

Durgapur Women's College
Durgapur -713209

Internal Quality Assurance Cell

Resolutions of the workshop organized by IQAC on 17.05.22 at 1.30 pm

1. 2nd cycle of NAAC accreditation is due on October, 2022.
2. IIQA should be submitted within last week of August, 2022. After acceptance of the same by NAAC SSR must be submitted within 45 days of submission of IIQA such that visit of NAAC Peer Team may be expected by October, 2022.
3. In View of the NAAC accreditation, Departmental data for AQAR_2021-2022 must be made ready, and departments should submit their departmental records to IQAC within 10th June, 2022 positively with complete information in the Data Templates as circulated by IQAC.
4. Departmental records should be maintained in the following way-
 - a. Record of departmental meetings.
 - b. Achievement of the department, best practices adopted by the departmental teachers and students.
 - c. Planning and outcome of the programmes running in the department.
 - d. Record of departmental seminar library and other study materials.
5. All departments should fill up the data templates in the proper format and soft copy should be sent to mail- id of IQAC. If needed, necessary links and the relevant photographs (Soft Copy) must be provided.
6. On the basis of AQAR, already submitted for the last 5 years, preparation for SSR should be made ready. If any information has been missed, department will be permitted to add those now.

7. Mentoring programme should be re-introduced in the college for the betterment of the students. Total students (Hons. and Program) should be divided among the departmental teachers proportionately so that each teacher can mentor nearly equal number of students. It has to be done semester wise.
8. Students' feedback form should be immediately circulated among students of 4th and 6th semesters.



The Principal & the Chairperson, IQAC

**Principal
Durgapur Women's College**



The Coordinator, IQAC

**Co-ordinator
IQAC
Durgapur Women's College
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