

**Internal Quality Assurance Cell
Durgapur Women's College**

Proceedings of the Meeting dated 07.12.2021

Chaired by: Prof. M. Jajodia, Principal & Chairperson of IQAC

Convened By: Dr. D.C. Sen, Coordinator, IQAC

The Coordinator welcome all in the meeting held in the A.V. Room of the college. He briefed all present regarding the current situation and emphasised the need of preparing AQAR of the college at the earliest. He requested all to cooperate at their best so that the AQAR could be submitted within the due date.

Following Resolutions were taken:

1) AQARs for 2018-19, 2019-20 and 2020-2021 are to be submitted within 30.12.2021.

2) After the formation of the new IQAC, the coordinator informed that the following is the list of internal members of IQAC:

Dr. D.C. Sen (Coordinator), Dr. S. Sen, Dr. D. Gupta, Prof. S. Karmakar, Prof. B. P. Das, Dr. A. Kole, Prof. C. Das, Dr. A. Chakraborty, Prof. Sunanda Basu Mallick Sarbadhikary & Dr. P. Shukla.

The following teachers (SACTs) would be co-opted into IQAC for the current work: Prof. S. K. Palit, Dr. Lily Pal, Prof. Surya Sarkar, Prof. Debaparna Banerjee, Prof. Shreyashee Das , Prof. Samrat Dasgupta, Prof. Arundhuti Sen, Prof. Ram Sou Mandal, Prof. Arjita Banerjee, Dr. Ramanshu Goswami.

3) The following Sub Committees formed as per the guidelines of NAAC would assist IQAC to prepare AQAR:

- Library Committee: All data concerning library activities.
- E-Committee is to function as IT infrastructure Committee (ref: AQAR 4.2).
- Campus Development Committee: Data related to sections 4.1.1 and 4.1.2 & 4.4 of AQAR are to be provided by the committee.
- Head of the Departments: Data related to sections 1.2 and 1.3 of AQAR are to be provided by the Departments.
- Data related to Criteria 6 (i.e. Admission) is to be provided by Dr. P. Shukla.
- Data related to Students' Scholarship etc. is to be provided by Prof. Sk. W. Rahaman.
- Result and Examination Committee: Collaborate together to compile the data related to Examinations and Results.
- Ms. Sima Sil Roy would finally compile the students' related data, viz. Admission, Result & Scholarship/Stipend and provide these to IQAC.

4) Following Committees were also formed in the meeting to expedite the process:

- Administration: Dr. P. Shukla (Convenor), Prof. C. Das, Dr. D. C. Sen, Dr. D. Gupta, Dr. A. Chakraborty.
- Planning and Development: Dr. S. Sen (Convenor), Dr. A. Chakraborty, Dr. A. K. Kole, Prof. Vivekananda Gorai and Dr. Ramanshu Goswami would be co-opted into this committee for the existing work.

The meeting was ended with thanks given by the Coordinator to the chair and all teachers present.



The Principal & the Chairperson, IQAC

Principal
Durgapur Women's College



The Coordinator, IQAC

Ce-ordinator
IQAC
Durgapur Women's College
Durgapur-713209