

Durgapur Women's College
Internal Quality Assurance Cell

Proceedings of the virtual Meeting dated 01.04.20

The virtual meeting was attended by the following members.

1. Prof. M. Jajodia, The Principal & Chairperson, IQAC
2. Dr. Dulal Chandra Sen, Co-ordinator, IQAC
3. Dr. Seema Sen, Asso. Prof., Dept. of Physics, Member.
4. Dr. Debalina Gupta, Asso. Prof., Dept. of Economics, Member.
5. Prof. Sangeeta Karmakar, Asst. Prof., Dept. of Sanskrit, Member.
6. Prof. Bijoy Prasad Das, Asst. Prof., Dept. of Pol. Sc., Member.
7. Prof. Chandrima Das, Asst. Prof., Dept. of English, Member.
8. Prof. Arup Kanti Kole, Asst. Prof., Dept. of Physics, Member.
9. Prof. Amitayu Chakraborty, Asst. Prof., Dept. of English, Member.
10. Prof. Sunanda Basu Mallick Sarbadhikary, Asst. Prof., Dept. of Bengali, Member.
11. Dr. Praveen Shukla, Librarian & Bursar, Member.

The Coordinator conducted the meeting with the permission of the principal.

1. **The resolutions of the previous meeting were read by the coordinator and confirmed.**
2. **Following up:**
 - a) The principal apprised all members that the construction work of the new Administrative Building under RUSA grant are currently stopped due to declared lock down. It will be started as soon as Govt. permits. The purchase of Library Books and Laboratory Equipments could also not be done due to the same reason.
 - b) The Coordinator reported that the preparation and submission of AQAR for the A.Y. 2018-19 could also not be processed due to the current pandemic situation.
 - c) The Principal reported that the End Semester Examinations of 1st and 3rd semesters are also postponed.
 - d) The Principal reported that the college has got the approval of Higher Education Department and received the pay fixation memo for the promotion of teachers under CAS for whom relevant documents were submitted to the Higher Education Department, Bikash Bhavan, Kolkata in the month of January, 2020.
3. **Present pandemic situation and safety of the students:** The members discussed about the gravity of the present pandemic situation. Due to such a situation, all offline academic activities have been postponed after 19.03.20 for the sake of safety of our students and staff. The Coordinator requested all members to follow the COVID norms as framed by the Govt. and stay safe at the best.

4. **Online Teaching:** The cell informed that as the teachers are very much concerned about the completion of the syllabus for all students they have already started online teaching process. They are using various methods, viz. Zoom, Google Meet, Conference calls, etc. for taking online classes. Programme wise Whatsapp groups are formed for communication among the teachers and students. Study materials are shared through Whatsapp, Email, Weblinks, Animations and You Tube links. Students are responding well and trying to adapt the various online teaching-learning methods which are new to most of the students. It has also been reported that some students who are staying in remote areas facing poor network issues.


The cell requested all teachers to take care of students who are not in a position to get good net connectivity. Teachers are also requested to address this issue separately for these students.

5. **Miscellaneous:**

RUSA Grant: Due to pandemic situation and declared lockdown the purchase of library books and laboratory equipments could not be done. However, the work order for renovation of the college staff quarter was placed by ADDA.

The Coordinator expressed thanks to the Principal and to all members present in the meeting.

Principal & Chairperson, IQAC


Principal
Durgapur Women's College



Co-ordinator, IQAC

Co-ordinator
IQAC
Durgapur Women's College
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