

Durgapur Women's College
Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 10.03.2023

Venue: Meeting Room

Following decisions were taken during the meeting:

1. SSR will be prepared by the end of March 2023. Follow-up and scrutiny of the departmental data may be expedited.
2. **'Transcendence'** (the website service provider) will be approached for the development and maintenance of the college website as (i) their demonstration taken by the IQAC members was satisfactory and better than other providers, (ii) their service during the admission process (2022-23) was up to the mark, and (iii) they have satisfactorily provided service to the two reputed adjacent colleges namely Durgapur Government College and MMM College, Durgapur.
3. A digital display board may be set up at the entrance of the College. Permission may be sought from the pollution control authorities in West Bengal for the same.
4. The process for **'Green Audit'** can be initiated.
5. Unused land within the college premises may be converted into wetland. Local business firms can be approached for the same with the apprehension that they may take the project as a part of their Corporate Social Responsibility programme.
6. **Waste/ disposable material** (unusable furniture, computers etc.) may be identified and disposed through proper channel from the College premises. The following sub-committees may monitor the entire process:
 - i. Unusable Furniture: Dr. Debalina Gupta, Prof. Ayan Mukherjee, Prof. Palash Roy, Prof. Vievkananda Gorai.

- ii. E-Waste: Prof. Sudip Kumar Palit, Prof. Baishali De, Mr. Goutam Singh.
 - iii. Paper-Waste: Dr.Surojit Karmakar, Mr. Utpal Banerjee, Mr. Goutam Mondal, Mr. Bachchulal Balmiki, Mr. Rabindranath Saha
7. College will pay the remuneration to the students (NCC Cadets) who helped in clearing the library premises as a part of the **'Earn While You Learn'** initiative.

The meeting ends with thanks to the Chair.

Seema Sen
T-I-C & Chairperson, IQAC

Teacher-in-Charge
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Julal ch. Sen
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