

Durgapur Women's College
Internal Quality Assurance Cell

The resolutions of Faculty meet convened by IQAC on 14.12.2018

Principal initiates the meeting. The IQAC Coordinator continues thereafter.

Discussions thereof:

- a) The Coordinator highlights the requirements of departmental reports including teacher's & students achievements.
- b) Procedure of introduction of feedback system has been discussed in detail.
- c) Dr. D. Gupta, on behalf of research committee requests all staff to provide detailed information about their research activities and publications.
- d) The following issues regarding introduction of feedback system are discussed in detail.
 - 1) The details of questionnaires of the feedback.
 - 2) The target students for the purpose.
 - 3) Students' attendance regarding their eligibility to submit feedback.
 - 4) Mode of taking feedback.

Dr D. C. Sen points out that NAAC peer team advised to utilise the students' feedback for improvement of the whole system. He also suggests to introduce the process as a part of our best practices without further delay.

Dr. S. Sen, Dr D. Gupta, Ms. C. Das , Ms. S. Mallick, Sri D. Dhibar, Dr. A. Chakrabarty take part in the discussion along with other members present. Principal insists on forming a committee for it.

- e) Dr. D. Gupta reports the outcome of the meeting of the cultural committee and its resolutions which are as follows.

- 1) The tentative dates of cultural competitions are either 3rd & 4th or 2nd & 3rd of January, 2019 and that of exhibitions is 8th January 2019.

- 3) Dates of social should be decided later on by the students.

- f) Dr. Arup Kanti Kole, HOD, Physics, seeks information about implementation of suggestions of NAAC peer team by IQAC. Dr. D. Sen responds that as IQAC is not the implementing authority it has submitted the relevant suggestions to the Principal.

However, partly that could be implemented by the college. He further advised Dr. A. Kole and other staff also to provide their suggestions to the IQAC.

Resolutions:

- 1) A feedback committee has been formed with the following members:
all existing IQAC members and Dr. A. Kole, Ms. C. Das , Ms. S. Mallick, Sri D. Dhibar, Dr. A. Chakrabarty.
- 2) The feedback questionnaires should be curriculum specific.
- 3) Students of even semester would participate in the feedback process just after they finished their regular classes and going to appear for the respective semester examinations.
- 4) Dr D. C. Sen proposes to change the name of the students' competition from existing "common room competition" to "cultural competition".

The meeting ends here.

Principal

IQAC Coordinator