAL | Ashima received by 4/7/23 |
| 26 | AYAN MUKHERJEE | Ayan received 6/07/23 |
| 27 | BAISAKHI MONDAL | Baisakhi received 5/07/23 |
| 28 | BAISHALI DEY | Baishali received 5/7/23 |
| 29 | DEBALINA KAR | Debalina received 5/7/23 |
| 30 | DEBPARNA BANERJEE | Debparna received 5.7.23 |
| 31 | DOLAN DUTTA | Dolan received 5/7/23 |
| 32 | JIJO RAUT | Jijo received 5/07/23 |
| 33 | JNUI BHATTACHARYYA | Jnui received 05/7/23 |
| 34 | JOYITREE THAKUR | Joyitree received J. Thakur 05/7/23 |
| 35 | LILY PAL | Lily received Pal 04/07/23 |
| 36 | MITALI GHOSH MOULICK | Mitali Ghosh Moulick |
| 37 | MOUMITA KARMAKAR | Moumita received M. Karmakar 05/07/23 |
| 38 | PALASH ROY | Palash received P. Roy 11/07/23 |
| 39 | PRARTHANA SENGUPTA | Prarthana received P. Sg 05/7/23 |
| 40 | RAMSOU MONDAL | Ramsou received R 11.7.2023 |
| 41 | RAMANSU GOSWAMI | Ramansu received R 05/7/23 |
| 42 | RIMAN RAKSHIT | Riman received R. Rakshit 05/07/23 |
| 43 | RUNA CHATTERJEE | Runa received R. Chatterjee 12.7.23 |
| 44 | RUPAK DAS | Rupak received R. Das 5/7/23 |
| 45 | SABYASACHI DAS | Sabyasachi 05.07.2023 |
| 46 | SAMRAT DASGUPTA | Samrat 05/07/2023 |
| 47 | SANCHITA GOSWAMI | Sanchita 05/7/2023 |
| 48 | SHREYASREE DAS | Shreyasree 6/7/23 |
| 49 | SUDIP KUMAR PALIT | Sudip received S. Palit 05/7/23 |
| 50 | SUMANA METE | Sumana received S. Mete 10/07/23 |
| 51 | SUNETRA MUKHERJEE | Sunetra received S. Mukherjee 05/07/23 |
| 52 | SUROBALI MURMU | Surobali received S. Murmu 05.07.2023 |
| 53 | SURYA SARKAR | Surya received S. Sarkar 10.07.2023 |
| 54 | SUTAPA MONDAL | Sutapa received S. Mondal 5/7/23 |
| 55 | SWATI CHATTERJEE | Swati received S. Chatterjee 15/07/23 |
| 56 | TUNTUN PAL | Tuntun received T. Pal 5/7/23 |
| 57 | VIVEKANANDA GARAI | Vivekananda received V. Garai 5/7/23 |
| 58 | SHIULI CHAKRABORTY | Received @ Chakraborty 5/7/23 |



Computer Taining Programme
11th, 12th and 13th April, 2023 , Rs : 200/-

| SL NO | NAME OF THE TEACHER | DESIGNATION | DATED SIGNATURE | PEFER DATE OF COMPUTER TAINING |
|-------|----------------------|---------------------|---|--------------------------------|
| 1 | ABDUL AZIZ US SUBHAN | Assistant Professor | | |
| 2 | AMIT SARKAR | Assistant Professor | | |
| 3 | AMITAYU CHAKRABORTY | Assistant Professor | <i>Amitay</i> 06/04/2023 Rs 200/- | 11.04.2023 |
| 4 | ANUP KUMAR MAJI | Assistant Professor | <i>Anup</i> 8/4/23 | 11.04.2023 |
| 5 | ARUP KANTI KOLE | Assistant Professor | Arup Kanti Kole 8/4/23 | 11.4.23 |
| 6 | BIJOY PRASAD DAS | Assistant Professor | <i>Bijoy</i> | 29-04-23 |
| 7 | CHANDRIMA DAS | Assistant Professor | Chandrima Das 8.4.23 | 18.4.23 |
| 8 | DEBALINA GUPTA | Associate Professor | Debalina 200/- 6.4.23 | 11.4.23 |
| 9 | DEBDIP DHIBAR | Assistant Professor | | |
| 10 | DULAL CHANDRA SEN | Associate Professor | <i>Dulal</i> Rs: 200/- | 11.4.23 |
| 11 | GARGI PAL | Assistant Professor | | |
| 12 | KAJAL MANDAL | Assistant Professor | <i>Kajal</i> 04/04/23 | 12/04/2023 |
| 13 | KRISHANU SARKAR | Assistant Professor | <i>Krishanu</i> 08/04/23 | 12/04/2023 |
| 14 | MANIMALA GHOSH | Assistant Professor | <i>Manimala</i> 06.04.23 200/- | 12/04/23 11.4.23 |
| 15 | MUKTA SINGSARDAR | Assistant Professor | <i>Mukta</i> 08/04/23 | 18/04/23 |
| 16 | NEENA BHADRA BISHNU | GLI | <i>N. Bhadra</i> 6/4/23 | 11/04/2023 |
| 17 | RAJIBUL ISLAM | Assistant Professor | <i>R. Islam</i> 11.4.23 | 18.4.23 |
| 18 | RANJINI MUKERJI | Associate Professor | <i>R. Mukerji</i> | 11.4.23 |
| 19 | SANGEETA KARMAKAR | Assistant Professor | Sangeeta Karmaakar 8.4.23 | 11.04.2023 |
| 20 | SEEMA SEN | Associate Professor | <i>Seema Sen</i> | |
| 21 | SHYAMASRI MAJI | Assistant Professor | <i>S. Maji</i> 6/4/2023 | 12/4/2023 |
| 22 | SK WADEKAR RAHAMAN | Assistant Professor | | |
| 23 | SRABONI TUDU | Assistant Professor | <i>Sraboni</i> 12.04.2023 | 18/04/2023 |
| 24 | SUNANDA B S MALLICK | Assistant Professor | <i>Sunanda</i> 8/04/23 | 18.4.23 |
| 25 | SURAJIT KARMAKAR | Assistant Professor | <i>Surajit</i> 11/4/23 | |

Computer Taining Programme
11th, 12th and 13th April, 2023 , Rs : 200/-

| NO | NAME OF THE TEACHER | DESIGNATION | DATED SIGNATURE | PEFER DATE OF COMPUTER TAINING |
|----|----------------------|-------------|------------------------------|--------------------------------|
| 1 | ANKITA DAWN | SACT | A. Dawn 8/4/23 | 11.4.23 |
| 2 | ANUGAMINI RAI | SACT | A 8/04/23 | 11.4.23 |
| 3 | ARJITA BANERJEE | SACT | Arjita 8/4/2023 | 11.4.23 |
| 4 | ARPITA BID | SACT | — | — |
| 5 | ARUNDHUTI SEN | SACT | Arundhuti 6/4/2023 | 11.4.23 |
| 6 | ASHIMA MONDAL | SACT | Asima 10/4/23 | 18.4.23 |
| 7 | AYAN MUKHERJEE | SACT | Ayan 10/04/23 | 11.04.23 |
| 8 | BAISAKHI MONDAL | SACT | Baisakhi 6/04/2023 | 11.04.2023 |
| 9 | BAISHALI DEY | SACT | Baishali 8/4/2023 | 11.4.2023 |
| 10 | CHINHITA SANYAL | SACT | | |
| 11 | DEBALINA KAR | SACT | Debalina Kar 6.4.23 | 11.04.23 |
| 12 | DEBPARNA BANERJEE | SACT | Debparna Banerjee 6.4.23 | 11.4.23 |
| 13 | DOLAN DUTTA | SACT | Dolan Dutta 6.4.23 | 12.4.23 |
| 14 | JIKO RAUT | SACT | Jiko 06/04/23 | 11/04/23 |
| 15 | JNUI BHATTACHARYYA | SACT | Jnui 06/4/23 | 12.4.23 |
| 16 | JOYITREE THAKUR | SACT | Joyitree Thakur 04/4/2023 | 18.04.2023 |
| 17 | LILY PAL | SACT | Lily Pal 12/04/23 | 18.04.23 |
| 18 | MITALI GHOSH MOULICK | SACT | Mitali 10.4.23 | 18.4.2023 |
| 19 | MOUMITA KARMAKAR | SACT | Moumita Kar 10/04/23 | 12.04.2023 |
| 20 | PALASH ROY | SACT | Palash Roy 08/04/23 | 11/04/2023 |
| 21 | PRARTHANA SENGUPTA | SACT | Prarthana 6/4/23 | 12/4/23 |

| | | | | |
|-----|-----------------------|------|--|------------|
| | RAM SOU MONDAL | SACT | | |
| | RAMANSU GOSWAMI | SACT | Ramansu Goswami 06/04/23 (2001) | 11/04/2023 |
| 24 | RIMAN RAKSHIT | SACT | Riman Rakshit 8/4/23 | 11/04/2023 |
| 25 | RUNA CHATTERJEE | SACT | 200 | 11.4.23 |
| 26 | RUPAK DAS | SACT | Rupak Das 10/4/23 | 12/04/2023 |
| 27 | S.K.CHATTERJEE | SACT | R.K. Chatterjee 4.4.23 | 4.4.23 |
| 28 | SABYASACHI DAS | SACT | Sabyasachi Das 06/04/2023 | 12/04/2023 |
| 29 | SAMRAT DASGUPTA | SACT | Samrat Dasgupta 11/4/23 | 18/4/23 |
| 30 | SANCHITA GOSWAMI | SACT | Sanchita Goswami 08/04/23 | 12/04/23 |
| 31 | SHREYASREE DAS | SACT | Shreyasree Das 08/04/2023 | 18/04/2023 |
| 32 | SUDIP KUMAR PALIT | SACT | Sudip Kumar Palit 6/4/23 | 11/04/2023 |
| 33 | SUMANA METE | SACT | Sumana Mete 04/04/23 | 12/04/2023 |
| 34 | SUNETRA MUKHERJEE | SACT | Sunetra Mukherjee 10/04/2023 | 11/04/2023 |
| 35 | SUROBALI MURMU | SACT | Surebali murmu 08.04.23 | 11.04.2023 |
| 36 | SURYA SARKAR | SACT | S. Sarkar 06/04/2023 | 11/04/2023 |
| 37 | SUTAPA MONDAL | SACT | S Mondal 10/4/23 | 12/04/2023 |
| 38 | SWATI CHATTERJEE | SACT | Swati Chatterjee 08/04/23 | 11/04/23 |
| 39 | TUNTUN PAL | SACT | Tuntun Pal 8/4/23 | 11/04/23 |
| 40 | VIVEKANANDA GARAI | SACT | Vivekananda Garai | 11/4/2023 |
| 41. | SHIULI CHAKRABORTY GL | | Shiuli Chakraborty | 18/4/2023. |

Durgapur Centre : BSNL Building, Vill-bhiringi, P.o.+P.s. Durgapur, Dist - Burdwan-713213
Ph : 9836428286, 0343-2588286 E-mail : drp@georgetelegraph.org

Dated 05-12-2022

To,

The Principal,
Women's College Durgapur

Sub: Proposal for crash course in Beauty & Wellness

Dear Sir,

Greetings from The George Telegraph Training Institute.

The George Telegraph Training Institute (GTTI) is one of the most trusted name in the education sector. George Telegraph has been shaping careers using more than 100 well defined vocational courses for aspirants across different strata of society. GTTI has come long way since its inception 101 years ago. We would like to get associated with your esteemed college.

As discussed, on 16th September, 2022 we would like to propose for fifty students Training on Basic course in Beauty & Wellness 12 days, 36 Hrs. Program to be conducted in two slots of 10 AM to 1 PM and 2 PM to 4PM. at college campus.

The details of the training is as follows.

| Sr. | Module | Topic | Mode (Th / Pr) | Duration (in Hrs.) | |
|-----|----------------------|--------------------|----------------|--------------------|----|
| 1 | Introduction to skin | Types of Skin | Th | 9 | |
| | | Layer, Structure | Th | | |
| 2 | Threading | Eye brow | Th / Pr | | |
| | | Forehead | Th / Pr | | |
| | | Upper & lower chin | Th / Pr | | |
| | | Lower & upper lip | Th / Pr | | |
| 3 | Waxing | Hand wax | Th / Pr | | 21 |
| | | Leg wax | Th / Pr | | |
| 4 | Facial | Basic facial | Th / Pr | | |
| | | Gold facial | Th / Pr | | |
| 5 | Hair cutting | Straight cut | Th / Pr | | |
| | | U cut | Th / Pr | | |
| 6 | Make up | Eye brow make up | Th / Pr | 6 | |
| | | Eye make up | Th / Pr | | |



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Training Partner : National Skill Development Corporation (Ministry of Skill Development & Entrepreneurship, Govt. of India.)



Durgapur Centre : BSNL Building, Vill-bhiringi, P.o.+P.s. Durgapur, Dist - Burdwan-713213
Ph : 9836428286, 0343-2588286 E-mail : drp@georgetelegraph.org

| | | | | |
|--|--|--------------|---------|--|
| | | Base make up | Th / Pr | |
| | | Lip make up | Th / Pr | |
| | | Sari rapping | Th / Pr | |
| | | Day make up | Th /Pr | |

We would be providing participation certificate to all the candidates. Class room for training needs to be provided from college end.

The commercial for the training is Rs. 2510/- per student and minimum numbers is 50 students. Total amount Rs.1,25,500/-.

Payment terms: 50% payment needs to paid at the start of the program and balance at the end of the program.

Lastly, we assure you to provide the best of the services to your institutions.

For any clarifications, please feel to contact us.

With due respect

Ananda Das
Ananda Das 5/12/22

Administrative In charge





DURGAPUR WOMEN'S COLLEGE,
MAHATMA GANDHI ROAD,
DURGAPUR, W.B.-713209

Phone : 6295275280 / 6295031346
www.dwcollege.org
durgapurwomenscollege@gmail.com
mjm_dwc@yahoo.co.in



DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazrul University
Accredited by NAAC with B++ Grade

RefNo. : DWC /01/2023-24

Date 01/04/2023

Sub: Work order for Teachers Training on Computer Applications.

To,
The Administrative In charge
George Telegraph Training Institute
Durgapur.

Dear Sir,

With reference to your teachers training proposal email dated 12th February, 2023 regarding Basic and Advanced Training on Computer Applications, we are pleased to confirm the work order for execution.

Furnishing the details below:

1. Number of teachers: 60
2. Rate per head: Rs 400
3. Days of training: 3 days
4. Educational delivery time: 11 am to 4 pm
5. Tentative dates of the training: 11th, 12th & 13th April, 2023.
6. Mode of delivery: Theory and Practical sessions combined.
7. Computer Lab.: College Campus
8. Faculty: 1 + 2/3 from GTTI
9. Teaching syllabus: As per proposal and additional discussion.
9. Total value Rs 24000/-.
10. Certification to be provided within 15 days after completion of the programme.
11. An amount of 25% will be transferred to GTTI with work order and 50% will be transferred after completion of the programme and the rest 25% will be transferred after handing over the certificates.

Approved payment details:

Bank Details

| | |
|------------------|---|
| A/C Holder Name: | The George Telegraph Training Institute |
| Bank Name: | Bank of Maharashtra |
| Branch Name: | S.P. Mukherjee Road |
| A/C No.: | 60279489121 |
| IFSC: | MAHB0000715 |

Please acknowledge the mail as acceptance.

(Dr. Seema Sen)
Teacher-in-Charge

Teacher-in-Charge
Durgapur Women's College



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Internal Quality Assurance Cell **Durgapur Women's College**

Notice

Sub.: Computer Training Programme

As discussed and decided in various Bodies/Committees of the college. IQAC is going to organise a **Computer Training Programme** in association with the George Telegraph Training Institute (GTTI) which is made compulsory to every faculty member of this college. It is a certificate course. The tentative dates are considered as 11th, 12th and 13th April, 2023. This computer training programme will cover basic or fundamental part as well as advanced courses on computer applications. The main focus area will be MS word, MS excel, MS power Point, Online Fundamentals like Google Form, Google Sheet, Google Meet, etc. Both the theoretical and practical sessions will be conducted by the computer professionals of the GTTI.

It was also decided that every teaching staff needs to contribute an amount of Rs. 200/- only and the rest will be borne by the college for this training programme. Therefore, it is requested that every faculty member (FTT & SACT) to inform their preferred date among these scheduled dates.

Dr. Krishanu Sarkar has been assigned to coordinate the whole programme. Mr. Sudip Kumar Palit, Mrs. Baishali Dey, Miss Dolan Datta and Mr. Jiko Rout will assist Dr. Sarkar for coordinating this programme.

Cooperation of all concerned is highly solicited.

Dulal Ch. Sen

Dr. Dulal Ch. Sen
Coordinator, IQAC

Co-ordinator
IQAC
Durgapur Women's College
Durgapur-713209

Seema Sen

Dr. Seema Sen
Teacher-in-Charge

Teacher-in-Charge
Durgapur Women's College