

Internal Quality Assurance Cell

Durgapur Women's College

Resolutions of the Meeting dated 17.04.18

1. The Resolutions of the previous meeting dated 08.11.17 are read and confirmed.
2. Following up:
 - i. Language Course: As Ramakrishna Mission Institute of Culture, Golpark, Kolkata will not be able to run language courses in our college it is decided that the possibility of running such certificate courses by other local organizations may be explored.
 - ii. Training /Coaching for competitive examinations leading to higher studies in science courses (M.Sc, M.C.A, etc.) also may be introduced.
 - iii. Alumni Association: As Alumni Association could not be formed till date it is, therefore, again resolved that immediate measures should be taken by IQAC to contact our ex-students and encourage them to form an Alumni Association.
 - iv. Students' Feedback: As the process of taking feedback from students could not be initiated till date it is resolved that IQAC should take the responsibility and discuss the issue of taking students' feedback with faculties and start the process without further delay.
3. Training Programme: It is decided that workshop will be organized to facilitate the outgoing students getting higher studies/ job opportunities.

Vocational Training: It is decided these details of training courses may be added in prospectus & admission form.
4. Seminar/Workshop: It is decided that the departments will submit the proposal of seminar/workshop to the office of the Principal through seminar committee for necessary approval and fund allocation.
5. Research Activities: As per suggestion of the Principal it is decided that if anyone is eager to guide Ph.D. student She/He may apply and the Principal will pursue it to get the University approval. The issue will be raised in the TC meeting for discussion.

6. **Internet Connection:** It is decided that Wi-Fi adopter will be supplied to every department for WI-FI access through computers. JIO net will be accessed instead of BSNL Broad Band connection.
7. **Teaching Posts:** In view of the latest G.O. according to which the college is expected to get 45 additional teaching posts the Principal is requested to do the needful for getting new teaching posts sanctioned.
8. **Improvements of Teaching Learning:** It is resolved that henceforth result of the university examinations of each department should be displayed in the college website.
9. **Academic Audit:** It is resolved that the Principal will request the university authority for conducting an academic audit of this college and IQAC will coordinate with all stakeholders to get the records ready for the purpose.
10. **Students' Welfare:** The college had introduced Health Check up programme for the students in the last academic session but currently it has been discontinued. However, the Principal observes that it is not possible to continue such regular check up programme any longer and instead the college may organize occasional health awareness programme.
11. **RUSA Grant:** The Principal intimates that our college has been sanctioned a sum of Rs. 2 crore. The college has decided to utilize this grant in the following ratio: The construction of new academic building - 35%; The maintenance of the existing infrastructure - 35%; The purchase of equipments, books & journals, furniture, etc. - 30%.
12. **Career Advanced Scheme (CAS):** It is resolved that the decisions taken in the workshop held for CAS will be implemented to facilitate the promotion of teachers.

The meeting ends with thanks to the chair.

Principal

Co-ordinator, IQAC