



# **DURGAPUR WOMEN'S COLLEGE**

Affiliated to Kazi Nazarul University  
Mahatma Gandhi Road, Durgapur, W.B. 713209  
e-mail : durgapurwomenscollege@gmail.com

Internal Audit Document 2022-2023

## **STATEMENT OF ACCOUNTS**

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## **AUDIT REPORT**

FOR THE YEAR ENDED ON :31/03/2023

### **DURGAPUR WOMEN'S COLLEGE**

M. G. ROAD, DURGAPUR - 713209  
Paschim Bardhaman, (West Bengal)



*AUDITOR :*

**GHANTY & CO.**

Chartered Accountants

Agrani Lane, Benachity, Durgapur, Dist.- Paschim  
Bardhaman, Pin.- 713213 ( W.B. )

Mob.- 9933162771/ 6295064867

E-mail : [ghantynco@gmail.com](mailto:ghantynco@gmail.com)/ [gghanty@rediffmail.com](mailto:gghanty@rediffmail.com)

  
Dr. Mahananda Kanjilal  
Principal  
Durgapur Women's College



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Mahatma Gandhi Road, Durgapur, W.B. 713209  
e-mail: durgapurwomenscollege@gmail.com



**GHANTY & CO.**  
Chartered Accountants

## INTERNAL AUDITOR'S REPORT

We have audited the attached Balance Sheet of DURGAPUR WOMEN'S COLLEGE of M. G. Road, Durgapur - 713209, DIST.- Paschim Bardhaman, West Bengal, as at 31<sup>st</sup> March, 2023 and the Receipts and Payments, Income and Expenditure Account for the year ended on that date which are in agreement with the Books of Accounts and Vouchers as produced to us and we report that: -

1. We have obtained all the information and explanations, which to be best of our knowledge and belief were necessary for the purposes of the Audit.
2. In our opinion, proper Books of Accounts have been kept by the concern so far as appears from our examination of Books of Accounts.
3. The Balance Sheet and the Income and Expenditure Account referred to in this report are in agreement with the Books of Accounts.
4. In our opinion and to the best of our information and according to the information given to us the said accounts give a true and fair view:
  - a) In the case of the Balance sheet, of the State of Affairs as at 31<sup>st</sup> March, 2023.
  - b) In so far as it relates to the Income and Expenditure Account, of the excess of Expenditure over Income ended on that date.

Place: Durgapur.  
Dated: 30/04/2024



For GHANTY & CO.  
Chartered Accountants.  
FRN. - 333656E

*Goutam Ghanty*  
(CA. GOUTAM GHANTY)  
Proprietor  
M.No-060511

OFFICE : AGRANI LANE, BENACHITY, DURGAPUR-713213, DIST.-PASCHIM BARDHAMAN, WEST BENGAL

Mobile No. : +91 9933162771 / 6295064867

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*M.K.*  
Dr. Mahananda Kanjilal  
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## DURGAPUR WOMEN'S COLLEGE Statement of Receipt & Payment (2022-23)

Head of Account	RECEIPT		Head of Account	Payment	
	Amount(Rs)	Amount(Rs)		Amount(Rs)	Amount(Rs)
<b>Cash&amp;Bank</b>			<b>Grant-in-Aid</b>		
CASH	28125.66		GRANT IN AID	61732999.00	61732999.00
AXIS BANK A/C NO.916010027935456	350207.25		<b>Provident Fund (PL)</b>		
CAN BANK A/C.NO.-8569131001324(CAREE	238009.00		PROVIDENT FUND INVESTMENT	7364086.00	
CANARA BANK (RUSA 2.0) ACCOUNT : 8565	2802.00		PF (Loan & FINAL SETTLEMENT)	8569251.00	15933337.00
CANARA BANK (S/A)-8569101000385	16580.00		<b>Deposit (BT-Treasury)</b>		
CANARA BANK : 8569101000386 (U.G.C.)	8150.00		P.TAX	151270.00	
ICICI BANK (192701000367)	3056.00		T.TAX	5137109.00	
S.B.I./A/C-30582428712 (BUILD.FUND )	116388.00		HRA	4752.00	5293131.00
SBI A/C NO. 103068031079 (CLRRNT)	2042531.13		<b>DEPOSIT(LIC/GSU)</b>		
SBI A/C NO. 10306804058 (SB)	9694.55		LIC	0.00	
U.B.I NSS (A/C. NO. 045001002225	65653.61		GSU	2645.00	2645.00
UBI SB A/C. (0450010018929)	12623.74	2893820.94	<b>GSU PMT.</b>		
<b>TERM-DEPOSIT</b>			GSU PMT. TO STAFF	99484.00	99484.00
Term-Deposit			<b>Deducted others</b>		
Interest on Term-Deposit			PUJA ADVANCE	48000.00	
<b>Interest from Bank &amp; others</b>			PUJA ADVANCE(CASUAL)	27000.00	
INTEREST (BANK )	72807.00	72807.00	PUJABONUS(CASUAL)	52800.00	
CHEQUE NOT CLEARED	10000.00	10000.00	PUJABONUS(RECOVERABLE)	14400.00	
<b>Fees from Students</b>			SALARY ADVANCE	46860.00	189060.00
Admission Fee	111400.00		<b>Other Payments</b>		
AUTOMATION	66880.00		AUDIT EXPENCE	8500.00	
CENTRE EXPENCE	1630.00		AUDIT FEES	73705.00	
CENTRE FEE	53200.00		BANK CHARGES AND COMMISSION	11095.99	
CENTRE FEE INCLUDING	37600.00		BIOMETRIC MACHINE	1000.00	
GENERATOR CHARGE			BOOKS & JOURNALS	56905.00	
CENTRE MAINTENANCE FEE	111300.00		CAREER ORINTED PROGRAMME	348000.00	
CENTRE SUBSIDY	165900.00		CENTRE EXPENCE	144459.00	
COLLEGE DIARY	46320.00		CENTRE FEE INCLUDING GENERATOR CH	5000.00	
COLLEGE ENROLEMENT FEE	2050.00		COMPUTER MIINTENENCE CHARGES	129959.00	
COLLEGE EXAMINATION EXP.	22100.00		CONSULTANCY CH.	800.00	
College Examination Fee	85850.00		CONVEYANCE CH.	60.00	
COLLEGE SPORTS	5000.00		CULTURAL PROGRAMME	2192.00	
COMPUTER APPLICATION COURSE	531360.00		DAILY WAGES	57004.72	
FEES			ELECTRIC & WATER CHARGE	644000.00	
COST OF COLLEGE DIARY.	280.00		Electrical Maintenance	43561.00	
Development Fee	128250.00		EXCURSION	45400.00	
DEVELOPMENT FEES	1561250.00		EXTERNAL EXAMINER REMUNERATION	8105.00	
ELECTRIC & WATER CHARGE	346050.00		EXTRA REMUNATION	86400.00	
Electric / Water Chargas	3600.00		FAREWELL CHARGES	* 6763.00	
FEES BOOK	15740.00		FEES REFUND	357282.00	
FEES REFUND	3530.00		FRESHERS WELCOME	18648.00	
F.I. Fund	652480.00		FUEL CH.	11000.00	
F.I.FUND	750960.00		GARDENING	15754.00	
GENERATOR CHARGE	132900.00		GENERAL CHARGE	14413.00	
I.CARD FEE	12690.00		GENERATOR	2000.00	
LAB. MAINTENENCE FEES	381000.00		GENERATOR CHARGE	12720.00	
LABORATORY CAUTION	10900.00		GOVT.SHARE OF FEES (50%TUITION FE	561358.00	
LABORATORY CHARGE	1200.00		GUESTS LECTURER CH.	120200.00	
LIBRARY CAUTION MONEY	56400.00		HONOURIUM	20600.00	
Magazine Fee	7400.00		INSPECTION CHARGES	3540.00	
MAGAZINE FEES	50850.00		INTERNET EXP.	105962.00	
MIGRATION FEE	50.00		INVIGILATION-UNIV.EXAM.	145750.00	
MISCELLANEOUS FEE	135805.00		LABORATORY EQUIPMENTS	50639.00	3112786.71
PROCESSING CH.	9065.00				
SARASWATI PUJA	34950.00				
SESSION CHARGE	334050.00				
SPOKEN ENGLISH COURSE	77700.00				
Sports Fee	7400.00	6156090.00			
balance c/d	9132717.94	9132717.94	balance c/d	86363442.71	86363442.71



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 Principal  
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## DURGAPUR WOMEN'S COLLEGE Statement of Receipt & Payment (2022-23)

Head of Account	RECEIPT		Head of Account	Payment	
	Amount(Rs)	Amount(Rs)		Amount(Rs)	Amount(Rs)
balance b/d.	9132717.94	9132717.94	balance b/d.	86363442.71	86363442.71
SPORTS FEES	45800.00		LABORATORY MAINTENANCE	9556.00	
STUDENT AID FUND	46600.00		LABOUR CHARGES	7900.00	
STUDENT FEES COLLECTION	3.01		LIBRARY BOOKS	85585.00	
SURVEY WORK CHARGE	79500.00		MEETING EXPENSES	47592.00	
STUDENTS FEST FEE	174750.00		MISCELLANEOUS EXPENSES	2342.00	
TUITION FEES	965325.00		MOBILE PURCHASE	7951.00	
UNIV. CENTRE FEE	100.00		NCC	4400.00	
UNIV. ENROLMENT FEES	10750.00		NEWSPAPER & PERIODICALS	13058.00	
UNIV. EXAMINATION FEE	29880.00		NSS EXP.	42183.31	
UNIV. PRAC. EXAM. FEE (CHEM)	500.00		ONLINE ADMISSION	52805.00	
UNIV. PRAC. EXAM. FEE (COSH)	700.00		OUTSIDE EXAMINATION	277120.00	
UNIV. PRAC. EXAM. FEE (GECH)	650.00		POSTAGE	886.00	
UNIV. PRAC. EXAM. FEE (ZOOG)	50.00		PRINTING & STATIONERY	106729.00	
UNIV. PRAC. EXAM. FEE (ZOOH)	3000.00		PROC. CH. TO OFFICE STAFF	120080.00	
UNIVERSITY EXAMINATION FEE	200.00		Purchase of Dress for Security Guard	7800.00	
VERIFICATION CHARGES	1600.00	1359408.01	REFRESHMENT & ENTERTAINMENT	23044.00	
<b>Other Receipt</b>			REPAIRS & MAINTNWNCE	542124.00	
DONATION & SUBSCRIPTION	200000.00		REPUBLIC DAY EXP.	2500.00	
NSS EXP.	45434.77		RUSA EXPENSES	2899.00	
OUTSIDE EXAMINATION	306811.00		SALARY NTS(CASUAL)	1930504.72	
YOUTH PARLIAMENT GRANT	103500.00		SARASWATI PUJA	35000.00	
Scholarship from Neo Metallicks LTD	37020.00		Scholarship from Neo Metallicks LTD.	94310.00	
IGNOU (ROOM RENT)	61410.00		SECURITY GUARDS	390000.00	
SEMINAR EXPENSES	111500.00	865675.77	SEMINAR EXPENSES	58380.00	
<b>Grant-in-Aid</b>			SPOKEN ENGLISH COURSE	110898.00	
GRANT IN AID	61732999.00	61732999.00	SPORTS EQUIPMENT	14610.00	
<b>Provident Fund</b>			STUDENT AID FUND	26345.00	
PROVIDENT FUND CONTRIBUTION	4911861.00		STUDENTS PROGRAMME	158270.00	
PF LOAN RECOVERY	259340.00		SUSPENSE ACCOUNT	35007.63	
P.F. INTEREST	2195865.00		Teachers Day celebration	10262.00	
PROVIDENT FUND INVESTMENT	8569251.00	15933337.00	TELEPHONE EXP.	1254.00	
<b>Deducted from Salary (BT)</b>			TRAVELLING EXP.	80630.00	
P. TAX	151270.00		UGC A/C	29331.72	
I. TAX	5137109.00		UNIVERSITY MISCE. FEE	10000.00	
HRA	4752.00	5293131.00	WEBEL SHARE COMPUTER	621204.00	
<b>Deducted Subscription(LIC/GSLI)</b>			YOUTH PARLIAMENT GRANT	28000.00	4990761.38
GSLI	2280.00		<b>CASH &amp; BANK</b>		
GSLI PAYMENT	88145.00	90425.00	CASH	82054.66	
<b>Deducted others</b>			AXIS BANK A/C NO.916010027935456	1322991.32	
PUJA ADVANCE	42000.00		CAR BANK-A/C.NO.-8599101001124(CAREER)	534418.00	
PUJA ADVANCE(CASUAL)	24000.00		CANARA BANK (RUSA 2.0) ACCOUNT : 856610100	0.00	
PUJABONUS(RECOVERABLE)	18500.00		CANARA BANK (S/A)-8569101000385	0.00	
SALARY ADVANCE	308450.00	393060.00	CANARA BANK : 8569101000385 (U.G.C)	7171.00	
			ICICI BANK (192701000367)	0.00	
			S.B.I.A/C-30582428712 (BUILD FUND)	232850.00	
			SBI A/C NO 10390801079 (CURRENT)	1100728.98	
			SBI A/C NO. 10306804058 (SB)	52863.29	
			U.B.I NSS (A/C. NO. 0450010022225	113472.38	
			UBI SB A/C. (0450010018929)	0.00	3446549.63
	94800753.72	94800753.72		94800753.72	94800753.72

Place : Durgapur  
 Date : 30/04/2024

In terms of our report of even date  
 for GHANTY & CO.



Chartered Accountants  
 FRN - 333656E  
 CA. G. Ghanty  
 Proprietor  
 [M. NO. 060511]

*(Signature)*  
 Dr. Mahananda Kanjilal  
 Principal  
 Durgapur Women's College



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## DURGAPUR WOMENS' COLLEGE

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

EXPENDITURE		Amount (Rs.)	Amount (Rs.)	INCOME		Amount (Rs.)	Amount (Rs.)
To	suspenses (Student's Fees)		35,007.63	By	Admission fee		1,11,400.00
"	Audit expenses		82,205.00	"	Automation		66,880.00
"	Bank charges & commission		11,096.99	"	Bank interest		72,807.01
"	Books & Journals		56,905.00	"	Center Expenses		1,630.00
"	Teachers Day celebration		10,262.00	"	Centre Main. Fees		1,11,300.00
"	CULTURAL PROGRAMME		2,192.00	"	College enrolment Exp.		24,150.00
"	CONVEYANCE CH.		60.00	"	College examination fee		85,850.00
"	Centre Fee including Generator		5,000.00	"	Center fees		53,200.00
"	Centre expenses		1,44,469.00	"	Centre Fee including Generator		37,600.00
"	Computer maintenance		1,29,959.00	"	Cost of diary.		280.00
"	Career Oriented Programme		3,48,000.00	"	College Sports		5,000.00
"	Consultancy charges		800.00	"	Center subsidy		1,65,900.00
"	Daily Wages		57,004.72	"	Computer application course fees		5,31,360.00
"	Electric & water charges		6,44,000.00	"	College diary		46,320.00
"	Electrical maintenance		43,561.00	"	Development fee		16,89,500.00
"	Extra remuneration		86,400.00	"	Donation & Subscription		2,00,000.00
"	External Examination Remuneration		8,105.00	"	Electric & water charge		3,49,650.00
"	EXCURSION		45,400.00	"	F.I.fund		16,03,440.00
"	UGC A/C		29,331.72	"	Fees Book		15,740.00
"	FAREWELL CHARGES		6,763.00	"	Fees Refund		3,530.00
"	FRESHERS WELCOME		18,648.00	"	Generator Charges		1,32,900.00
"	HRA		4,752.00	"	Grant in aid		6,17,32,999.00
"	I TAX		51,37,109.00	"	GSLI		2,280.00
"	Fuel Charges		11,000.00	"	GSLI Payment		88,145.00
"	Fees Refund		3,57,282.00	"	I card Fees		12,690.00
"	Gardening		15,754.00	"	LABORATORY CHARGE		1,200.00
"	General Charges		14,413.00	"	MIGRATION FEE		50.00
"	GSLI		2,645.00	"	LAB. Maintenance Fees		3,81,000.00
"	GSLI Payment		99,484.00	"	Magazine fees		58,250.00
"	Generator Charges		12,720.00	"	Miscellaneous fee		1,36,805.00
"	Govt Share of Fees (50% Tutions Fees)		5,61,358.00	"	NSS Exp.		45,434.77
"	Grant in aid		6,17,32,999.00	"	Outside examination		3,06,811.00
"	Guests lecturer fees		1,20,200.00	"	P Tax		1,51,270.00
"	Honorium		20,600.00	"	Processing charges		9,065.00
"	Internet Exp.		1,05,962.00	"	Spoken English Course		77,700.00
"	INVIGILATION-UNIV.EXAM.		1,45,750.00	"	Saraswati puja		34,950.00
"	Inspection Charges		3,540.00	"	Scholarship from Neo Metalicks LTD.		37,020.00
"	Laboratory Maintenance		9,656.00	"	Seminar Expenses		1,11,500.00
"	LABOUR CHARGES		7,900.00	"	Sports fees		53,200.00
"	LABORATORY EQUIPMENTS		50,639.00	"	Session Charge		3,34,050.00
"	Meeting expenses		47,592.00	"	Student Aid-Fund		46,600.00
"	Miscellaneous expenses		2,342.00	"	Student Fees Collection		3.01
"	MOBILE PURCHASE		7,951.00	"	Student Fest Fee		1,74,750.00
"	NCC		4,400.00	"	JGNOU ( Room Rent )		61,410.00
"	NSS Exp.		42,183.31	"	Survey Work Ch.		79,500.00
"	Newspaper & periodicals		13,058.00	"	Tuition fees		9,65,325.00
"	online Admission Ch.		52,805.00	"	University examination fees		30,080.00
"	Outside Exam		2,77,120.00	"	University practical exam. Fees		4,900.00
"	Postage		886.00	"	University enrolment fees		10,750.00
"	P Tax		1,51,270.00	"	Verification Charges		1,600.00
"	Puja Esgratin ( casual)		52,800.00	"	HRA		4,752.00
"	Printing & stationery		1,06,729.00	"	I TAX		51,37,109.00
"	Purchase of Dress for Security Guard		7,800.00	"	University Centre Fee including Generator		
"	PROC.CH.TO OFFICE STAFF		1,20,080.00	"	University centre Main. fee		
"	Refreshment & Entertainment		23,044.00	"	University centre fee		100
"	balance c/d.		7,10,88,993.37	"	balance c/d.		7,53,99,735.79



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Principal  
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## DURGAPUR WOMEN'S COLLEGE BALANCE SHEET AS AT 31ST MARCH 2023

LIABILITIES		Amount (Rs.)	Amount (Rs.)	ASSETS		Amount (Rs.)	Amount (Rs.)
<b>General Fund (Sch-A)</b>				<b>Fixed Assets (Sch-H)</b>			
As per last account	2,32,77,365.03			Net Value as on 31.03.2022	2,10,80,276.48	2,10,80,276.48	
Add: UGC GRANT	0.00			<b>Reserve Fund Investment (Sched-I)</b>			0.00
Add: Surplus C/D	-10,77,552.92	2,21,99,812.11		<b>Term Deposit (Sched-J)</b>			
<b>Reserve Fund (Sch-B)</b>				As per last Account	1,43,000.00		
As per last Account	1,43,650.00	1,43,650.00		Add: Deposit made for the year	0.00		
<b>Grant (Sch-C)</b>				Add: Interest for the year	0.00		
Youth parliament grant	1,61,000.00	1,61,000.00		Less: Matured	0.00		1,43,000.00
<b>Burdwan University Grant(NSS) (Sch-D)</b>				<b>Term Deposit for Career Orientation (Annexure- "K")</b>			
As per last Account	21,900.00	21,900.00		As per last Account			0.00
<b>Deposits (Sch-E)</b>				<b>Deposit - Telephone (Sch-L)</b>			
<b>1. Library Deposit</b>				As per last Account	800.00	800.00	
As per last Account	13,84,383.00			<b>Provident Fund Investment (Contra) (Sch-M)</b>			
Add: This Year	56,400.00	14,40,783.00		As per last Account	3,52,28,957.79		
<b>2. Laboratory Deposit</b>				Add: Investment	73,64,086.00		
As per last Account	3,55,091.00			Less: Loan disbursed & Final	-85,69,251.00	3,40,23,792.79	
Add: This Year	10,900.00	3,65,991.00		<b>C.P.F. Receivable from Govt. (Sch-N)</b>			
<b>3. Library Deposit (Morning)</b>				As per last Account	56,338.00	56,338.00	
As per last Account	4,04,785.00			<b>Advance (Sch-O)</b>			
Add: This Year	0.00	4,04,785.00		<b>Puja Advance</b>			
<b>4. Security Deposit</b>				As per last Account	28,600.00		
As per last Account	1,03,152.00			Add: Addition	75,000.00		
Less: Payment made during the year	0.00			Less: Realised	-66,000.00	37,600.00	
Add: Received during the year	0.00	1,03,152.00		<b>Salary Advance</b>			
<b>5. Security Deposit (Morning)</b>				As per last Account	2,61,600.00		
As per last Account	15,013.00			Add: Addition	46,860.00		
Less: Payment made during the year	0.00			Less: Realised	-3,08,460.00	0.00	
Add: Received during the year	0.00	15,013.00		<b>Advance to Staff (B. Ruidas)</b>			
<b>6. Earnest Money Deposit</b>				Add: Addition	0.00		
As per last Account	14,128.00			Less: Realised	0.00	1,60,150.00	
Less: Refund	0.00	14,128.00		<b>Puja Bonus (Recoverable)</b>			
<b>Provident Fund Investment (Contra)</b>				As per last Account	4,200.00		
[As per Annexure "C"] (Sch-F)				Add: Addition	14,400.00		
As per last A/c	3,52,28,957.79			Less: Realised	-18,600.00	0.00	
Add: PF Contribution	49,11,881.00			<b>Cash and Bank Balances (Sch-P)</b>			
Add: PF Loan Recovery	2,56,340.00			Cash on hand	82,054.66		
Add: PF Interest	21,95,865.00			AXIS Bank (NO.916010027935456)	1322991.32		
Less: Loan disbursed & Final Payment	-85,69,251.00	3,40,23,792.79		SBI Current A/c no. 10306801079	1100728.98		
<b>Outstanding Liabilities (Sch-G)</b>				CANARA BANK : 8569101000385	0.00		
As per last A/c	54,500.00			SBI Savings A/c no. 10306804058	52863.29		
Add:	0.00			Canara Bank UGC) A/c no. 856910100	7171.00		
Less:	0.00	54,500.00		SBI Building Fund A/c no. 305924287	232850.00		
				Canara Bank A/c no. 8569101001124	534418.00		
				UBI NSS A/c no. 0450010022125	113472.38		
				ICICI Bank(192701000367)	0.00		
				UBI(SB-0450010018929)	0.00		
				CANARA BANK (RUSA 2.0) ACCOUNT	0.00	34,46,549.63	
	5,89,48,506.90	5,89,48,506.90			5,89,48,506.90	5,89,48,506.90	

Place : Durgapur

Date : 30/04/2024



for GHANTY & CO.

Chartered Accountants  
FRN - 333656E

CA. G. Ghanty

Proprietor  
[M. NO. 060511]

*Dr. Mahananda Kanjilal*  
Dr. Mahananda Kanjilal  
Principal  
Durgapur Women's College



# DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazarul University  
Mahatma Gandhi Road, Durgapur, W.B. 713209  
e-mail : durgapurwomenscollege@gmail.com

SCHEDULE : F

## DURGAPUR WOMEN'S COLLEGE

SCHEDULE ANNEXED TO 8 FORMING PART OF THE BALANCESHEET/INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2023  
SCHEDULE OF PROVIDENT FUND

Sl. No.	HEAD OF ACCOUNT	OPENING BALANCE		Addition During the Year		TOTAL		Disbursed during the Year		CLOSING BALANCE		REMARKS
		Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	
1	P.F. INTEREST			2,195,885.00	0.00	2,195,885.00	0.00	0.00	0.00	2,195,885.00		
2	PF (Loan & FINAL SETTLEMENT)			256,340.00	0.00	256,340.00	0.00	8,569,251.00	0.00	-8,569,251.00		
3	PF LOAN RECOVERY	35,228,957.79		4,911,881.00		40,140,838.79		0.00		236,340.00		
4	PROVIDENT FUND CONTRIBUTION			7,354,085.00		42,593,043.79		8,569,251.00		40,140,838.79		
	TOTAL :					42,593,043.79		8,569,251.00		34,023,792.79		



PRINCIPAL & SECRETARY

Accountant: \_\_\_\_\_ Buiser: \_\_\_\_\_ Head Clerk: \_\_\_\_\_

AUDITORS

PAGE NUMBER : 1

  
Dr. Mahananda Kanjilal  
Principal  
Durgapur Women's College





# DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazarul University  
Mahatma Gandhi Road, Durgapur, W.B. 713209  
e-mail : durgapurwomenscollege@gmail.com

SCHEDULE : G

## DURGAPUR WOMEN'S COLLEGE

SCHEDULE ANNEXED TO & FORMING PART OF THE BALANCESHEET/INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2023  
SCHEDULE OF OUTSTANDING LIABILITIES

SL. NO.	HEAD OF ACCOUNT	OPENING BALANCE		Addition During the Year		TOTAL		Disbursed during The Year		CLOSING BALANCE		REMARKS
		Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.	
1	OUTSTANDING LIABILITIES		33,500.00			33,500.00		0.00			33,500.00	
2	OUTSTANDING LIABILITIES(MORNING)		21,000.00			21,000.00		0.00			21,000.00	
	TOTAL :		54,500.00		0.00	54,500.00		0.00			54,500.00	



PRINCIPAL & SECRETARY

Accountant

Bursar

Head Clerk

AUDITORS

PAGE NUMBER : 1

  
Dr. Mahananda Kanjilal  
Principal  
Durgapur Women's College



# DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazarul University  
 Mahatma Gandhi Road, Durgapur, W.B. 713209  
 e-mail: durgapurwomenscollege@gmail.com

**DURGAPUR WOMEN'S COLLEGE**  
 SCHEDULE ANNEXED TO & FORMING PART OF THE BALANCE SHEET INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2023  
**SCHEDULE OF FIXED ASSETS**

SL. NO.	HEAD OF ACCOUNT	Rate of Depr. (%)	OPENING BALANCE		Addition During the Year	TOTAL		Depreciation for The Year	Net Value	REMARKS
			Rs.	P.		Rs.	P.			
1	A.C. MACHINERY PURCHASE	60.00	35,430.22			35,430.22		21,270.13	14,160.09	
2	AQUAGUARD	15.00	16,084.22			16,084.22		2,412.63	13,671.58	
3	BIOMETRIC MACHINE	60.00	768.00		1,000.00	1,768.00		1,060.80	707.20	
4	CALCULATOR	15.00	17.75			17.75		2.56	15.09	
5	CC CAMERA	60.00	1,702.71			1,702.71		1,021.62	681.08	
6	COLLEGE BUILDING	5.00	82,09,579.37			82,09,579.37		4,10,478.97	77,99,100.42	
7	RUSA ADM. BUILDING, ETC.	5.00	89,22,647.88			89,22,647.88		4,46,132.39	84,76,515.49	
8	WOMEN'S HOSTEL	5.00	35,98,542.05			35,98,542.05		1,79,827.10	34,18,614.95	
9	COMPUTER	60.00	7,814.08			7,814.08		4,888.45	3,125.63	
10	ELECTRICITY INSTALLATION	60.00	3,366.40			3,366.40		2,019.84	1,346.56	
11	EQUIPMENTS	15.00	4,22,728.21			4,22,728.21		63,409.23	3,59,318.98	
12	FANS	15.00	32,966.87			32,966.87		4,945.03	28,021.84	
13	FIRE EXTINGUISHER	60.00	496.64			496.64		297.98	198.66	
14	FURNITURE & FITTINGS	15.00	5,94,233.74		2,000.00	5,94,233.74		89,138.06	5,05,115.68	
15	GENERATOR	15.00	1,96,494.45			1,96,494.45		30,074.17	1,70,420.28	
16	HARMONIUM (ASSETS)	15.00	12,823.08			12,823.08		1,923.46	10,899.62	
17	LIBRARY BOOKS	15.00	1,80,493.11		85,585.00	2,66,078.11		39,911.72	2,26,166.39	
18	OFFICE EQUIPMENT	15.00	263.24			263.24		39.49	223.75	
19	PORDIUM	15.00	14,331.68			14,331.68		2,149.75	12,181.93	
20	PROJECTOR BOARD	15.00	3,758.45			3,758.45		563.77	3,194.68	
21	PURO WATER FILTER	15.00	17.69			17.69		2.65	15.04	
22	RICHO DIGITAL COPY PRINTER	60.00	964.56			964.56		578.23	385.83	
23	SERVO STABILIZER	15.00	37.88			37.88		5.68	32.20	
24	SOLAR POWER PROJECT	60.00	45,136.94		14,610.00	45,136.94		27,082.16	18,054.77	
25	SPORTS EQUIPMENT	15.00	2,295.40			2,295.40		2,572.91	14,296.49	
26	T.V. SET	15.00	329.19			329.19		49.38	279.81	
27	TYPE WRITER	15.00	71.87			71.87		10.78	61.09	
28	VACUUM CLEANER	15.00	2,445.69			2,445.69		367.45	2,082.23	
29	WATER COOLER	60.00	2,806.31			2,806.31		1,683.78	1,122.52	
30	WATER TANK	15.00	234.75			234.75		35.21	199.54	
31	XEROX MACHINE	60.00	117.67			117.67		70.60	47.07	
TOTAL :			2,23,10,938.09		1,03,195.00	2,24,14,133.09		13,33,876.62	2,10,80,276.48	

PRINCIPAL & SECRETARY

AUDITORS PAGE NUMBER : 1



Accountant \_\_\_\_\_ Burser \_\_\_\_\_ Head Clerk \_\_\_\_\_

*(Signature)*  
 Dr. Mahananda Kanjilal  
 Principal  
 Durgapur Women's College



**Office of the Inspector of Colleges**  
**KAZI NAZRUL UNIVERSITY**

***OBSERVATION & RECOMMENDATION SYNOPSIS OF THE  
INSPECTION TEAM FOR THE  
ACADEMIC SESSION 2023-24***

**Name of the College: *Durgapur Women's College, Durgapur***

**Date of Inspection: 16/06/2023**



# KAZI NAZRUL UNIVERSITY

## Office of the Inspector of Colleges

Asansol, Paschim Bardhaman, West Bengal – 713340

E-mail: ic@knu.ac.in | office.ic@knu.ac.in | website: www.knu.ac.in

ACADEMIC AFFAIRS		
	Query	Observation
1.	How many new Programs /Courses were introduced by the institution during the last year?	Nil
2	The institution assesses the learning levels of the students and organizes special Programs for advanced learners and slow learners.	Yes
3	Number of Add on /Certificate programs offered during the last five years.	Nil
4	Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences	Yes
5	Teachers use ICT enabled tools for effective teaching-learning process.	Yes
6	Ratio of mentor to students for academic and other related issues	Maintained
7	Mechanism of continuous assessment	Yes
8	Mechanism to deal with continuous assessment related grievances is transparent, time-bound and efficient	Exists, needs to be improved
9	Collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the last year.	Yes
10	Functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last year.	Yes
11	Capacity building and skills enhancement initiatives taken by the institution including the following: 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. ICT/computing skills	Yes 1,2,4
12	Whether the college offered guidance for competitive examinations and career counselling for the benefit of students?	Yes
13	Number of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT / GATE / GMAT / CAT / GRE / TOEFL / Civil Services / State government examinations)	13
14	Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.	25

Inspector of Colleges  
Kazi Nazrul University



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INFRASTRUCTURE		
	Query	Observation
1	Total Classrooms	25
2	Are the required number of classrooms for the affiliated Course(s) available?	Yes
3	Are the classrooms commodious and well-ventilated?	Yes
4	Do the classrooms have adequate and suitable furniture?	Yes
5	Does the Smart Classroom(s) are in operation?	Yes
6	Is the Laboratory available for the lab-based affiliated Course(s)?	Yes
7	Does the Laboratory have the proper instrumentation, as per the requirement of the Course(s)?	Partial
8	Maintenance of log-book/stock-registrar is regular?	Partial
9	Are the laboratories in science subjects have a proper water/gas supply?	Not proper
10	Total computers available	65
11	Does the entire college building is under CCTV surveillance?	Yes
12	Does the college have strong room for keeping the question papers and answer scripts in safe custody?	Yes
13	Sick room available?	Yes
14	Has the college appointed any Medical Practitioner?	No
15	Does the college have sanitary napkin vending machine?	No
16	Does the college possess sufficient and suitable playgrounds for the students?	Yes
17	Is there any provision for extracurricular and social activities, exercises, athletics, NCC, NSS?	Yes
18	Is there any provision for the institutional tour?	Yes
19	Does the College have toilet/ Lavatories for disabled Boys and Girls?	No
20	Is canteen facility available inside the campus?	Yes
21	Facilities available in Computer Lab	
	Total no of computers	65
	Internet bandwidth	100Mbps
	Printers	2
	Licensed Software	3
	Backup system	No
	PCs under network	15
	Printers under network	01
22	Does the college have a hostel?	No
	If so, is it suitable and adequate for the students?	NA
	Is there a common room in the hostel and is it provided with in-door games and good journals and newspapers?	NA
	Is the hostel under the supervision of a warden?	NA
	Is canteen facility available?	NA
	Are the sanitary conditions of the hostel satisfactory?	NA
	Is CCTV surveillance available in hostel?	NA

Inspector of Colleges  
Kazi Nazrul University



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LIBRARY INFRASTRUCTURE & STANDARDS		
	Query	Observation
1	Is the library open access?	Open Access
2	Is Accession Register for Books maintained according to standard norms?	Yes
3	Number of titles and volumes added during the current and the last two years	No data available
4	Library Budget for the current and last two years for procurement of: Print books, print journals, e-Books, e-Journals, Databases and any other resources, software etc	Rs.85,585 for 2022-23
5	Books: No. of Titles available in the College Library (Print)	4002
6	Books: No. of Titles available in the College Library (Electronic)	Nil
7	Books: No. of Copies (Volumes) available in the College Library (Print)	20743
8	No. of National Journals subscribed by the College Library (Print)	22 including magazine
9	No. of National Journals subscribed by the College Library (Electronic)	Nil
10	No. of International Journals subscribed by in the College Library (Print)	Nil
11	No. of International Journals subscribed by the College Library (Electronic)	Nil
12	No. of Magazines & Newspapers subscribed by the College Library	6
13	No. of Databases subscribed by the College Library	Nil
14	Is the College registered with N-LIST	Yes, not renewed
15	Does the no. of books, journals, etc. are sufficient to fulfil the requirement for the courses running in the college?	No
16	Does the Library maintain cleanliness regularly?	Yes
17	Is Integrated Library Management System (ILMS) available? If yes please mention the name of ILMS.	KOHA implemented partially
18	If ILMS available, which services of ILMS implemented (such as OPAC, Circulation transaction, Acquisition, Technical processing, Serial control etc.)	Partial
19	Does the library have any IDR (Institutional Digital Repository)	No
20	Remote Login system, Discovery service	Through N-LIST
21	Digitization facility	No
22	Reprography, Printing Facility	Yes
23	Support for the visually impaired students	No
24	No. of seating capacity in the Reading room	60

Inspector of Colleges  
Kazi Nazrul University



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E-mail: [ic@knu.ac.in](mailto:ic@knu.ac.in) | [office.ic@knu.ac.in](mailto:office.ic@knu.ac.in) | website: [www.knu.ac.in](http://www.knu.ac.in)

25	No. of computers for the users	Nil
26	Internet/ Wi-Fi/ CCTV /RFID facility	Internet & CCTV
27	Does the Library have a website /webpage?	Yes
28	In which year Stock verification of books was done?	Not done
29	Does the college publish its own magazine? Indicate the name of the magazine	Yes, PROMA
30	Users' footfall-register in Library: physical and virtual.	Yes
31	Does the Library maintain users' feedback register?	Yes
32	Is the Librarian/ Library in Charge qualified & experienced according to the Govt. rules?	Yes
33	No. of Library staff with designation	Librarian- Nil Library Clerk- 01 Library Attendant- 02

Best Practices followed by the college: Yes
Online student satisfaction survey regarding to teaching learning process: Yes
Green Audit -No
Anti-ragging measures - Yes
Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases: <ol style="list-style-type: none"><li>1. Implementation of guidelines of statutory/regulatory bodies</li><li>2. Organisation wide awareness and undertakings on policies with zero tolerance</li><li>3. Mechanisms for submission of online/offline students' grievances</li><li>4. Timely redressal of the grievances through appropriate committees</li></ol>
Yes
SWOC Analysis: Submitted

Inspector of Colleges  
Kazi Nazrul University



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### Recommendation

#### Academic Affairs:

- i. The College should initiate the add-on/certificate course with proper infrastructure and approval from the competent authority.
- ii. The College should maintain the mentoring process and document it in proper ways.
- iii. Continuous evaluation should be conducted. It shall be based on MCQ test/ Seminar/ Presentations/ Written tests/ Group work etc., or any combinations. It should be distributed over the entire semester. The modalities of such assessment should be recorded, and documents will be preserved.
- iv. The College is advised to take initiatives for new Collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research.
- v. The College is advised to take initiatives for new MoUs with other College/Institute or Industries.
- vi. The College should provide Life skills development classes and encourage students to continue capacity building and skills enhancement activities and documented in proper ways.
- vii. The College should take steps to promote sports/cultural activities.

#### Infrastructure:

- i. The College should maintain an adequate number of classrooms.
- ii. The College should increase the number of smart classrooms/ ICT enabled classrooms.
- iii. The College is advised to increase the instruments as required in the laboratories.
- iv. Logbooks need to be maintained at the laboratories for every instrument.
- v. The College should take the necessary safety measures (fire extinguisher, gas supply in the science laboratory) in the laboratories.
- vi. The College should appoint a medical practitioner.
- vii. The College is advised to install a sanitary napkin vending machine.
- viii. The College should provide the infrastructural facilities for the divyang students and staff members as per UGC guideline.
- ix. The College should develop the hostel facilities as demands.

#### Library Infrastructure & Standards:

- i. The College should take immediate steps to fulfill the requirements of print books, print journals, e-Books, e-Journals.
- ii. College should take steps for Databases subscription and renewal of registration with N-LIST.
- iii. The College should take immediate steps to implement IDR (Institutional Digital Repository) and Digitization facility.
- iv. The College should provide computers with internet, and RFID facilities as well as the support system for the visually impaired students.
- v. The College should verify the stock of books periodically.
- vi. The College should maintain adequate librarian and library staff

#### Others (If Any):

- i. The college should take steps for green audit.

Inspector of Colleges  
Kazi Nazrul University