

Durgapur Women's College
Durgapur -713209

Internal Quality Assurance Cell

Proceedings of the IQAC meeting held on 24.11.20 at 2.30 pm

(Via Google Meet, attended the members of IQAC)

The virtual meeting was attended by the following members of IQAC

1. Prof. Madhumita Jajodia, The Principal & Chairperson of IQAC.
2. Dr. Dulal Chandra Sen, The Coordinator, IQAC.
3. Dr. Seema Sen, Asso. Prof., Member.
4. Dr. Debalina Gupta, Asso. Prof., Member.
5. Prof. Sangeeta Karmakar, Asst. Prof., Member.
6. Prof. Bijoy Prasad Das, Asst. Prof., Member.
7. Prof. Chandrima Das, Asst. Prof., Member.
8. Prof. Arup Kanti Kole, Asst. Prof., Member.
9. Prof. Amitayu Chakraborty, Asst. Prof., Member.
10. Prof. Sunanda Basu Mallick Sarbadhikary, Asst. Prof., Member.
11. Dr. Praveen Shukla, Librarian, Member.

The principal is in the chair.

- 1. The resolutions of the previous meeting are read and confirmed unanimously.**

All members expressed their deep concern about the current pandemics and the crises facing by the whole society over the world. It was advised to all to strictly follow the Covid norms as laid down by the Government time to time and stay safe with all family members.

- 2. REPORT ON ADMISSION:**

The Principal reported that

- a) Admission process (Online) has been completed within 31st August, 2020. Due to the pandemic situation the number of students admitted in this session is relatively low.
- b) Form verification has been done by the individual department within the middle of November, 2020.

- c) Verification of data for admitted 1st Semester students of all departments have been concluded. In this regard the list of student registered for all subjects in the 1st Semester will be circulated to the respective departments shortly. 2nd December, 2020 is the scheduled date for internal transfer of students to different departments. The final register after completion of this process will be shared to the departments by 4th December, 2020.
- d) The online classes for odd (1st, 3rd & 5th) Semesters will commence immediately. HODs are requested to get ready to start classes.

3. REPORT ON TEACHING – LEARNING:

The Principal reported that

- a) The University has already sent the LOCF Syllabus for all departments. The college office has shared these to the HODs. The teachers are advised to implement these immediately. Students may be given a proper introduction of the outcome of LOCF.
- b) The classes for Odd Semesters following the newly introduced LOCF syllabus have already been started by some of the departments. Rest of the departments are going to start immediately.
- c) HODs are requested to send a Semester beginning report through a departmental meeting with a spread sheet of the portions allotted to different Faculty, Semester & course-wise.

4. REPORT ON EXAMINTIONS:

It was reported that

- a) Internal Examinations (Online) for the even semesters (2nd, 4th and 6th) have been concluded by the respective departments.
- b) The university examinations (ESE) for 2nd semester students have been much delayed due to pandemic situation, which have been recently completed Online. The Principal informed that teachers are to evaluate online, to prepare the respective Award List in the prescribed format and to forward the same to the college office within the scheduled date, i.e. by 2nd December, 2020.
- c) End Semester Examinations for 4th semester have also been recently concluded online. The college offices will soon be sending a DR and Award List for just concluded 4th Semester examinations.

5. SUBMISSION OF AQAR FOR A.Y. 2018-19:

The Coordinator reported that IQAC Team was preparing the AQAR for A.Y. 2018-19, and due to lock down it could not be possible for the Team to proceed much further in this situation. However, he requested all concerned to cooperate with the Team as far as possible.

6. REVIEW OF IMPLEMENTATION OF RUSA 2.0 GRANTS:


The Principal reported that the development works under the RUSA Grants are in a halt due to the pandemic situation. She assured that the process would be started as and when permission from the appropriate authority is obtained.

The Co-ordinator expressed thanks to the Principal and to all members present in the meeting.



The Principal & the Chairperson, IQAC

Principal
Durgapur Women's College



The Coordinator, IQAC

Co-ordinator
IQAC
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