



DURGAPUR WOMEN'S COLLEGE
MAHATMA GANDHI ROAD,
DURGAPUR, W.B.-713209

Phone : 0343 - 260 1160 / 7679068077
<https://durgapurwomenscollege.ac.in>
office@durgapurwomenscollege.ac.in



DURGAPUR WOMEN'S COLLEGE

Affiliated to Kazi Nazrul University

"Accredited by NAAC"

Ref. No. : DWC/164/26-27

Date 24/08/2026

ELECTRONIC NOTICE INVITING TENDER

An Online tender is invited by the Principal of Durgapur Women's College, Durgapur, Paschim Bardhaman, through the e-procurement portal (<https://wbtenders.gov.in>) of the Government of West Bengal from eligible and reputed Companies/Suppliers/Vendors for the **supply of Laboratory Equipment for Botany Department** under RUSA 2.0 funds. The estimate project cost is Rs. 300,000.

Sl. No.	Name of the Work	Estimate Project Cost (INR)	EMD to be Deposited (INR)
1	Supply of Laboratory Equipment for Botany Department	300,000.00	6,000.00

Interested bidders are required to submit their bids online through the (<https://wbtenders.gov.in>) portal only. Detailed tender documents and terms & conditions enclosed are available on the portal (<https://wbtenders.gov.in> & <https://durgapurwomenscollege.ac.in/>).

Sl. No.	Particulars	Date & Time
1	Date of Tender Publication	27-08-2026, 11:00 AM
2	Date of Document Download Start	27-08-2026, 11:00 AM
3	Date of Bid Submission Start	27-08-2026, 11:30 AM
4	Date of Document Download End	03-09-2026, 11:30 AM
5	Date of Bid submission End	03-09-2026, 11:30 AM
6	Date of Bid Opening	05-09-2026, 11:30 AM

Tender Type: This tender is open, two-cover system [(a) Technical Cover; (b) Financial Cover].

Tender ID- 2026_DHE_1039227_1

Note: If the dates fall on holidays or on days of natural calamity, the dates defer to the next working days.


Principal
Durgapur Women's College

Instructions to Bidders

A. General guidance for e-Tendering:

Instructions/Guidelines for electronic submission of the tenders have been annexed for assisting the suppliers to participate in e-Tendering.

1. **Registration of Supplier:** Any suppliers willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-Procurement system through logging on to <https://wbtenders.gov.in>. The supplier is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature Certificate (DSC):** Each supplier is required to obtain a Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the CCA (Controller of Certifying Authorities Govt. of India) on payment of the requisite amount. DSC is given as a USB e-Token.

3. The supplier can search and download NIT and Tender Documents electronically from WB e-Tender Portal once he logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of e-Tender Documents.

4. Participation as a bidder:

- a. Proprietorship Firm (Trade License);
- b. Partnership Firm (Partnership Deed, Trade License);
- c. LTD Company (Incorporation certificate, Trade License);
- d. Society (Society Registration copy, Trade License);
- e. Power of attorney (if required);

5. Submission of Tenders:

Tenders are to be submitted online in two folders at a time for each supply, one in the Technical Proposal and the other in the Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC).

The documents are to be uploaded as a virus-scanned copy duly digitally signed. The documents will get encrypted (transformed into non-readable formats).

B. BID Submission of Tenders:

1. **Technical Proposal:** The technical proposal should contain a scanned copy of the following document contained in two covers (folders).

a. Statutory Cover containing the following documents:

- 1. N.I.T.;
- 2. Declaration, Organization & Structure;
- 3. EMD payment details;

b. Non-Statutory cover includes (to be uploaded online):

I. GST Registration Certificate.

II. PAN Card of the bidder/proprietor/firm/company, as applicable.

III. Income Tax Return (ITR) for the last **three financial years**.

IV. Latest Trade License/Certificate of Enlistment, as applicable.

V. Professional Tax (P-Tax) Registration Certificate and latest P-Tax payment challan, as applicable.

VI. Registered Partnership Deed and Registered Power of Attorney, in case of a Partnership Firm, as applicable under law.

VII. Credential/Project Completion Certificate: Documentary evidence of successful completion of similar supply works executed during the **last five years**, in the form of Work Order and/or Completion Certificate issued by the concerned organization/authority.

2. Financial Proposal: The rate will be quoted in the BOQ. The quoted discount rate will be encrypted in the BOQ under Financial Bid. Downloaded properly and uploaded digitally signed.

3. Experience/Credential: The prospective bidders should have supplied laboratory equipment as mentioned in the BOQ prior to the date of issue of this Notice to at least two Government College/Government Aided College/State or Central University/Research Institute.

General Terms and Conditions

1. In the event of e-Tendering, the intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of a Digital Signature Certificate.

2. The Technical Bid and the Financial Bid both will be submitted concurrently, duly digitally signed on the website <https://wbtenders.gov.in>. The Tender document may be downloaded from the website and submission of the Technical Bid & the Financial Bid as per the Tender time schedule stated. The documents submitted by the bidders should be properly indexed and self-attested with a seal.

3. The prospective bidders should have supplied laboratory equipment as mentioned in the BOQ prior to the date of issue of this Notice to at least two Government College/Government Aided College/State or Central University/Research Institute.

4. It is mandatory for all the Bidders to deposit EMD online through NET BANKING/CHALLAN according to Finance Order No. 3975 F(Y) dated 28.07.2016.

5. The discount rate should be kept valid for 60 days from the date of submission.

6. Defective laboratory equipment shall not be accepted in any case.

7. The supplier must supply the laboratory equipment in good condition.

8. The College Authority reserves the right to accept or reject any bid and/or cancel the bidding process at any time prior to the award of contract without thereby incurring any liability to the affected bidder or bidders.

9. Delivery period: **10** days from the date of placing the order.

10. The Organization/Firm must have an Office/Delivery Location in Kolkata and surroundings, WEST BENGAL, and upload the Office details, including the Contact Person with Contact Number.

11. The Quantity of the Item(s) is always subject to change, and it depends upon the Requirement & Budget, and the actual required Quantity will be mentioned in the Purchase Order.

Special Terms and Conditions

1. No advance payment shall be made under any circumstances.
2. The laboratory equipment shall be inspected by the Authority of the College.
3. Payment will be made after satisfactory delivery.
4. **Since the procurement is done under the RUSA 2.0 grants, payment will be made after delivery.**
5. A conditional bid may not be accepted by the tendering authority.
6. Delivery: The supply of laboratory equipment should be made within **10** days or the time prescribed by the **DURGAPUR WOMEN'S COLLEGE**, as will be mentioned in the purchase order.
7. Penalty for Late Supply: In case of delay in delivery, the competent authority has the right to deduct the amount of 1% of the total order value, and the same may be increased to a maximum of 5% of the order value.
8. **The quantity may be increased or decreased in the final order.**
9. **Only the good condition of the laboratory equipment will be accepted.**
10. If the laboratory equipment is found defective, the supplier is bound to replace the laboratory equipment immediately.
11. Delivery must be made to the College, DURGAPUR WOMEN'S COLLEGE, as per the delivery instructions provided.
12. The College Authority reserves the right to reject any laboratory equipment that is not as per the specified requirements, is damaged, or is not in the good condition.
13. **Rejected laboratory equipment must be replaced within 5 days from the date of notification, at no additional cost to the College.**
14. The College reserves the right to cancel the full or partial work order at any time, without assigning any reason.
15. The College shall entertain no compensation or claims in the event of such cancellation.

Declaration Form

[To be furnished on Firm's Letter Head]

To,
The Principal
Durgapur Women's College
Durgapur, Paschim Bardhaman, 713209

Respected Madam,

Date:

I, -----

1. Do certify that all the statements made in the attached documents are true and correct. In case of any information submitted, proved to be false or concealed the application may be rejected and no-objection/claim will be raised.
2. Also hereby certifies that neither our firm M/S. Nor any of constituent partner had been debarred to participate in any tender by any Government Organization/Undertaking during the last 5 (five) years prior to the date of this NIT.
3. Would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and/or as required by the College to verify this statement.
4. Understands that further qualifying information may be requested and agrees to furnish any additional information as required by the College.
5. Certify that I have applied in the tender in the capacity of individual/as a partner of a firm/Director of the company/Chairman of the corporation and I have not applied separately for the same supply.

Signed by an authorized officer of the firm

Title of the Officer

Name of the Firm with Seal:

Seal Date: _____

STRUCTURE AND ORGANIZATION

1. Name of Applicant:_____

2. Office Address: _____

Telephone/Mobile No. _____

Email: _____

3. Name and address of Banker:

A/C: _____

IFSC Code: _____

MICR Code: _____

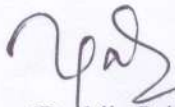
4. Brief description of the firm

Note: Application covers Proprietary firm, Partnership, Limited Company, LLP or Corporation.

DURGAPUR WOMEN'S COLLEGE
DEPARTMENT OF BOTANY

Requirements of the department:

Sl. No.	Name of the Instruments to be procured	Quantity	Company
1	Occular meter	2	NA
2	Stage meter	2	NA
3	Camera lucida	2	NA
4	Autoclave (small) 25lt	1	-
5	Centrifuge	1	REMI
6	Water Bath	1	-
7	Hot air oven	1	-
8	Refrigerator single door	1	LG/Whirlpool
9	Shaker Incubator	1	-
10	Single distilled water plant	1	Qualigen/borosil/polylab
11	UV-VIS Digital Spectrophotometer with cuvette (1ml and 5ml)	1	SYSTRONICS
12	Digital Conductivity Meter with Cell	1	SYSTRONICS
13	Ph meter	1	SYSTRONICS
14	Self illuminating binocular microscope with camera attachment	1	Olympus/HB company
15	In Gel Electrophoresis Apparatus	1	Genei/Bio-Rad
16	Accupipette 1000ml	1	Tarson
17	Accupipette 100µl	1	Tarson
18	Accupipette 10µl	1	Tarson


(Dr. Lily Pal) 20/08/26

Department of Botany
Durgapur Women's College


Principal 20.08.2026
DURGAPUR WOMEN'S COLLEGE

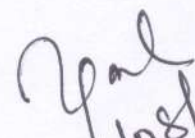
DURGAPUR WOMEN'S COLLEGE
DEPARTMENT OF BOTANY

Requirements of the department:

Sl. No.	Name of the glasswares to be procured	Quantity	Company
1	Conical flask 1000ml	2	Borosil
2	Beaker 500ml	6	Borosil
3	Plastic Petridish 60mm disposable (Tarson, 960020)	20	Tarson
4	Slides and cover slips	5 Box	Blue Star
5	Dropper bottle (glass bottle for use to keep stain)	5	NA
6	Screw cap bottle 500ml	2	Borosil
7	Screw cap bottle 100ml	6	Borosil
8	Screw cap bottle 50ml	6	Borosil
9	Wash bottle 500ml	5	Borosil
10	Measuring cylinder 50ml	1	Borosil
11	Pipettes 1ml (Borosil, 7060P11)	10	Borosil
12	Funnel 100mm diameter	6	Borosil
13	Funnel 75mm diameter	6	Borosil
14	Test tubes 20ml	50	Borosil
15	Cotton absorbent	5	NA
16	Blotting paper	50 sheets	NA
17	Whatmann No. 1 Filter paper	2	NA
18	Filter paper (Normal)	20 boxes	NA
19	Specific gravity bottle (50ml)	6	Borosil
20	Pynometer	6	Borosil
21	Burette and burette stand	6	Borosil
22	Mortar and pestle (medium size)	5	NA
23	Large forcep	2	NA
24	Medium forcep	2	NA
25	Centrifuge tube (15ml)	30	Tarson
26	Centrifuge tube/ Eppendrof (5ml)	30	Tarson
27	Large forcep	2	NA
28	Medium forcep	2	NA
29	Large scissor	2	NA


 Principal 20.08.2024

DURGAPUR WOMEN'S COLLEGE


 20/08/2024

30	Medium scissor	2	NA
31	Bacterial loop	6	NA
32	Spreader	6	NA

Lily Pal
(Dr. Lily Pal) 20/08/24

Department of Botany
Durgapur Women's College

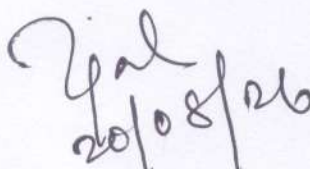
JK
Principal 20-08-2024
DURGAPUR WOMEN'S COLLEGE

DURGAPUR WOMEN'S COLLEGE
DEPARTMENT OF BOTANY

Requirements of the department:

Sl. No.	Name of the glasswares to be procured	Quantity	Company
1	<i>Oscillatoria</i> (Workout material)	2 vials	[Biosco/Biocraft]
2	<i>Oedogonium nannandrous</i> (Workout material)	2 vials	[Biosco/Biocraft]
3	<i>Oedogonium macrandrous</i> (Workout material)	2 vials	[Biosco/Biocraft]
4	<i>Gleotrichia</i> (Workout material)	2 vials	[Biosco/Biocraft]
5	<i>Scytonema</i> (Workout material)	2 vials	[Biosco/Biocraft]
6	<i>Zygnema</i> (Workout material)	2 vials	[Biosco/Biocraft]
7	<i>Riccia</i> gametophytic and sporophytic structures (Workout material)	2 vials	[Biosco/Biocraft]
8	<i>Marchantia</i> gametophytic and sporophytic structures (Workout material)	2 vials	[Biosco/Biocraft]
9	<i>Anthoceros</i> gametophytic and sporophytic structures (Workout material)	2 vials	[Biosco/Biocraft]
10	<i>Funaria</i> gametophytic and sporophytic structures (Workout material)	2 vials	[Biosco/Biocraft]
11	<i>Lycopodium</i> (stem and strobilus)	2 vials	[Biosco/Biocraft]
12	<i>Equisetum</i> (stem and strobilus)	2 vials	[Biosco/Biocraft]
13	<i>Marselia</i> (sporocarp) (Workout material)	2 vials	[Biosco/Biocraft]
14	<i>Pinus</i> needle (Workout material)	2 vials	[Biosco/Biocraft]
15	<i>Pinus</i> male cone (Workout material)	2 vials	[Biosco/Biocraft]
16	<i>Cycas</i> leaflet (Workout material)	2 vials	[Biosco/Biocraft]
17	<i>Cycas</i> microsporophyll (Workout material)	2 vials	[Biosco/Biocraft]
18	<i>Agaricus</i> (Workout material)	2 vials	[Biosco/Biocraft]
19	<i>Rhizopus</i> (Workout material)	2 vials	[Biosco/Biocraft]
20	White rust of crucifer (Workout material)	2 vials	[Biosco/Biocraft]
21	Rust of wheat (Workout material)	2 vials	[Biosco/Biocraft]
22	<i>Canna</i> root (Workout material)	2 vials	[Biosco/Biocraft]
23	Maize stem (Workout material)	2 vials	[Biosco/Biocraft]
24	Chick pea root (Workout material)	2 vials	[Biosco/Biocraft]
25	<i>Stem of Bignonia</i> (Workout material)	2 vials	[Biosco/Biocraft]
26	<i>Stem of Dracaena</i> (Workout material)	2 vials	[Biosco/Biocraft]
27	<i>Stem of Boerhaavia</i> (Workout material)	2 vials	[Biosco/Biocraft]
28	Permanent slides of <i>Lepidodendron</i> (stem in T. S.)	1	[Biosco/Biocraft]


 Principal 20-08-2026
DURGAPUR WOMEN'S COLLEGE


 20/08/26

29	Permanent slides of <i>Calamites</i> (stem in T. S.)	1	[Biosco/Biocraft]
30	Permanent slides of <i>Bucklandia</i> (stem)	1	[Biosco/Biocraft]
31	Permanent slides of <i>Glossopteris</i> (leaf, specimen)	1	[Biosco/Biocraft]
32	Permanent slides of <i>Vertebraria</i> (root, specimen)	1	[Biosco/Biocraft]

[Signature]
(Dr. Lily Pal)

Department of Botany
Durgapur Women's College

[Signature] 20.08.2026
Principal
DURGAPUR WOMEN'S COLLEGE